

**MINUTES OF THE STUDY SESSION AND REGULAR MEETING
OF THE TOWN COUNCIL OF THE TOWN OF CHINO VALLEY**

TUESDAY, MAY 14, 2024

4:30 PM

**COUNCIL CHAMBERS | 202 N. STATE ROUTE 89 | CHINO VALLEY,
ARIZONA 86323**



TOWN COUNCIL NOTICE & AGENDA

**STUDY SESSION
TUESDAY, MAY 14, 2024**

4:30 PM

COUNCIL CHAMBERS | 202 N. STATE ROUTE 89 | CHINO VALLEY, ARIZONA 86323

AGENDA

1. CALL TO ORDER; ROLL CALL

Mayor Miller called the meeting to order at 4:30 p.m.

Present: Mayor Jack Miller, Vice-Mayor Tom Armstrong, Councilmember Annie Perkins (remote), Councilmember Eric Granillo (remote), Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Robert Schacherer

Absent:

Staff Present: Town Manager Cindy Blackmore; Town Attorney Andrew McGuire; Officer Dianne Valladolid-Enriquez (Sgt. at Arms); Officer Jason Ehlert; Assistant to the Town Manager Terri Denemy; Economic Development Manager Maggie Holmberg; Development Services Director Laurie Lineberry; Finance Director Katie Pehl; Human Resources Director Laura Kyriakakis; Public Works Director/Town Engineer Frank Marbury; Town Water Consultant Mark Holmes; IT Manager Spencer Guest; Deputy Town Clerk Sara Burchill; Town Clerk Erin N. Deskins

2. Discussion and update from representatives of Circle K and the Arizona Department of Environmental Quality (ADEQ) regarding the recent underground release of fuel from the Chino Valley Circle K store.

Mayor Miller stated that there was no public present. Questions from the public could be submitted to be answered at a later date.

Mark Holmes, Town Water Consultant, presented the following:

- The goal of the meeting was to provide information at a 10,000-foot level.
- There was a lot of work going on and some of the findings were not in yet.

- Representatives would be going through next steps.

ADEQ representatives present included:

Chris Marks, Project Manager for oversight of the release and investigation

Joey Kiker, UST Section Manager

Circle K representatives present included:

Chris Barns, Director of Communications

Kyle Cassidy, Fuel Operations Director

Morton Jensen, Vice President of Operations for Arizona and Nevada

Carla Ramirez, Human Resources Director for Arizona and Nevada

Mike McCoy, Director of Environmental Abatement for North America (remote)

Allen Cubberley, Senior Manager of Risk Control (remote)

Anthony Bell, Remediation Project Lead for Arizona (remote)

John Pierce, Legal Counsel for Circle K (remote)

ADEQ

Mr. Marks presented the following:

- Gave a brief introduction to Underground Storage Tanks (UST) including their regulations and release investigation.
- The systems were complex electromechanical equipment utilizing several sensors and control systems to inform owners how the tank was operating.
- UST regulations and ADEQ's Role – Arizona state regulations did not exceed Federal regulations. ADEQ ensured that the regulated community within the UST program were operating within the statutes and rules set forth in the UST regulations.
- Issues were treated either as a suspected release or a confirmed release.
 - Suspected release – this referred to a situation where something was happening with the system that would notify the owner something was not operating as expected, but no release was confirmed. This would require notification to ADEQ within 24 hours and a site check be commenced followed by a 14-day suspected release report. If there was no release to the environment operations would continue to a 90-day suspected release report. This would include what investigation was done, what repairs were done, and what environmental impact there was.
 - Confirmed release – if a release was confirmed a 24-Hour Confirmed Release Notification would be supplied to ADEQ. Investigation and cleanup would include an initial site characterization (initial response and abatement actions), site characterization (fully defining the extent of the contamination and potential routes of human exposure such as inhalation and ingestion), remediation activities (cleanup actions to restore site to maximum beneficial use), and finally case closure. This was not always a linear course as parties may take remediation measures early on.
- Circle K was nearing the 90-Day release report.
- One of the most common questions was, "What happens at the end of investigation and cleanup action? Is there any threat to wells?"
 - Regulations required a demonstration that would ensure there would be no current or future threats of harmful human exposure. Soil must be cleaned to an extent that groundwater would not be threatened now or in the future.

There must be no threat of exposure from inhaling vapors or direct contact with contaminated soil. Groundwater must be restored to its maximum beneficial use (drinking water).

Circle K

Mr. Cassidy presented the following:

- He apologized for the accident, lapses, and mistakes in operation that allowed the release to happen, and loss of peace of mind for the residents.
- Circle K had been part of the community for 27 years and they were taking the matter seriously.
- Circle K had taken extensive steps to mitigate, contain, and remediate the release. They had also taken action by retraining store logistics teams and putting new controls and reporting methods in place.
- Weekly testing had not detected any contamination in wells tested. Work would continue until there was confidence that any risk had passed.
- Introduced Mr. Cubberley who had extensive experience in a broad facet of environmental issues and had been leading the remediation and water testing efforts.

Allen Cubberley, Senior Manager of Risk Control, presented the following:

- His presentation was based on current data. Additional information would be shared with ADEQ as it was available.
- Provided an illustration of the UST and relayed that the release origin occurred at the submersible turbine pump head on top of the above ground storage tank. The tank itself did not leak.
- An estimated 86,000 gallons of gasoline was lost over 17 days from mid-December to early-January.
- Investigations included subsurface soil via 12 soil borings up to 175 feet deep with as many as three drilling rigs on site and neighboring properties. There was a confining clay layer 40-50 feet thick starting approximately 150 below the ground surface which could inhibit downward migration. However, drilling could provide a path for contamination to reach the aquifer. Drilling was slow to try to avoid that.
- Provided a cross section illustration of the geology below the surface.
- Investigation activities conducted to date included: installation of groundwater wells (all results had been non-detect), two tertiary compounds were detected below lab minimum reporting limits in one shallow/perched well. They would continue to monitor the wells to detect any contamination before reaching drinking water wells. They would also continue to sample drinking water wells weekly for 10 weeks. No contamination had been identified. There were 35 drinking water wells within a 1,000 foot radius of the site.
- Remediation activities conducted included: soil vapor extraction (SVE) using a vacuum and destroyed via thermal oxidation (heat) and were running 24 hours per day, seven days per week. SVE slowed the movement of the release. SVE affected soil greater than 100 feet from the location of the equipment. This would be conducted for the foreseeable future.
- Next steps would include: continued remediation via two treatment systems, indicator (monitor) wells would allow for early detection of any potential impact to drinking water, continued monitoring of groundwater, analytical results would be shared with

ADEQ on a routine basis.

- Although no contamination had been detected, parties were discussing what would be done should it be detected in the future.

Council and representatives discussed the following:

- Council inquired if Circle K was in the confirmed release stage?
 - Mr. Marks stated that was correct.
- Council inquired what the suspected release date was.
 - Mr. Marks stated that it was reported on January 4th with the listed discovery date of January 3rd.
 - Council inquired if December 11th held any meaning for ADEQ.
 - Mr. Marks stated that Circle K later provided a document to ADEQ titled "Chronology" that informed them of other conditions noted in December including erratic behavior, dispensers, and an alarm indicating liquid in the sump, etc. from December 15th on. ADEQ was still looking at that information.
- Council inquired if it was common for the tanks to be monitored by corporate remotely.
 - Mr. Cassidy stated that he was not confident to say, but that the point of the ATG was for staff onsite to see the alarm and take action.
- Council inquired about the clay layer and the comments made about drilling allowing gasoline penetration.
 - Mr. Cubberley clarified that the wells that had been installed in the aquifer were some distance from the site and there were none in the immediate vicinity of the release. Those wells were specially constructed and double cased to remove the possibility of contamination being drug down or allowed to migrate through the clay layer should there be contamination in that area.
- Council inquired if Mr. Cubberley found it surprising that no contamination could be found in the groundwater considering it could take a year for penetration to reach the groundwater.
 - Mr. Cubberley stated that he would not expect that contamination would move great distances within four months to contaminate the wells as groundwater moved very slow.
- Council inquired when representatives thought remediation would be complete.
 - Mr. Marks stated that it would be too premature to say what that would look like. ADEQ might have more information at the site characterization phase to give a timeframe at that point.
- Council inquired about the staff not following protocols that led to the release.
 - Mr. Cassidy stated that there were multiple missed opportunities to catch it.
- Council inquired if those misses were evident in other Circle K locations.
 - Mr. Cassidy stated this was the first incident of anything like this happening for Circle K.
- Council inquired if ADEQ learned about the leak on day 1 or day 17.
 - Mr. Cassidy stated that 17 days had passed before they were aware there was an issue and that was when ADEQ was notified.
 - Council inquired if this was why HR was present.
 - Mr. Cassidy stated that several people had talked to HR.
- Council inquired how many deliveries would be required for 86,000 gallons.
 - Mr. Cassidy stated that equated to about 10 tanker trucks.

- Council inquired if the store ever closed.
 - Mr. Cassidy stated that there was a little bit of down time. He did not recall the exact timeline, but guessed it was a couple of days.
- Council inquired if there were any investigative activities such as suspected theft?
 - Mr. Cassidy stated that they were certain it was not theft.
- Council noticed that digging had been done recently and inquired if the area had been dug up and dirt replaced.
 - Mr. Cassidy stated that recent digging was an unrelated project.
- Council inquired who would be issuing the 90-day report.
 - Mr. Marks stated that the responsible party would submit the report to ADEQ, ADEQ would then review the report for compliance of requirements, ADEQ would then issue a response whether or not the report was approved. It would then be public record.
 - Council asked for an executive summary so that the public could understand the report.
 - Mr. Jensen stated that they could do that.
- Council inquired if they could get a copy of the chronology report.
 - Mr. Cassidy stated that he could provide that to Council.
- Council inquired if there was anything that Circle K could be doing that they weren't.
 - Mr. Cassidy stated that they had been doing everything they could think of including looking for fail-safes, additional controls, new types of alarms and alerts, etc.
- Council inquired about the process of remediation via vapor.
 - Mr. Cubberley stated that the initial corrective action was SVE removing contamination from the subsurface in its vapor form and destroying it at the surface. It may be down the road that a different strategy would be warranted. They were still finishing up the investigative process and evaluating the results of SVE.
- Council inquired about the depth that gasoline was found.
 - Mr. Cubberley stated that it was right on top of the clay layer, about 150 feet below grade, maybe a little deeper.
- Council inquired how many tankers usually got delivered over a course of 17 days.
 - Mr. Cassidy stated that they would usually get a delivery every other day.
- Council inquired how old the submersible pump was.
 - Representatives did not have that information available but could get it to Council at a later time.
- Council inquired who inspected the submersible pumps?
 - Mr. Marks stated that ADEQ had a requirement that all systems must be inspected on a routine basis at least once every three years.
 - Council inquired when the last three-year inspection was done.
 - Mr. Marks stated that he believed a routine inspection was done in November of 2021.
- Council inquired if new locations would have concrete under the tanks?
 - Mr. Cassidy stated that it would be similar to what was seen on ADEQ's diagrams of pea gravel under and surrounding the tank.

3. ADJOURNMENT

Mayor Miller adjourned the meeting at 5:38 p.m.



TOWN COUNCIL NOTICE & AGENDA

**REGULAR MEETING
TUESDAY, MAY 14, 2024
6:00 PM**

COUNCIL CHAMBERS | 202 N. STATE ROUTE 89 | CHINO VALLEY, ARIZONA 86323

A majority of the Councilmembers may attend a private invocation in the Council Conference Room immediately prior to the Council meeting. No Town business will be discussed.

AGENDA

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Miller called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Present: Mayor Jack Miller, Vice-Mayor Tom Armstrong, Councilmember Annie Perkins (remote), Councilmember Eric Granillo (remote), Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Robert Schacherer

Absent:

Staff Present: Town Manager Cindy Blackmore; Town Attorney Andrew McGuire; Officer Jason Ehlert (Sgt. at Arms); Assistant to the Town Manager Terri Denemy; Finance Director Katie Pehl; Human Resources Director Laura Kyriakakis; Public Works Director/Town Engineer Frank Marbury; Town Water Consultant Mark Holmes; Community Services Director Cyndi Thomas; IT Manager Spencer Guest; Deputy Town Clerk Sara Burchill; Town Clerk Erin N. Deskins

2. INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

- a. Presentation from Frank Sanderson, Northern AZ Division Manager of Arizona Public Service on an overview of APS's Firewise/Fire Mitigation Program.

Frank Sanderson, APS, presented the following:

- May was wildfire preparedness month.
- Electric reliability was important, but safety was more important.
- 2023 saw 1,557 fires which burned over 204,000 acres in Arizona. One in three of those fires were around or near APS infrastructure serving customers.
- The Governor recently published the extreme heat preparedness plan for the state and the Department of Health named its first state-wide heat officer.
- APS put together a comprehensive fire mitigation plan including prevention, mitigation, and response.
- Prevention included a lot of vegetation work clearing lines and providing clearance. They also worked with the forest service to spot dead trees that could come into an

APS right-of-way. Patrols of lines were conducted year-round via drones, side-by-sides, and walking.

- The northwest division teams patrolled over 1,900 overhead feeder miles, and 38,000 miles of power lines every year.
- Poles always had defensible space and had a protective fire wrap which had protected lines from fires in the past, avoiding a lapse in service.
- APS had different levels and changes to protocols depending on the level of fire risk. If there was a fault in the system, it would not be re-energized until a full patrol of the area was complete to confirm there would be no issues. Crews also worked on making response times better by making faults easier to identify by using fault indicators on poles. There were 2,500 of them in the system, and they would tell crews quickly where the problem was.
- Power being out was an inconvenience but something the utility and customers needed to be prepared for. Customers should have extra water, food, candles, batteries, etc. They should also know how to open their garage door manually.
- APS was working with fire specialists and meteorologists to better anticipate when the weather might cause issues.
- 24/7 response teams could be called out whenever there was an issue.
- If customers see a downed line they should stay away and call APS.
- APS was now utilizing Public Safety Power Shut Off which would allow the utility to better predict where a fire might occur and where it would travel so they could shut the power off in preparation of an event. The customers on that system had all received communications regarding such. As an event was predicted or approached, the customers would receive communication every day leading up to the event. When the event occurred APS would do a full patrol to make sure the area was safe and then re-energize at that point.
 - No circuits in Chino Valley were on this system.

Council and Mr. Sanderson discussed the following:

- Council inquired about parts of Chino Valley (Road 1 North and Road 4 South) that kept having their power go out.
 - Mr. Sanderson stated that APS recently did some work in that area, but he did not have good knowledge of the line specifically and would check on that and get the information to Council at a later date.

- b. Presentation and update from Scott Freitag, Fire Chief with Central Arizona Fire and Medical Authority.

This item was called before 2(a) but is retained here for continuity.

Scott Freitag, CAFMA, presented the following:

- There were 15 24-hour engines between the City of Prescott and CAFMA. 13 engines surrounded the Legado fire at the luxury apartments in Prescott Valley. A Cottonwood ladder truck was also utilized.
- County- and state-wide mutual aid was activated for this event. This allowed extra units to backfill the stations and cover 9-1-1 calls. There were an additional 34 calls for assistance not related to the Legado fire.
 - He gave a special shout out to the 9-1-1 dispatcher who was working that

night as they handled 133 9-1-1 calls related to the fire and an additional 34 calls.

- People often asked why there were not enough resources within the community, but no community had enough resources. A week later, there was a housing complex in Phoenix that caught fire. That even required seven additional municipalities that came together to fight the fire.
- When firefighters arrived at the Legado fire, there was nothing that could be done to change the fate of the apartment complex, but they could protect the surrounding structures and good tactical decisions limited damage to neighboring properties. Homestead apartments were safely evacuated.
- There were also a lot of things going on behind the scenes that resulted in a positive outcome, including the police department, the sheriff's department, even the Prescott Valley Town Manager, who called the water department to boost the water pressure in that area.
- Relationships between municipalities was very important. CAFMA regularly worked very closely with PFD including training and it was evident that night despite upper department positions having experience of just two years down to just a few weeks.
- The Prescott Valley Police Chief arrived to the fire and jumped into a command unit and stayed to help coordinate efforts between the fire and police departments.
- City of Prescott fleet came out with a fuel truck to make sure the engines continued running.
- The community came together to help as well providing water, coffee, and food for those working.
- The fire was a result of arson and was being investigated.
- CAFMA was putting out a podcast regarding the Legado fire focusing on training, relationships and networking, partnerships, etc. There would be a total of six or seven podcasts. They could be found on the CAFMA Connect YouTube channel and on the CAFMA website.
- There was movement regarding ambulances and he would have an update on that in June.
- CAFMA would also be increasing staffing.

3. CALL TO THE PUBLIC - Individuals requesting to speak, please complete a Speaker Comment Card and return to the Clerk.

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is at the discretion of the Council and not required by law. Individuals are limited to speak for three (3) minutes, yielding of time will not be permitted. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism. Disrespectful behavior will not be tolerated; this includes loud outbursts, profanity, and disruptive discussions among our audience.

Donna Norris and Linda McCoy presented the following:

- Provided the Council with information on the AARP TaxAide program. In 2024, they provided tax preparation for 360 taxpayers. They needed more people to be volunteers for the program.

Chase Moltz presented the following:

- He was a resident of the Highlands Ranch community.
- He was hoping to get an answer and help as to why he was put on a trespassing list. He had been utilizing a dirt lot between Center Street and Grasshopper, and he had seen others utilizing that same area. He had spoken with four officers, none of whom could tell him why he had been trespassed. One officer told him that the person who was calling about it did not like anything with two wheels. He was happy to respect property owners' wishes, but he wanted to know if it was actually the property owner or just a disgruntled neighbor. Officers told him to come here to ask Council.

Mayor Miller instructed Mr. Moltz to contact the Town Manager.

4. CURRENT EVENT SUMMARIES AND REPORTS

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events. If listed below, there may also be a presentation on information requested by the Mayor and Council and questions may be answered. No action will be taken.

Mayor Miller presented the following:

- The Police Department vs. 8th Grade Dodgeball game would be held tomorrow at Heritage Middle School from 1:00 – 3:00 p.m. in the gym.

Vice-Mayor Armstrong presented the following:

- He attended the Republican Women Of Prescott luncheon where they honored law enforcement. Recognized were Chino Valley's Deputy Chief, Lieutenant, and first female Sergeant for the area.

Cindy Blackmore, Town Manager, presented the following:

- Councilmember Perkins wanted to remind everyone that schools were starting summer break next week and residents should be on the lookout for kids.
- Last week was Municipal Town Clerk's Week. Thanked the Town Clerk and her team for all the work they do.
- Saturday, June 1st, would be the Chino Valley Aquatic Center Grand Reopening. It would start at noon with a ribbon cutting at 1:00 p.m. There would be free swimming.
- An open house for public input on metal storage containers would be held at Town Hall on June 5th at 11:00 a.m. – 1:00 p.m. for residential properties and 4:00 – 6:00 p.m. for commercial properties.
- Town administration offices would be closed Monday, May 27th for Memorial Day.

5. CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately

MOVED by Vice-Mayor Tom Armstrong, seconded by Councilmember Sherri Phillips to approve Consent Agenda items a-d as presented..

AYE: Mayor Jack Miller, Vice-Mayor Tom Armstrong, Councilmember Annie Perkins, Councilmember Eric Granillo, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Robert Schacherer

NAY: None

7 - 0 Passed – Unanimously

- a. Consideration and possible action to adopt Resolution No. 2024-1251, designating Kathryn Pehl as Chief Fiscal Officer for officially submitting the Fiscal Year 2024 Expenditure Limitation Report to the Arizona Auditor General.
- b. Consideration and possible action to adopt Resolution No. 2024-1252 designating Kathryn Pehl as Chief Fiscal Officer for officially submitting the Fiscal Year 2025 Expenditure Limitation Report to the Arizona Auditor General.
- c. Consideration and possible action to approve the April 9, 2024, study session, executive, and regular meeting minutes.
- d. Consideration and possible action to approve the April 23, 2024, study session and regular meeting minutes.

6. ACTION ITEMS

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

- a. Consideration and possible action to award a construction contract to Asphalt Paving & Supply, Inc. for the North Road 1 East Improvements project in the amount of \$1,598,698.98.

Recommended Action: Award a construction contract to Asphalt Paving & Supply, Inc. for the North Road 1 East Improvements project in the amount of \$1,598,698.98.

Frank Marbury, Public Works Director, presented the following:

- This project was scheduled program maintenance for street repairs. The project would reconstruct North Road 1 East from the south end of Juniper to Perkinsville Road. The road needed full replacement.

- The engineer's estimate was \$1.9 million. Staff recommended the low bid.

Council and staff discussed the following:

- Council inquired if this would include any work on Mahan.
 - Staff stated that about 50 feet of Mahan would be repaved.

MOVED by Vice-Mayor Tom Armstrong, seconded by Councilmember Annie Perkins to award a construction contract to Asphalt Paving & Supply, Inc. for the North Road 1 East Improvements project in the amount of \$1,598,698.98.

AYE: Mayor Jack Miller, Vice-Mayor Tom Armstrong, Councilmember Annie Perkins, Councilmember Eric Granillo, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Robert Schacherer

NAY: None

7 - 0 Passed – Unanimously

- b. Consideration and possible action to adopt Resolution No. 2024-1253 adjusting fees for the Chino Valley Aquatic Center.

Recommended Action: Adopt Resolution No. 2024-1253, adjusting admission fees for the Chino Valley Aquatic Center and repealing conflicting resolutions.

Katie Pehl, Finance Director, presented the following:

- The Town was going through a comprehensive fee study for all Town fees. However, they were bringing this one to Council now so that it could be set before the new season started.
- Staff looked at applicable laws and statutes, and pricing factors compared to other communities, and the customer experience (staff wanted to make things as simple as possible for customers utilizing the facilities).
- Provided Council with a table of current and proposed fees.
- Ages 3-54 would pay the same fee and that fee was being lowered. The same would be true for season passes. Children 2 and under were still free.
- The price for 55 and older was also reduced (day use and season passes).
- Adult swim lessons and private lessons were removed as they were not utilized. Group swim lessons and fitness classes would still be available with reduced fees.
- Facility rental fees were simplified to be one charge rather than additional fees for lifeguards, slide rental, etc.

Council and staff discussed the following:

- One councilmember took issue with the party rental fees and asked for clarification.
 - Staff stated the rental fee included rental of the whole pool, lifeguards, and slide rental. Staff stated it was very rarely used and was typically only reserved a few times per year at these costs.

MOVED by Vice-Mayor Tom Armstrong, seconded by Councilmember John McCafferty to

adopt Resolution No. 2024-1253, adjusting admission fees for the Chino Valley Aquatic Center and repealing conflicting resolutions.

AYE: Mayor Jack Miller, Vice-Mayor Tom Armstrong, Councilmember Annie Perkins, Councilmember Eric Granillo, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Robert Schacherer

NAY: None

7 - 0 Passed – Unanimously

- c. Consideration and possible action to appoint members to the Capital Improvement Program Citizen's Advisory Committee.

Recommended Action: Appoint applicants to the Capital Improvement Program Citizen's Advisory Committee per the recommendation of the Appointments Subcommittee.

Erin Deskins, Town Clerk, presented the following:

- The Appointments Subcommittee met on April 30th to review applications and forward a recommendation of appointment to the newly created Capital Improvement Program Citizen's Advisory Committee.
- The subcommittee recommended Michael Ditta, Sherry Klein, Paul Taylor, Gary Warren, and Rob Zazueta.

Councilmember Granillo, presented the following:

- Thanked the applicants for their desire to participate.

MOVED by Vice-Mayor Tom Armstrong, seconded by Councilmember Sherri Phillips to appoint applicants to the Capital Improvement Program Citizen's Advisory Committee per the recommendation of the Appointments Subcommittee.

AYE: Mayor Jack Miller, Vice-Mayor Tom Armstrong, Councilmember Annie Perkins, Councilmember Eric Granillo, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Robert Schacherer

NAY: None

7 - 0 Passed – Unanimously

7. ADJOURNMENT

MOVED by Councilmember Sherri Phillips, seconded by Councilmember John McCafferty to adjourn the meeting at 6:48 p.m.

AYE: Mayor Jack Miller, Vice-Mayor Tom Armstrong, Councilmember Annie Perkins, Councilmember Eric Granillo, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Robert Schacherer

NAY: None

7 - 0 Passed - Unanimously

MOVED by Vice-Mayor Tom Armstrong, seconded by Councilmember John McCafferty to enter executive session.

AYE: Mayor Jack Miller, Vice-Mayor Tom Armstrong, Councilmember Annie Perkins, Councilmember Eric Granillo, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Robert Schacherer

NAY: None

7 - 0 Passed – Unanimously



TOWN COUNCIL NOTICE & AGENDA

**EXECUTIVE SESSION
TUESDAY, MAY 14, 2024
6:30 PM**

COUNCIL CHAMBERS | 202 N. STATE ROUTE 89 | CHINO VALLEY, ARIZONA 86323

AGENDA

- 1. CALL TO ORDER; ROLL CALL**
- 2. An executive session pursuant to A.R.S. § 38-431.03(A)(1) for discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, resignation, or salary of Cindy Blackmore, Town Manager.**
- 3. ADJOURNMENT**

Jack W. Miller, Mayor

ATTEST:



Erin N. Deskins

Erin N. Deskins, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Study Session and Regular Meeting of the Town Council of the Town of Chino Valley, Arizona held on the 14th day of May, 2024. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 11th day of June, 2024.

Erin N. Deskins

Erin N. Deskins, Town Clerk