

**MINUTES OF THE SPECIAL MEETING OF THE
APPOINTMENTS SUBCOMMITTEE OF THE
TOWN OF CHINO VALLEY**

WEDNESDAY, MAY 6, 2026

3:30 PM

**COUNCIL CONFERENCE ROOM | 202 N. STATE ROUTE 89
CHINO VALLEY, ARIZONA 86323**

1. CALL TO ORDER, ROLL CALL

Mayor Armstrong called the meeting to order at 3:30 p.m.

Present: Mayor Tom Armstrong, Vice-Mayor Eric Granillo, Councilmember Robert Switzer

Staff Present: Town Clerk Erin N. Deskins

2. APPROVAL OF MINUTES

- a. Consideration and possible action to approve the March 19, 2026, Meeting Minutes.

MOVED by Vice-Mayor Eric Granillo seconded by Councilmember Switzer to approve the minutes as written.

AYE: Mayor Tom Armstrong, Vice-Mayor Eric Granillo, Councilmember Robert Switzer

NAY: None

3 - 0 Passed – Unanimously

3. NEW BUSINESS

- a. Consideration and possible recommendation to fill vacancies on the Building Advisory Board, Parks & Recreation Advisory Board, and Capital Improvement Citizens Advisory Committee.

Erin Deskins, Town Clerk, presented the following regarding the Building Advisory Board:

- Reviewed with the committee all applications that were filed with her office for Building Advisory Board.
- The Clerk's office received five reappointment applications to fill the five vacancies.
- Staff would be happy with all five reappointments.
- This board had specific skill sets required by members in the code.

MOVED by Vice-Mayor Eric Granillo seconded by Councilmember Switzer to recommend to reappoint the five applicants the Town Council.

AYE: Mayor Tom Armstrong, Vice-Mayor Eric Granillo, Councilmember Robert Switzer

3 - 0 Passed

Erin Deskins, Town Clerk, presented the following regarding the Parks & Recreation Advisory Board:

- There were three positions to fill.
- The Clerk's office received five applications.
- Three of the five were from current members who reapplied
 - Susi Jarvis
 - Jeffrey Crandell
 - Michael Pickett
- The other two applications were received from
 - Donna Armstrong
 - Larry Guidry
- Staff and committee members were happy with the current board members and worked well together.

Mayor Armstrong stated he received a comment from Cyndi Thomas that with the Fred Harvey Farm becoming a park, this would be a part of Parks & Recreation and the liaison from the historical value from Donna to the board would help. Discussion ensued between the Appointments Subcommittee members on the timeline and realistic measures of the Fred Harvey Farm becoming a park. They also had further discussion about the applications received.

MOVED by Vice-Mayor Eric Granillo seconded by Councilmember Switzer to recommend reappointment of Susie Jarvis, Jeffrey Crandell, and Michael Pickett to the Parks & Recreation Advisory Board to the Town Council.

AYE: Mayor Tom Armstrong, Vice-Mayor Eric Granillo, Councilmember Robert Switzer

3 - 0 Passed

Erin Deskins, Town Clerk, presented the following regarding the Capital Improvement Program Citizen's Advisory Committee:

- There were three positions to fill but the Clerk's office only received two applications.
- The two applications received were from current committee members for reappointment.
- There was an email from Mr. Pasciak who wished to apply however this was received after the deadline.

Members discussed the applications that were received and inquired on the possibility of a new recruitment. Ms. Deskins advised this was possible and would make sense to allow time for the new Public Works Director to onboard. He would be the liaison to the Advisory Committee and could allow for his input on appointments and the future of the committee. Vice-Mayor suggested to recruit again in the month of July and meet again in early August to review applications at that time. The committee agreed.

MOVED by Vice-Mayor Eric Granillo seconded by Councilmember Switzer to recruit for the three

vacancies on CIPCAC during the month of July and review applications filed in early August.

AYE: Mayor Tom Armstrong, Vice-Mayor Eric Granillo, Councilmember Robert Switzer

3 - 0 Passed

4. ADJOURNMENT

Mayor Tom Armstrong adjourned the meeting at 3:41 p.m.

Submitted: May 11, 2026

By: Erin Deskins, Town Clerk

Approved: August 25, 2026