

**MINUTES OF THE REGULAR MEETING OF THE
TOWN COUNCIL OF THE TOWN OF CHINO VALLEY
TUESDAY, APRIL 28, 2026
6:00 PM
COUNCIL CHAMBERS | 202 N. STATE ROUTE 89 | CHINO VALLEY,
ARIZONA 86323**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Armstrong called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Present: Mayor Tom Armstrong, Vice-Mayor Eric Granillo, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Larry Holt, Councilmember Robert Switzer

Absent:

Staff Present: Town Manager Terri Denemy, Town Attorney Andrew McGuire, Officer Dylan Wilhide (Sgt. at Arms), Executive Analyst Jessi Sorteberg, Executive Assistant Mike Coomer, Development Services Director Laurie Lineberry, Assistant Development Services Director Will Dingee, Senior Planner Jessica Barragan, Fleet Manager Matthew Green, Community Services Director Cyndi Thomas, IT Technician Sandra Santos, Audio Visual Technician Nicholas Harwick, Deputy Town Clerk Sara Burchill, Town Clerk Erin N. Deskins

2. INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

- a. Administer the Oath of Office to John Stankewicz for an appointment to fill the vacancy on the Town Council with the appointment expiring December 2026.

Erin Deskins, Town Clerk, administered the Oath of Office to John Stankewicz.

Councilmember Stankewicz joined the Council on the dais.

- b. Presentation by Central Arizona Fire and Medical Authority (CAFMA) regarding their adoption of the 2024 International Fire Code.

Daryl Tirpak, Fire Marshal, presented the following:

- Reported that this process of adopting an updated Fire Code happens every few years. This year's update included changes and additions such as electric vehicles, lithium-ion batteries, 3D printing, and CO hazards.
- Reviewed some of the significant changes that came out of this code adoption, including fire safety evacuation plans, sprinkler systems, powered devices like rental scooters, etc.
- Further reviewed locally adopted amendments such as requiring two ways in and out of local streets.
- Various codes were clarified and tailored to the nearby communities.

Council and Mr. Tirpak discussed the following:

- Councilmember Switzer inquired when the code would be adopted.
 - Mr. Tirpak stated the new code should be adopted at the Fire Board's May meeting.
 - Councilmember McCafferty inquired if two ways in and out was equal to four ways of travel.
 - Mr. Tirpak stated you can look at it that way.
 - Councilmember McCafferty inquired what size development that standard would be applied to.
 - Mr. Tirpak stated it would apply to anything over 35 homes.
- c. Annual presentation and update to Town Council from the Chino Valley Equestrian Association.

Jessi Sorteberg, Executive Analyst, presented the following:

- Announced the Chino Valley Equestrian Association (CVEA).
- The Town leases 78 acres at Old Home Manor (OHM) to the Park and their lease would be up in December.

Trudy Ruth, CVEA President, and Mary Henry, CVEA Treasurer, presented the following:

- Discussed some of the events the association has held and have coming up later this year.
 - Gave a list of the organization's affiliates including 4H groups, Prescott Saddle Club, LASER, Horses with Heart, etc.
 - Provided an update on membership over the years. They have continued to see an increase each year.
 - Discussed the organization's volunteer force.
 - Gave a breakdown of 2025 events and attendance (both participants and spectators).
 - Provided a list of sponsors.
 - Discussed improvements made to the park over the last year.
 - Briefly discussed community outreach.
 - Provided an overview of the organization's financial report including income and expenses.
 - Gave a list of events scheduled for the remainder of the year.
 - Discussed holding Town Events at the equestrian park.
 - Paetyn Powell and Jessica Daugherty with 4H, and Greg Valenti with LASER, presented letters of support for the equestrian park.
- d. Presentation of Proclamation for Economic Development Week.

Terri Denemy, Town Manager, presented the following:

- Discussed the creation of Economic Development Week by the IDEC.
- Discussed economic development and its function, what it looks like in practice, and why it's important.

Sheri Heiney, Chamber of Commerce President, and Corey Christians, Yavapai County Librarian, offered words of support and partnership in Economic Development.

Mayor Armstrong read and presented the proclamation for Economic Development Week.

3. CALL TO THE PUBLIC - Individuals requesting to speak, please complete a Speaker Comment Card and return to the Clerk.

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council. Public comment is at the discretion of the Council and not required by law. Individuals are limited to speak for three (3) minutes, yielding of time will not be permitted. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment on items not on the agenda will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism. Public comment is invited and encouraged, however, personal attacks on individuals is not appropriate. Disrespectful behavior will not be tolerated; this includes loud outbursts, profanity, and disruptive discussions among our audience.

Erin Deskins, Town Clerk, stated there were no requests to speak.

4. CURRENT EVENT SUMMARIES AND REPORTS

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events. If listed below, there may also be a presentation on information requested by the Mayor and Council and questions may be answered. No action will be taken.

- a. Status reports by Mayor and Council regarding current events.

Councilmember Holt presented the following:

- May 15th is the National Peace Officer's Memorial at the 9/11 Memorial at 10:00 a.m.

Councilmember Switzer presented the following:

- He stated he is looking forward to first town event at the Equestrian Park.

Mayor Armstrong presented the following:

- The Chino Valley Canine Training Club held their annual dog walk to support the Chino Valley Police Department K-9 Officer and raised about \$1,000, and they are looking for more donations to come in.

- b. Status report by Town Manager Terri Denemy regarding Town accomplishments, and current or upcoming projects.

Terri Denemy, Town Manager, presented the following:

- Coffee with cops on will be held on Wednesday, April 29th at 8:00 a.m. at the Chino Valley Senior Center.

- Citizens Academy applications are available. See how the Town operates on Wednesdays, May 6th — June 9th, from 5:30 to 7:30 p.m. Participants must be 18 years or older and live, own property, or run a business in Chino Valley.
- The free Touch a Truck event will be held on May 9th, from 9:00 a.m. - Noon at Community Center park.
- Community Cleanup days will be held at Old Home Manor on Friday, May 15th, and Saturday, May 16th from 9:00 a.m. to 3:00 p.m.
- Invited residents to attend the National Peace Officers Memorial Event.
- The Town Clerk is accepting write-in applications for the July 21, 2026, Primary Election. Applications must be filed by 5:00 p.m. on May 22nd.

5. CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

MOVED by Vice-Mayor Eric Granillo, seconded by Councilmember John McCafferty to approve Consent Agenda items a, b, and c.

AYE: Mayor Tom Armstrong, Vice-Mayor Eric Granillo, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Larry Holt, Councilmember Robert Switzer, Councilmember John Stankewicz

NAY: None

7 - 0 Passed - Unanimously

- Consideration and possible action to award FY 2026 On-Call Professional Services contracts.
- Consideration and possible action to approve the April 2, 2026, special meeting minutes.
- Consideration and possible action to approve the April 13, 2026, study session minutes.

6. ACTION ITEMS

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

- Public hearing, consideration, and possible action on Ordinance No. 2026-966 (ZC-2026-02) to rezone two parcels totaling approximately 3.06 acres from Commercial Light (CL) to Commercial Heavy (CH) to accommodate the continued use of an existing mobile home retail sales and storage operation.

Recommended Action: (i) Hold public hearing. (ii) Approve Ordinance No. 2026-966 for a rezoning of two parcels totaling approximately 3.06 acres from Commercial Light (CL) to

Commercial Heavy (CH) to accommodate the continued use of an existing mobile home retail sales and storage operation.

Jessica Barragan, Senior Planner, presented the following:

- Gave the location of the property, current zoning, proposed zoning, and history of the site. Approving the proposed rezone would bring the property into compliance without needing a conditional use permit.
- Presented a conceptual plan of the site to build a sales office.
- Planning & Zoning unanimously recommended approval.

There was no discussion on this matter.

Mayor Armstrong opened the public hearing.

There were no requests to speak.

Mayor Armstrong closed the public hearing.

MOVED by Vice-Mayor Eric Granillo, seconded by Councilmember Sherri Phillips to approve Ordinance 2026-966 to rezone two parcels totaling approximately 3.06 acres from Commercial Light to Commercial Heavy to accommodate the continued use of an existing mobile home retail sales and storage operation.

AYE: Mayor Tom Armstrong, Vice-Mayor Eric Granillo, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Larry Holt, Councilmember Robert Switzer, Councilmember John Stankewicz

NAY: None

7 - 0 Passed - Unanimously

- b. Consideration and possible action to approve Resolution Number 2026-1306, authorizing the submission of a grant application to, and acceptance of grant funds from, the Fort McDowell Yavapai Nation Arizona Benefits Fund for the construction of a public safety training facility restroom.

Recommended Action: Approve Resolution Number 2026-1306, authorizing the submission of a grant application to, and acceptance of grant funds from, the Fort McDowell Yavapai Nation Arizona Benefits Fund for the construction of a public safety training facility restroom.

Jessi Sorteberg, Executive Analyst, presented the following:

- This resolution would acknowledge the application to the Fort McDowell Yavapai Nation 2026 Benefits Fund.
- Gave a brief overview of the funds available via Prop 202.
- Discussed the proposed project for a restroom facility at the police training shooting range.

There was no discussion on this item.

MOVED by Vice-Mayor Eric Granillo, seconded by Councilmember Robert Switzer to approve Resolution No. 2026-1306 authorizing the submission of a grant application to, and acceptance of grant funds from, the Fort McDowell Yavapai Nation Arizona Benefits Fund for the construction of a public safety training facility restroom.

AYE: Mayor Tom Armstrong, Vice-Mayor Eric Granillo, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Larry Holt, Councilmember Robert Switzer, Councilmember John Stankewicz

NAY: None

7 - 0 Passed - Unanimously

7. ADJOURNMENT

MOVED by Councilmember Sherri Phillips, seconded by Councilmember Larry Holt to adjourn the meeting at 6:55 p.m.

AYE: Mayor Tom Armstrong, Vice-Mayor Eric Granillo, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Larry Holt, Councilmember Robert Switzer, Councilmember John Stankewicz

NAY: None

7 - 0 Passed - Unanimously



Tom Armstrong, Mayor

ATTEST:



Erin N. Deskins

Erin N. Deskins, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of the Town of Chino Valley, Arizona held on the 28th day of April, 2026. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 26th day of May, 2026.

Erin N. Deskins

Erin N. Deskins, Town Clerk