

Tom Armstrong
Mayor

Eric Granillo
Vice-Mayor

John McCafferty
Councilmember

Sherri Phillips
Councilmember

Larry Holt
Councilmember

Robert Switzer
Councilmember

John Stankewicz
Councilmember



TOWN COUNCIL NOTICE & AGENDA

STUDY SESSION
TUESDAY, MAY 12, 2026
5:00 PM

COUNCIL CHAMBERS | 202 N. STATE ROUTE 89 | CHINO VALLEY, ARIZONA 86323

AGENDA

1. **CALL TO ORDER; ROLL CALL**
2. **Update, discussion, and council direction on potential application for WIFA Funding for the ADEQ-led Bright Star Water Production Facility PFAS Remediation project.**
3. **ADJOURNMENT**



TOWN COUNCIL NOTICE & AGENDA

REGULAR MEETING
TUESDAY, MAY 12, 2026
6:00 PM

COUNCIL CHAMBERS | 202 N. STATE ROUTE 89 | CHINO VALLEY, ARIZONA 86323

A majority of the Councilmembers may attend a private invocation in the Council Conference Room immediately prior to the Council meeting. No Town business will be discussed.

AMENDED AGENDA – ITEM 2(C) ADDED

1. **CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL**
2. **INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS**
 - a. Presentation of Proclamation for Building Safety Month.
 - b. Presentation from Laura Kyriakakis, Human Resources Director, regarding recent new hires.
 - c. Presentation and update on the impact of the new GIS position from Max Miller, GIS Specialist, and Will Dingee, Assistant Development Services Director.

- d. Presentation and update by Katie Pehl, Finance Director, regarding the January-March 2026 quarterly financial report.
- e. Consideration and discussion regarding the Fiscal Year 26/27 budget.

3. CALL TO THE PUBLIC - Individuals requesting to speak, please complete a Speaker Comment Card and return to the Clerk.

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council. Public comment is at the discretion of the Council and not required by law. Individuals are limited to speak for three (3) minutes, yielding of time will not be permitted. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment on items not on the agenda will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism. Public comment is invited and encouraged, however, personal attacks on individuals is not appropriate. Disrespectful behavior will not be tolerated; this includes loud outbursts, profanity, and disruptive discussions among our audience.

4. CURRENT EVENT SUMMARIES AND REPORTS

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events. If listed below, there may also be a presentation on information requested by the Mayor and Council and questions may be answered. No action will be taken.

- a. Status reports by Mayor and Council regarding current events.
- b. Status report by Town Manager Terri Denemy regarding Town accomplishments, and current or upcoming projects.

5. CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

- a. Consideration and possible action to approve the April 14, 2026, regular meeting minutes.

6. ACTION ITEMS

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

- a. Consideration and possible action to approve the Naming Rights for Fann Contracting in recognition of their \$25,000 donation to the Chino Valley Pickleball Association Capital Campaign.

Recommended Action: Approve the Naming Rights (format and placement) for Fann Contracting in recognition of their \$25,000 donation to the Chino Valley Pickleball Association Capital Campaign.

- b. Consideration and possible action to approve a budget capacity transfer in the amount of \$77,448 from the General Fund contingency to the General Fund YPLAN account and to approve the FY 2025/26 funding allocation for Chino Valley's annual contribution to YPLAN for \$77,447.35.

Recommended Action: a) Approve the budget capacity transfer in the amount of \$77,448 from General Fund contingency to the General Fund YPLAN account; **and**
 b) Approve the FY 2025-26 funding allocation for Chino Valley's annual contribution to YPLAN for \$77,447.35.

7. ADJOURNMENT

Dated this 11th day of May, 2026.

By: *Erin N. Deskins, Town Clerk*

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 928-636-2646 (voice) or 711 (Telecommunications Arizona Relay Service) 48 hours prior to the meeting to request reasonable accommodation to participate in this meeting. Citizens will have access to the meeting room 30 minutes prior to the start time of each meeting.

Council meetings are live-streamed on Town of Chino Valley website, www.chinoaz.net.

CERTIFICATION OF POSTING		
The undersigned hereby certifies that a copy of this notice was duly posted at Chino Valley South Campus, Chino Valley Post Office, and Chino Valley North Campus in accordance with the statement filed by the Town Council with the Town Clerk.		
Date: _____	Time: _____	By: _____ Erin N. Deskins, Town Clerk



TOWN COUNCIL AGENDA ITEM STAFF REPORT

AGENDA ITEM # 2
MEETING DATE: 5/12/2026
CONTACT PERSON: Terri Denemy, Town Manager, Katie Pehl, Finance Director
ITEM TYPE: Presentation

AGENDA ITEM TITLE:

Update, discussion, and council direction on potential application for WIFA Funding for the ADEQ-led Bright Star Water Production Facility PFAS Remediation project.

SUMMARY:

The ADEQ-led Bright Star Water Production Facility PFAS Remediation project is necessary to bring the Town into compliance with 2029 federal PFAS regulations. In 2024, the project was estimated to cost approximately \$5.1 million, and to be fully funded by ADEQ. Project design and engineering have been ongoing. The Town was recently notified, with a more defined project scope, that the cost estimates have risen significantly, well beyond available ADEQ funding. To complete the project, it is now necessary for the Town to fund the project costs above and outside ADEQ funding availability.

Fortunately, WIFA is offering a 90% grant / 10% match funding formula for 2029 PFAS compliance municipal water production facility remediation projects. In working with our Water Resources Consultant, staff have applied for and have been placed on the WIFA Project Priority List (PPL) for up to \$5 Million in funding for this project. This secures our place in line for the funding, pending Council direction.

Our Finance Director will frame the discussion with an update on the status of the Water and Wastewater Revenue Funds, highlighting current WIFA debt obligations. Staff, our Water Resource Consultant, ADEQ, and Carollo (the project engineering firm), will provide details on the updated project scope and costs, additional project costs not able to be funded through WIFA, and estimated ongoing annual operational costs once the remediation facility comes online.

Pending the direction of Council, authorization for formal application to WIFA for up to \$5 million in 90% grant /10% loan funding (which would require up to a \$500,000 Town match) will be placed on the May 26, 2026, agenda for council consideration.

PREVIOUS ACTION:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT?

N/A

ATTACHMENTS:

None



TOWN COUNCIL AGENDA ITEM STAFF REPORT

AGENDA ITEM # 2a
MEETING DATE: 05/12/2026
CONTACT PERSON: Laurie Lineberry, Development Services Director
ITEM TYPE: Proclamation

AGENDA ITEM TITLE:
Presentation of Proclamation declaring May 2026 as Building Safety Month.

ATTACHMENTS:

1.	Building Safety Month Proclamation 2026
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PROCLAMATION

Building Safety Month - May 2026

Whereas, our Town is committed to recognizing that our growth and strength depend on the safety and essential role our homes, buildings, and infrastructure play, both in everyday life and when disasters strike; and

Whereas, our confidence in the resilience of these buildings that make up our community is achieved through the devotion of vigilant guardians – building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers, plumbers, and others in the construction industry – who work year-round to ensure the safe construction of buildings; and

Whereas, these guardians are dedicated members of the International Code Council (ICC), a nonprofit that brings together local, state, territorial, tribal, and federal officials who are experts in the built environment to create and implement the highest-quality codes and standards to protect us in the buildings where we live, learn, work, and play; and

Whereas, these modern building codes and standards include safeguards to protect the public from hazards such as hurricanes, snowstorms, tornadoes, wildland fires, floods, and earthquakes; and

Whereas, Building Safety Month is sponsored by ICC to remind the public about the critical role of our communities' largely unknown protectors of public safety – our code officials – who assure us of safe, sustainable and affordable buildings that are essential to our prosperity; and

Whereas, “Built to Last” the theme for Building Safety Month 2026, encourages us all to get involved and raise awareness about building safety on a personal, local, and global scale; and

Whereas, each year, in observance of Building Safety Month, people all over the world are asked to consider the commitment to improve building safety, resilience, and economic investment at home and in the community, and to acknowledge the essential service provided to all of us by local, state, tribal, territorial, and federal building safety and fire prevention departments, in protecting lives and property;

Now, Therefore, I, Tom Armstrong, Mayor of the Town of Chino Valley, do hereby proclaim May 2026 as **BUILDING SAFETY MONTH** and encourage our citizens to join us as we participate in Building Safety Month activities.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the Town of Chino Valley to be affixed this 12th day of May 2026.

Tom Armstrong, Mayor

ATTEST: Erin N. Deskins, Town Clerk





TOWN COUNCIL AGENDA ITEM STAFF REPORT

AGENDA ITEM # 2b
MEETING DATE: 5/12/2026
CONTACT PERSON: Laura Kyriakakis, Human Resources Director
ITEM TYPE: Presentation

AGENDA ITEM TITLE:

Presentation from Laura Kyriakakis, Human Resources Director, regarding recent new hires.

SUMMARY:

New Hires FY 25/26 To-Date:

Employee Name	Department	Position Title	Hire Date
Daniel Downey	Facilities Maintenance	Facilities Maintenance Worker	07/21/2025
Brody King	Parks Maintenance	Parks Maintenance Worker	08/11/2025
Melissa O'Dell	Library	Librarian, Technical Services	09/01/2025
Lisa Deardorff	Library	Library Assistant	09/15/2025
Maxwell Miller	Planning	GIS Specialist	09/22/2025
Jessi Sorteberg	Town Manager	Executive Analyst	10/01/2025
Crystal Patton	Animal Control	Adoption Specialist / Shelter Tech	10/27/2025
Wyatt Moody	Streets	Streets Maintenance Worker	10/30/2025
Eduardo Orozco	Streets	Streets Maintenance Worker	10/30/2025
Merton Dorsey	Senior Center	Cook	12/08/2025
Craig Stephenson	Police	Police Recruit	12/15/2025
Daniel Saldana	Municipal Court	Court Clerk	02/25/2026
Huck Sandsness	Streets	Streets Maintenance Worker	03/01/2026
Keith Fry	Streets	Public Works Inspector	03/09/2026
Miguel Ramos	Sewer	Utilities Maintenance Tech	04/13/2026

As of 4/22/2026, Senior Recreation Coordinator Morgan Heiner and Senior Human Resources Analyst Tiffany Resendez have worked diligently to recruit and onboard 28 Aquatics Staff:

Position Title	Position Head Count	Department
Head Lifeguards	4	Aquatics
Lifeguards	20	Aquatics
Head Cashier	1	Aquatics
Cashiers	5	Aquatics

PREVIOUS ACTION:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT?

N/A

ATTACHMENTS:

None



TOWN COUNCIL AGENDA ITEM STAFF REPORT

AGENDA ITEM # 2e
MEETING DATE: 5/12/2026
CONTACT PERSON: Katie Pehl, Finance Director
ITEM TYPE: Presentation

AGENDA ITEM TITLE:

Consideration and discussion regarding the Fiscal Year 26/27 budget.

SUMMARY:

This item provides an opportunity for Council to review and discuss the proposed Fiscal Year 2026/2027 budget.

PREVIOUS ACTION:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT?

N/A

ATTACHMENTS:

None



TOWN COUNCIL AGENDA ITEM STAFF REPORT

AGENDA ITEM # 5a
MEETING DATE: 5/12/2026
CONTACT PERSON: Erin Deskins, Town Clerk
ITEM TYPE: Consent/Minutes

AGENDA ITEM TITLE:

Consideration and possible action to approve the April 14, 2026, regular meeting minutes.

STAFF RECOMMENDATION:

Approve the April 14, 2026, regular meeting minutes.

ATTACHMENTS:

1.	2026 04 14 CC EX RG MND wWM
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**MINUTES OF THE REGULAR MEETING OF THE
TOWN COUNCIL OF THE TOWN OF CHINO VALLEY**

TUESDAY, APRIL 14, 2026

5:00 PM

**COUNCIL CHAMBERS | 202 N. STATE ROUTE 89 | CHINO VALLEY,
ARIZONA 86323**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Armstrong called the meeting to order at 6:02 p.m.

Present: Mayor Tom Armstrong, Vice-Mayor Eric Granillo, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Larry Holt, Councilmember Robert Switzer

Absent:

Staff Present: Town Manager Terri Denemy, Town Attorney Andrew McGuire, Officer Wade Payne (Sgt. at Arms), Executive Analyst Jessi Sorteberg, Executive Assistant Mike Coomer, Town Magistrate Angela Bradshaw-Napper, Human Resources Director Laura Kyriakakis, Development Services Director Laurie Lineberry, Public Works Assistant Director/Town Engineer Steven Sullivan, Fleet Manager Matthew Green, Finance Director Katie Pehl, Police Chief Josh McIntire, Community Services Director Cyndi Thomas, Economic Development Manager Maggie Holmberg, Audio Visual Technician Nicholas Harwick, Deputy Town Clerk Sara Burchill, Town Clerk Erin N. Deskins

2. INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

a. Presentation of Proclamation for Stand with Me, Be Drug Free Week.

Chief McIntire briefly discussed the Town's partnership with MATFORCE and their impact on the local community and the State of Arizona.

Ivy Chamberlin introduced Abner Chang, Youth Council Member.

Abner Chang briefly discussed MATFORCE's mission, volunteer force, and the education and resources they provide to students, parents, and caregivers.

Mayor Armstrong read and presented the Proclamation to Ms. Chamberlin.

b. Presentation of Proclamation for Fair Housing Month.

Mayor Armstrong read and presented the proclamation for Fair Housing Month.

c. Presentation from Arizona Public Service (APS) on Fire Mitigation and Public Safety Power Shutoff Program.

Frank Sanderson, Northern Arizona Division Director for APS, presented the following:

- APS priorities included safety and reliability.

- Reviewed preventative measures APS takes to protect their infrastructure from wildfires, including clearing vegetation in easements and rights-of-way, patrolling lines to identify potential risks, fire wrapping wooden poles, etc.
- Discussed APS's "no re-close" policy, which uses devices that open the breakers if a fault is detected. Under milder conditions, it will re-close, but during times of heightened risk, it will stay open until someone goes out to inspect it.
- Discussed the cameras that have been installed on APS systems that allow them to zoom in on the lines and view any issues along the lines. They also have cameras on mountain tops and radio towers and provide a 360-degree view of the area to keep APS apprised of fires in the area.
- Poles are outfitted with weather stations to help APS assess various areas for fire risk.
- Reviewed emergency shutoff procedures and notification to local leadership and communities.

Council commended APS on the work they do.

3. **CALL TO THE PUBLIC - Individuals requesting to speak, please complete a Speaker Comment Card and return to the Clerk.**

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council. Public comment is at the discretion of the Council and not required by law. Individuals are limited to speak for three (3) minutes, yielding of time will not be permitted. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment on items not on the agenda will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism. Public comment is invited and encouraged, however, personal attacks on individuals is not appropriate. Disrespectful behavior will not be tolerated; this includes loud outbursts, profanity, and disruptive discussions among our audience.

Sara Burchill, Deputy Town Clerk, stated that there were no requests to speak.

4. **CURRENT EVENT SUMMARIES AND REPORTS**

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events. If listed below, there may also be a presentation on information requested by the Mayor and Council and questions may be answered. No action will be taken.

- a. Status reports by Mayor and Council regarding current events.

Larry Holt presented the following:

- Chino Valley Memorial Foundation will be hosting the Yavapai County and Law Enforcement Memorial for National Peace Officer's Memorial Day on May 15th at 10:00 a.m. at the 9/11 Memorial.

Mayor Armstrong presented the following:

- Groundbreaking at Old Home Manor was held at 4:00 p.m. this afternoon. T-Mobile is giving the Town \$50,000 to move and expand the Frisbee golf course. He

recognized Cyndi Thomas, Maggie Holmberg, Jessi Sorteberg, and Terri Denemy for their work on the project.

- The Territorial Stroll would be held on Saturday, April 18th to raise funds for the Chino Valley K-9 Unit.

- b. Status report by Town Manager Terri Denemy regarding Town accomplishments, and current or upcoming projects.

Terri Denemy, Town Manager, presented the following:

- The Town was seeking volunteers for the following advisory boards:
 - Capital Improvement Program Citizen's Advisory Committee
 - Building Advisory Board
 - Parks & Recreation Advisory BoardMore information about those boards can be found on the Town website. Applications due by Thursday, April 23rd at 5:00 p.m.
- Citizens Academy will be held on Wednesdays starting May 6th through June 9th from 5:30 to 7:30 p.m. Enrollment is free.
- Free Dump Day will be held at Old Home Manor on Friday, May 15th and Saturday, May 16th from 9:00 a.m. to 3:00 p.m.
- The Town Clerk's Office is accepting nomination papers for Write-In Candidates for the July 21, 2026, Primary Election. Contact the Clerk's Office for more information.
- The Mayor has been doing podcasts to keep the community informed. They can be found on the Town's YouTube page.

5. CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

MOVED by Vice-Mayor Eric Granillo, seconded by Councilmember Larry Holt to approve Consent Agenda items a, b, and c.

AYE: Mayor Tom Armstrong, Vice-Mayor Eric Granillo, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Larry Holt, Councilmember Robert Switzer

NAY: None

6 - 0 Passed - Unanimously

- a. Consideration and possible action to approve a budget capacity transfer in the amount of \$49,459 from the general fund contingency to the police impoundment special revenue fund and to approve the purchase of a Skydio X10 Unmanned Aerial System for \$49,458.59 for the Police Department.
- b. Consideration and possible action to approve Ordinance No. 2026-964 amending Town Code Chapter 110, General Licensing Provisions, regarding business licenses.

- c. Consideration and possible action to approve the March 24, 2026, regular meeting and study session minutes.

6. ACTION ITEMS

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

- a. Consideration and possible action to (i) appoint John Ginn to fill the vacant position on the Town Council, and (ii) administer the Oath of Office to the newly appointed Councilmember.

Recommended Action: Appoint John Ginn to fill the vacant position on the Town Council and administer the Oath of Office.

Erin Deskins, Town Clerk, presented the following:

- The Appointments Subcommittee met on March 19th to review applications for the vacant position and recommended John Ginn with a 2-1 vote.
- Mr. Ginn has reviewed the legal requirements of the Open Meeting Law and is eligible to have the oath of office administered and be seated immediately.

Council discussed the following:

- Councilmember Switzer stated that when the Appointments Subcommittee met, the situation at the time was different with there being potentially five names on the ballot with packets not yet having been turned in. Four people turned in applications for the appointment, two of which were running for Council, one of which will now be on the ballot. He wanted to discuss having that applicant appointed to the Council for continuity of Council. He noted that Mr. Ginn is his neighbor and a fine, upstanding citizen.
- Councilmember Holt stated that he agreed with Councilmember Switzer and stated that he has worked with Mr. Ginn before, but felt it would be better to bring in an applicant who has "a foot in the door."
- Councilmember McCafferty stated that Mr. Ginn is an upstanding citizen, but felt it made the most sense for the Town, and is in the public interest, to bring in an applicant who would very likely be elected to the Council in July.
- Vice-Mayor Granillo stated that he felt Mr. Ginn was the right choice and hoped he would come on for the appointment and decide to run in the next election.
- Mayor Armstrong stated that he stands with the recommendation of the Appointments Subcommittee.

Erin Deskins, Town Clerk, clarified that there were four applications for a councilmember seat, not Mayor.

MOVED by Councilmember Robert Switzer, seconded by Councilmember Larry Holt to appoint John Stankewicz to fill the vacant position on Town Council.

AYE: Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember

Larry Holt, Councilmember Robert Switzer

NAY: Mayor Tom Armstrong, Vice-Mayor Eric Granillo

4 - 2 Passed

- b. Consideration and possible action to approve the Purchase and Sale Agreement and Economic Development Agreement with Chino Valley Rodeo Drive, LLC, in the amount of \$786,500.

Recommended Action: Approve the Purchase and Sale Agreement and the Economic Development Agreement with Chino Valley Rodeo Drive, LLC, in the amount of \$786,500.

Maggie Holmberg, Economic Development Manager, presented the following:

- Gave a few details on the proposed RV Park including parcel size, amount of spaces, and amenities to be offered.
- Discussed the economic impact to the Town during the construction and operational phases.

Terri Denemy, Town Manager, presented the following:

- The incentive being offered to the developer is estimated by Rounds Consulting Group to be paid back to the Town much sooner than 10 years, but if not, the Town is still protected and would get a payment back from the developer in the case they do not reach their incentive marks via TPT. All gift clause requirements have been met, and the Town will be made whole or more.

Pat Cantelme, Sr., Developer, presented the following:

- He stated it had been a wonderful opportunity working with Town staff and felt this RV Park was a good opportunity for Chino Valley Rodeo Drive, LLC, and hoped it would be a good opportunity for the Town.

Council, staff, and the developer discussed the following:

- Councilmember Holt inquired how long it would be before the project got started.
 - Mr. Cantelme stated that they need to start on the engineering to move the wash and extend the road, water, and sewer. They hope to begin within 15 months.
- Councilmember Switzer stated that he felt this was a great opportunity for the developer and the Town.

Mayor Armstrong stated there was a request to speak on the item.

Regina Pecoraro, COO of Compass Training Center, presented the following:

- Since they opened in 2019, they have hosted shooting competitions with hundreds of people who didn't stay in Town, rather in the surrounding cities and towns.
- She stated this RV Park would be a benefit to the Town and bring in a lot of tax money.
- She asked the Council to consider a yes vote.

MOVED by Vice-Mayor Eric Granillo, seconded by Councilmember Robert Switzer to approve the Purchase and Sale Agreement and Economic Development Agreement with Chino Valley Rodeo Drive, LLC, in the amount of \$786,500.

AYE: Mayor Tom Armstrong, Vice-Mayor Eric Granillo, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Larry Holt, Councilmember Robert Switzer

NAY: None

6 - 0 Passed - Unanimously

- c. Consideration and possible action to award a Cooperative Purchasing Agreement to Cactus Asphalt for the FY26 Street Improvements Project in an amount not to exceed \$2,950,000.

Recommended Action: Award a cooperative purchasing agreement to Cactus Asphalt for the FY26 Street Improvements project for an amount not to exceed \$2,950,000.

Steven Sullivan, Public Works Assistant Manager/Town Engineer, presented the following:

- Gave an overview of the proposed project in the amount of \$2,870,933 with a contingency of \$71,066.
- Geotechnical testing and roadside drainage rehab has already been completed.

Council and staff discussed the following:

- Councilmember Holt inquired if staff would be figuring out a way to get the culverts clean.
 - Staff stated that would start next week.
- Councilmember Switzer stated for public awareness that this project would span 13 miles. Prior to this, the Town would only be able to complete about three miles of total rehabilitation. It may not last as long, but will last a long time and the Town is getting much more for the money and a lot more roads improved.
- Councilmember McCafferty inquired if this when through the Capital Improvement Program Citizen's Advisory Committee.
 - Staff stated it went through them and then came to Council for discussion and adjustments. Staff took more steps that have not been done previously to make sure the roads can handle the improvement long term.

MOVED by Vice-Mayor Eric Granillo, seconded by Councilmember John McCafferty to award a Cooperative Purchasing Agreement to Cactus Asphalt for the FY26 Streets Improvements Project in an amount not to exceed \$2,950,000.

AYE: Mayor Tom Armstrong, Vice-Mayor Eric Granillo, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Larry Holt, Councilmember Robert Switzer

NAY: None

6 - 0 Passed - Unanimously

- d. Consideration and possible action to approve a budget capacity transfer in the amount of \$302,591 from the wastewater fund to the capital asset replacement fund, highway user revenue fund, and water fund, and to approve the purchase of a 2024 Vac Con Truck for \$392,975.

Recommended Action: a) Approve the budget capacity transfer in the amount of \$302,591 from Wastewater Fund to the following funds:

\$121,823 to the Capital Asset Replacement Fund

\$90,384 to the Highway User Revenue Fund

\$90,384 to the Water Fund; **and**

b) Approve the purchase of a 2024 Vac Con Truck in the amount of \$392,974.70 from Enviro-Clean, for use by Wastewater, Water, Streets, and Parks.

Steven Sullivan, Public Works Assistant Manager/Town Engineer, presented the following:

- Gave specifics on the proposed truck purchase and compared it to the Town's current truck.
- Discussed how the truck would be functional to multiple departments and outlined the funding of the vehicle from various funds.

Council and staff discussed the following:

- Councilmember Switzer inquired if the vehicle came with a warranty.
 - Staff stated that factory standard warranty on the chasis is for five years. Pumps and other components are between one and five years.
- Councilmember McCafferty inquired if the purchase of the vehicle would impact water and sewer rates.
 - Staff stated it would not go up because of this purchase. Staff stated that purchases such as this could impact rates in the long term, however, because staff has split the allocation of funding for this the wastewater fund will only be impacted by \$90,000 rather than \$600,000. However, staff will be running a new rate model.
- Councilmember Switzer commended staff for their work on this.

MOVED by Vice-Mayor Eric Granillo, seconded by Councilmember Larry Holt to approve a budget capacity transfer in the amount of \$302,591 as presented by staff, and approve the purchase of a 2024 Vac Con Truck for \$392,974.70 from Enviro-Clean for use by wastewater, water, streets, and parks.

AYE: Mayor Tom Armstrong, Vice-Mayor Eric Granillo, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Larry Holt, Councilmember Robert Switzer

NAY: None

6 - 0 Passed - Unanimously

- e. Consideration and possible action to approve Resolution No. 2026-1305, authorizing the submission of an application for FY26 State Community Development Block Grant (CDBG) funds; certifying that said application meets the community's previously identified housing and community development needs and the requirements of the state CDBG program; and

authorizing all actions necessary to implement and complete the activities outlined in said application.

Recommended Action: Approve Resolution 2026-1305.

Jessi Sorteberg, Executive Analyst, presented the Resolution to the Council.

MOVED by Vice-Mayor Eric Granillo, seconded by Councilmember Robert Switzer to approve Resolution No. 2026-1305, authorizing the submission of an application for FY26 State CDBG funds; certifying that said application meets the community's previously identified housing and community development needs and the requirements of the state CDBG program; and authoring all actions necessary to implement and complete the activities outlined in said application.

AYE: Mayor Tom Armstrong, Vice-Mayor Eric Granillo, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Larry Holt, Councilmember Robert Switzer

NAY: None

6 - 0 Passed - Unanimously

- f. Public hearing, consideration, and possible action to accept funds from the Arizona Department of Housing for the Town of Chino Valley's three-year rotational Community Development Block Grant (CDBG) and authorizing the Mayor to sign said application upon completion by NACOG and Town Staff.

Recommended Action: (i) Hold Public Hearing
(ii) Approve the Senior Center Capacity Expansion Project as the Town's selected project for 2026 CDBG funding.

Jessi Sorteberg, Executive Analyst, presented the following:

- Discussed the CDBG program, who funds it, and who it is meant to benefit.
- Reviewed the qualifications projects must meet to receive the CDBG funds.
- Gave an overview of the past projects the Town has completed with CDBG funds.
- Reviewed the next steps of the process along with deadlines and when the Town can expect contract documents.
- Listed the proposed projects and staff's recommendation based on public input.
- Gave an overview of the proposed project including the scope, cost, and additional funds the Town would need to contribute.

Council and staff discussed the following:

- Councilmember Switzer inquired what would happen to the contingency money if the Town didn't spend it all.
 - Staff stated their understanding is that both applications have to be submitted at the same time and anything not spent would go back. The Town has a possibility to be awarded more money if another community does not pursue the process.

- Councilmember Switzer felt it would be prudent to apply for some extra as a buffer.
- Councilmember McCafferty clarified that they could not apply NACOG money to the Senior Center for another seven years due to restrictions on how often the money could be spent on a senior center.
 - Staff stated that was correct.
- Mayor Armstrong inquired who the final approval would be.
 - Staff stated HUD is the final approval. The application is provided to NACOG, and they move it up the ladder.

Mayor Armstrong opened the public hearing.

There were no requests to speak.

Mayor Armstrong closed the public hearing.

MOVED by Vice-Mayor Eric Granillo, seconded by Councilmember Larry Holt to accept funds from the Arizona Department of Housing for the Town of Chino Valley's three-year rotational CDBG and authorizing the Mayor to sign said application upon completion by NACOG and Town Staff.

AYE: Mayor Tom Armstrong, Vice-Mayor Eric Granillo, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Larry Holt, Councilmember Robert Switzer

NAY: None

6 - 0 Passed - Unanimously

7. ADJOURNMENT

MOVED by Councilmember Sherri Phillips, seconded by Vice-Mayor Eric Granillo to adjourn the meeting at 7:20 p.m.

AYE: Mayor Tom Armstrong, Vice-Mayor Eric Granillo, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Larry Holt, Councilmember Robert Switzer

NAY: None

6 - 0 Passed - Unanimously

Tom Armstrong, Mayor

ATTEST:

Erin N. Deskins, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of the Town of Chino Valley, Arizona held on the _____ day of _____, 2026. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 2026.

Erin N. Deskins, Town Clerk

DRAFT



TOWN COUNCIL AGENDA ITEM STAFF REPORT

AGENDA ITEM # 6a
MEETING DATE: 5/12/2026
CONTACT PERSON: Jessi Sorteberg, Executive Analyst
ITEM TYPE: Action Item

AGENDA ITEM TITLE:

Consideration and possible action to approve the Naming Rights for Fann Contracting in recognition of their \$25,000 donation to the Chino Valley Pickleball Association Capital Campaign.

SUMMARY:

The Town of Chino Valley has partnered with the Chino Valley Pickleball Association (CVPA) to support fundraising efforts for the development of pickleball courts as part of the Community Center Park Phase 3. As part of this effort, CVPA has launched a Capital Campaign offering donor recognition opportunities, including naming rights, subject to approval by Town Council. On September 23, 2025, Town Council approved the "Pickleball Facilities Capital Campaign Donor Levels and Recognition Opportunities," which delineates Town Council approval of all facility naming rights.

CVPA has secured its first major contribution, a \$25,000 donation, from FANN Contracting. In accordance with the campaign's donor recognition structure, this contribution qualifies for naming rights associated with one-half of a pickleball court. The CVPA, on behalf of the donor, seeks Town Council approval to extend naming rights to Fann Contracting for placement of their company name and logo directly on a pickleball court surface, along the sideline or baseline, to avoid interference with play.

As this is the first naming rights request of this kind, this request is project-specific and does not establish a broader policy or precedent for naming rights at Town facilities. Staff is currently developing a comprehensive naming rights policy for Council consideration at a future date.

PREVIOUS ACTION:

Approved the Pickleball Facilities Capital Campaign Donor Levels and Recognition Opportunities during the Town Council Meeting on September 23, 2025.

STAFF RECOMMENDATION:

Approve the Naming Rights (format and placement) for Fann Contracting in recognition of their \$25,000 donation to the Chino Valley Pickleball Association Capital Campaign.

FISCAL IMPACT?

N/A

ATTACHMENTS:

1.	CVPA Commitment Letter - FANN CONTRACTING
----	---

2.	Donor Categories
----	------------------



6725 Generation Lane
Prescott, AZ 86301
Phone 928.778.0170
www.fanncontracting.com
ROC-071520-A ROC-078800-B1

April 20, 2026

Chino Valley Pickleball Association (CVPA)
382 W. Butterfield Road #250
Chino Valley, AZ 86323

Re: Pledge Commitment of \$25,000

Dear CVPA Board and Capital Campaign Committee,

On behalf of Fann Contracting, Inc., we are pleased to commit a donation in the amount of Twenty-Five Thousand Dollars (\$25,000) in support of the Chino Valley Pickleball Association Capital Campaign for the construction of eight new public pickleball courts at Community Park in Chino Valley, Arizona. The project is part of the Community Center Phase 3 vision, and the Town has already allocated funding for ground preparation and related foundational improvements to support the future courts and associated amenities.

Fann Contracting, Inc. is proud to support a project that will expand recreational opportunities for residents of all ages, strengthen community wellness, and contribute to the long-term vitality of Chino Valley. This effort represents a meaningful investment in the community's future and in a facility that will serve residents and visitors for years to come.

Please accept this letter as our formal pledge commitment of \$25,000. We understand that this contribution aligns with the 1/2 Pickleball Court donor category, which includes naming-right recognition honoring an individual, family, company, or organization, subject to Town approval.

We understand that final decisions regarding donor recognition and signage rest with the Town of Chino Valley. With that understanding, Fann Contracting, Inc. would respectfully welcome consideration of a recognition feature that is among the more prominent and durable options contemplated for the project - one that reflects the quality and permanence of this community investment. If available and acceptable to the Town, Fann's preference would be painted logo recognition on the sponsored half court. More generally, we would appreciate recognition that is substantial, professional, and aesthetically consistent with the overall character of the park and improvements, rather than something temporary or understated.

This pledge is made with the intent of supporting CVPA's efforts to help complete funding for this important community project. Please let us know the next steps needed to document the pledge, confirm recognition details, and coordinate payment.

We appreciate the work CVPA and the Town of Chino Valley are doing to move this vision forward, and we are honored to participate in helping make these new public courts a reality.

Sincerely,

A handwritten signature in blue ink that reads "Stevie Vawter".

Stevie Vawter
Company Administrator
Fann Contracting, Inc.



The Chino Valley Pickleball Association (CVPA) Foundation thanks you in advance for your support!

Below are available Donor Categories and Recognition Opportunities

Note: The number of available Donor Opportunities will change as fellow donors make their selections

Donor Category Name	Amount of Donation	Recognition	Limitations	Anticipated Goods & Services expense*
Ramada/Shade Structure, near Pickleball Courts (one available)	\$100,000+	Naming Right - <i>Honor an individual, family, company, or organization</i>	Initial and continuing naming right, subject to approval by Town Council	\$750
Pickleball Court (eight available)	\$50,000+	Naming Right- <i>Honor an individual, family, company, or organization</i>	Initial and continuing naming right, subject to approval by Town Council	\$500
½ Pickleball Court (sixteen available)	\$25,000+	Naming Right- <i>Honor an individual, family, company, or organization</i>	Initial and continuing naming right, subject to approval by Town Council	\$250
Platinum (unlimited)	\$20,000+	Special Category Recognition, Wall of Thanks	Recognition for level of donation	\$125
Gold (unlimited)	\$10,000+	Special Category Recognition, Wall of Thanks	Recognition for level of donation	\$100
Silver (unlimited)	\$5,000+	Special Category Recognition, Wall of Thanks	Recognition for level of donation	\$75
Copper State (unlimited)	\$1000+	Special Category Recognition, Wall of Thanks	Recognition for level of donation	\$50
Founding Donor (limited only by time**)	\$1000+	Special Founding Donor Category Acknowledgement on Community Park signage	**All contributions of \$1000 or higher received on or before December 31, 2025.	Note: Founding Donor to be recognized in more than one category.

See sketches of various Recognition images Chino Valley is considering; final decisions rest with Town Council

*Good Faith Estimate of Goods and Services. i.e., attributed cost of recognition signage, to be deducted from donation amount per IRS tax requirements

**Chino Valley Pickleball Association (CVPA), a non-profit 501(c)3 Foundation EIN 92-3925980
382 W. Butterfield Road #250 Chino Valley, AZ 86323
ChinoValleyPickleballDONOR@gmail.com**



TOWN COUNCIL AGENDA ITEM STAFF REPORT

AGENDA ITEM # 6b
MEETING DATE: 5/12/2026
CONTACT PERSON: Terri Denemy, Town Manager
ITEM TYPE: Action Item

AGENDA ITEM TITLE:

Consideration and possible action to approve a budget capacity transfer in the amount of \$77,448 from the General Fund contingency to the General Fund YPLAN account and to approve the FY 2025/26 funding allocation for Chino Valley's annual contribution to YPLAN for \$77,447.35.

SUMMARY:

YPLAN, formerly known as CYMPO, Central Yavapai Regional Planning Organization, is a partnership of Chino Valley, Prescott, Dewey-Humboldt, Prescott Valley, Yavapai County, and the Arizona Department of Transportation. It was established in June 2003 by federal mandate, when the region's population reached 50,000. Its purpose is to cooperatively plan the future of transportation in Yavapai County. Through this cooperative effort, the participating agencies have committed to their residents that, as the region grows, their multi-modal transportation system will grow with it to accommodate all needs, including roads and highways for cars and trucks, public transit, and pathways for bicycles and pedestrians.

At the February 10, 2026, Town Council meeting, Vinny Gallegos, YPLAN Executive Director gave a presentation and update to Council on YPLAN's programs, services, new work plan and updated local funding allocation. Mr. Gallegos returned to provide more details and make a formal funding request for the current fiscal year (FY25/26) and next fiscal year (FY26/27) as part of the budget work session on April 27, 2026. In prior years, the Town's contribution was heavily offset by in-kind allowances due to the Public Works Director's involvement in the YPLAN board. This was not the case for FY25/26 and, as a result, the request was not considered or approved as part of our FY25/26 budget development process and must be approved by the Council and funded from contingency.

The amounts being requested for our local contribution for the current and upcoming fiscal year have been confirmed by YPLAN. Those amounts are:

- FY25/26: \$77,447.35.
- FY26/27: \$111,590.00 (Initial estimate from YPLAN was \$76,617.06.)

This item is for approval of the FY25/26 YPLAN funding request only. The FY26/27 amount will be addressed as part of the tentative budget discussion and adoption process. YPLAN also confirmed the funding allocations are not a "menu" or on a "sliding scale", but rather are tied to population as defined by the IGA. To continue as a member of YPLAN, we are bound by our financial obligation defined in the IGA.

PREVIOUS ACTION:

N/A

STAFF RECOMMENDATION:

- a) Approve the budget capacity transfer in the amount of \$77,448 from General Fund contingency to the General Fund YPLAN account; **and**
- b) Approve the FY 2025-26 funding allocation for Chino Valley's annual contribution to YPLAN for \$77,447.35.

FISCAL IMPACT?

a) Budget Capacity Transfer Action:

Available budget: General Fund - Contingency \$636,693
 Less this approval item: Budget Capacity Transfer to General Fund - YPLAN -77,448
 Remaining budget: General Fund - Contingency \$559,245

Available budget: General Fund - Contingency	\$636,693
Less this approval item: Budget Capacity Transfer to General Fund - YPLAN	-77,448
Remaining budget: General Fund - Contingency	\$559,245

b) Contribution Action:

Available budget: General Fund - YPLAN \$77,448.00
 Less this approval item: YPLAN Contribution - FY 25/26 -77,447.35
 Remaining budget: General Fund - YPLAN \$0.65

Available budget: General Fund - YPLAN	\$77,448.00
Less this approval item: YPLAN Contribution - FY 25/26	-77,447.35
Remaining budget: General Fund - YPLAN	\$0.65

ATTACHMENTS:

1.	CYMPO FY 26-27 Work Program Final approved 05282025
2.	2003 01 05 CYMPO IGA
3.	2009 10 21 CYMPO IGA First Amendment



FISCAL YEARS 2026 and 2027

UNIFIED PLANNING WORK PROGRAM and BUDGET

For a Comprehensive, Cooperative, and Continuing
Transportation Planning Process



Fiscal Year Terminology

State & CYMPO Fiscal Year '26 (FY 26)

July 1, 2025 – June 30, 2026

FHWA Federal Fiscal Year '26 (FFY 26)

October 1, 2025 – September 30, 2026

FTA Federal Fiscal Year '26 (FFY 26)

October 1, 2026 – September 30, 2027

Approved on May 14, 2024, by the:
CENTRAL YAVAPAI METROPOLITAN PLANNING ORGANIZATION
TECHNICAL ADVISORY COMMITTEE

Approved on May 28, 2025, by the:
CENTRAL YAVAPAI METROPOLITAN PLANNING ORGANIZATION
EXECUTIVE BOARD

This report was prepared in cooperation with Yavapai County, City of Prescott,
Towns of Prescott Valley, Chino Valley, and Dewey-Humboldt, Arizona Department of
Transportation, Federal Transit Administration, Federal Highway Administration, and USDA
Forest Service



Assistance Listing FHWA: 20.205
Assistance Listing FTA: 20.513
Assistance Listing FTA 5305d: 20.505



FEDERAL CERTIFICATIONS
METROPOLITAN TRANSPORTATION PLANNING PROCESS
SELF-CERTIFICATION

The Arizona Department of Transportation and the Central Yavapai Metropolitan Planning Organization, the Metropolitan Planning Organization for the Central Yavapai urbanized area hereby certify that the transportation planning process is addressing the major issues in the metropolitan planning area and is being conducted in accordance with all applicable requirements of:

- I. 23 U.S.C. 134, 49 U.S.C. 5303, and this subpart;
- II. In nonattainment and maintenance areas, sections 174 and 176 (c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506 (c) and (d)) and 40 CFR part 93;
- III. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21;
- IV. 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
- V. Section 1101(b) of the FAST (Pub. L. 114 – 357) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects
- VI. 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction projects;
- VII. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and 49 CFR parts 27, 37, and 38;
- VIII. The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
- IX. Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender;
- X. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.

Signed by: Central Yavapai Metropolitan Planning Organization

Vinny Gallegos 5/29/2025

0654648101EC40A...
Vincent Gallegos Date
CYMPO Executive Director

Arizona Department of Transportation
Multimodal Planning Division

Matt Moul Date
Director, Multimodal Planning



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SECTION I
INTRODUCTION TO THE UNIFIED PLANNING WORK PROGRAM AND
BUDGET (UPWP)

A Brief Definition of the UPWP

The purpose of the Unified Planning Work Program (UPWP) is to outline multimodal transportation planning activities within a financially constrained budget to be conducted in the CYMPO planning area for a one- or two- year period.

Federal definition of a Unified Planning Work Program (UPWP) is “a statement of work identifying the planning priorities and activities to be carried out within a metropolitan planning area. At a minimum, a UPWP includes a description of the planning work and resulting products, who will perform the work, time frames for completing the work, the cost of the work, and the source(s) of funds” (23CFR450.104).

Adoption and Amendment of the UPWP

The UPWP is adopted every two years by the CYMPO Executive Board. The financial plan in the UPWP is based on estimates of available funding sources. While care is taken in developing as accurate a funding estimate, it is often necessary to adjust the financial tables to reflect actual available funding as new information becomes available. The following Administrative Amendments may be made by the Executive Director without further action by the Board:

- Work elements already approved by the Board may be added,
- Correct scrivener’s errors,
- Change fund source, providing that fiscal constraint is maintained,
- Correct grant revenue estimates to reflect better information if the result is an increase or if decrease is less than \$5,000.

The Central Yavapai Metropolitan Planning Organization certifies that the 2026 and 2027 Unified Planning Work Program for the Central Yavapai Region has been developed cooperatively and provided opportunities for public participation.



SECTION II

VISION AND MISSION STATEMENTS AND INTRODUCTION

VISION STATEMENT

To promote and maintain a regional coordinated transportation system for the safe and efficient movement of people, goods, and services.

MISSION STATEMENT

Use regional leadership in planning and promoting a comprehensive multi-modal transportation system.

INTRODUCTION

The Unified Planning Work Program (UPWP) is a narrative description of all activities performed by Central Yavapai Metropolitan Planning Organization (CYMPO), as the lead transportation planning agency for each fiscal year in collaboration with members of the Metropolitan Planning Organization (MPO).

The CYMPO Planning Boundary (Figure 1) includes the jurisdictions of Yavapai County, the City of Prescott, Yavapai Prescott Indian Tribe, the Towns of Chino Valley, Prescott Valley and Dewey-Humboldt, as well as the Arizona Department of Transportation (ADOT), United States Department of Agriculture (USDA) and Forest Service. All planning is done in cooperation with the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA).

Reflected in the UPWP are planning activities provided for in the agreements and contractual relationships among the Arizona Department of Transportation (ADOT), the U.S. Department of Transportation, and the Central Yavapai Metropolitan Planning Organization (CYMPO), which was officially designated by the Governor of Arizona in 2003 as the Metropolitan Planning Organization (MPO) for the Central Yavapai region.

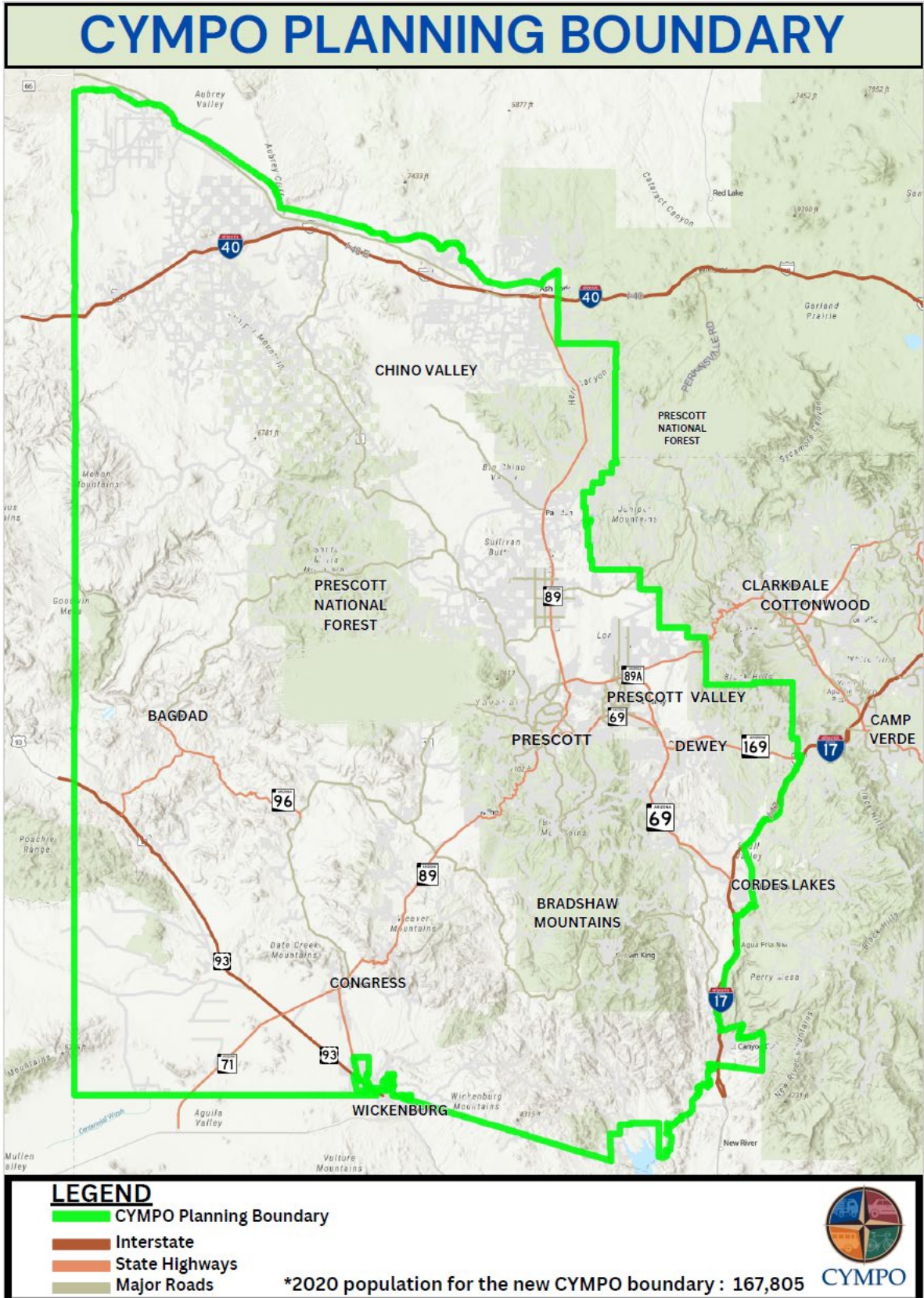
The UPWP offers an indication of regional short and long-range transportation planning objectives, the manner in which to achieve these objectives, the budget necessary to sustain the overall planning effort, and the sources of funding for each specific program element. Due to the many regional transportation needs, CYMPO will largely rely upon external services for accomplishment of various tasks in a quality, professional and timely manner. However, in all cases CYMPO personnel will provide project management and direction to study efforts. When tasks allow, CYMPO personnel may offer topical mastery of a technical, analytical or operational process which does not require engaging outside experts. These efforts demonstrate a strategic approach through highly qualified personnel and adapting varying skill sets and expertise to CYMPO's body of work, while conserving Federal, State and local resources for study and project delivery.

CYMPO provides certain specific contractual services to ADOT in support of its statewide planning and development responsibilities including acting as the Regional Planning Organization (RPO). As the MPO, CYMPO conducts the continuing, coordinated, and comprehensive (3-C) transportation planning process in accordance with Federal law and regulation. The multimodal, multi-jurisdictional nature of the activities in the UPWP necessitate just such a cooperative, coordinated approach to transportation planning for the region. Local elected officials, in collaboration with State and Federal agencies, accomplish this through collective decision making.



Anticipated in the planning process is the use of a Technical Advisory Committee (TAC) and other subgroups as identified to advise and guide CYMPO planning projects, such as stakeholder groups or focus groups or acting advisory committees for the duration of a plan. When consultant services are used, CYMPO prepares a draft scope of work and presents the scope of intended services to the appropriate committee for review, refinement, and endorsement. Final documents will be submitted to the appropriate committees for approval. CYMPO will direct consultant study efforts and provide project management. Public Outreach initiatives will be managed by the CYMPO staff both in house and through consultant contracts.

Figure 1



SECTION III

ORGANIZATION AND MANAGEMENT

Staffing Roles and Responsibilities

The CYMPO Executive Board appoints the Executive Director, who then reports directly to them. Additionally, the Executive Director supervises the CYMPO staff, which consists of planning, transit, and administrative personnel. Although each employee has an assigned job description, employees work as a team and share responsibilities of the organization to ensure that all assignments are completed.

Yavapai County is the human resources and fiduciary arm of CYMPO and provides staffing, purchasing services, accounting services, human resource/payroll services, and policies and procedures. Yavapai County Finance pays all expenses as incurred. ADOT, Yavapai County, the City of Prescott, and the Towns of Prescott Valley, Chino Valley and Dewey-Humboldt then reimburse Yavapai County Finance accordingly.

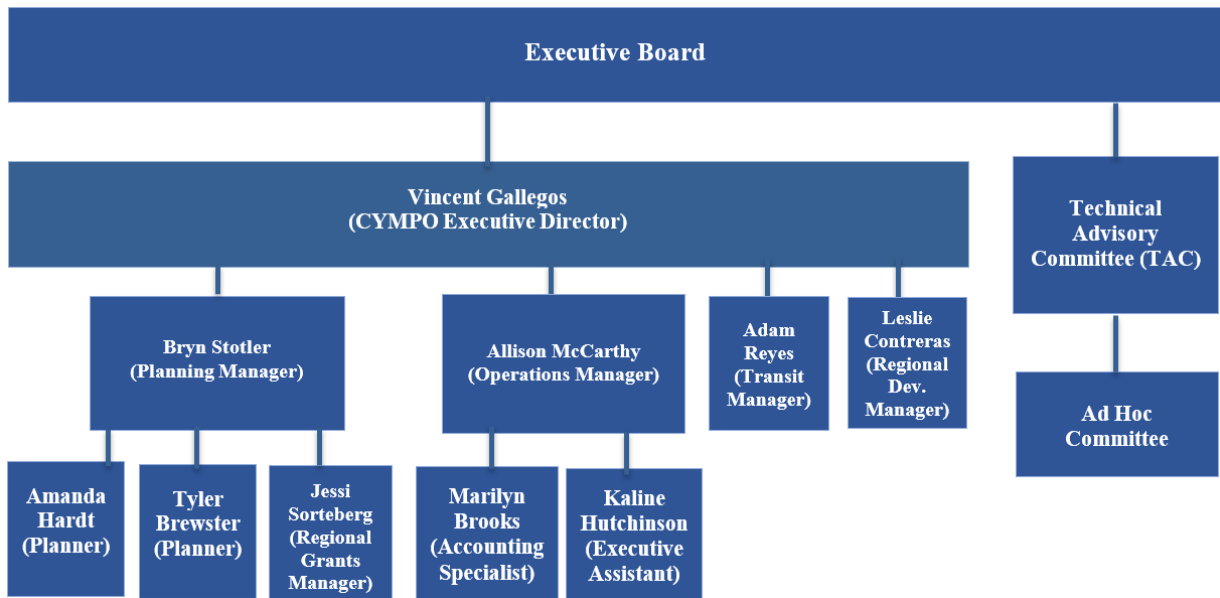
FY 2026-2027 CYMPO STAFF

- **Vincent Gallegos, Executive Director**
- **Bryn Stotler, Planning Manager**
- **Amanda Hardt, Planner**
- **Tyler Brewster, Planner**
- **Jessi Sorteberg, Regional Grants Manager**
- **Allison McCarthy, Operations Manager**
- **Kaline Hutchinson, Executive Assistant**
- **Marilyn Brooks, Accounting Specialist**
- **Leslie Contreras, Regional Development Manager**
- **Adam Reyes, Transit Manager**



Central Yavapai Metropolitan Planning Organization Organizational Chart

Figure 2



Committee Structures

The CYMPO Executive Board consists of six elected or appointed officials from the City of Prescott, the Towns of Chino Valley, Dewey-Humboldt and Prescott Valley, Yavapai County and ADOT. It is the function of the Executive Board to act as a policy body coordinating transportation planning and related implementation activities within the CYMPO planning region. The Board must approve all agreements and contracts and the Chair, or designee, must sign all appropriate documents related to contracts and agreements of CYMPO. The positions of Chair, Vice-Chair, and Secretary-Treasurer are elected on an annual basis.

The CYMPO Technical Advisory Committee (TAC) is composed of technical and/or managerial staff representatives of the Towns of Chino Valley, Prescott Valley, Dewey-Humboldt, the City of Prescott, and Yavapai County. In addition to the five jurisdictions, ADOT Northwest District Office and Multi-modal Planning Division (MPD) are voting members of the TAC, as is the U.S. Forest Service. The positions of Chair and Vice-Chair are elected on an annual basis.

The TAC works in an advisory role to the Executive Board and its primary responsibility is to conduct technical reviews and analysis regarding project related activity of the Metropolitan Transportation Improvement Program (MTIP) and the Unified Planning Work Program (UPWP), as well as any related issues directed by CYMPO’s Executive Board.

Ad Hoc Committees are temporary committees formed to address a specific issue or task and may be dissolved once the task is completed. These committees will be formed by the TAC, and are created for a particular purpose, not intended to be a permanent structure.

All public committees adhere to the Arizona Open Meeting Law and abide by the CYMPO Bylaws.



CENTRAL YAVAPAI METROPOLITAN PLANNING ORGANIZATION (CYMPO)

2025 EXECUTIVE BOARD

Tom Armstrong
CYMPO Board Chair
Mayor, Town of Chino Valley

Kell Palguta
CYMPO Board Vice-Chair
Mayor, Town of Prescott Valley

Chris Kuknyo
CYMPO Secretary/Treasurer
Yavapai County Board of Supervisors

Matthew Fenn
CYMPO Board Member
Mayor, Town of Dewey-Humboldt

Phil Goode
CYMPO Board Member
Mayor, City of Prescott

Sam Elters
CYMPO Board Member
ADOT District 6 Representative

*Election of officers to be held annually in November

2025 TECHNICAL ADVISORY COMMITTEE (TAC)

Gwen Rowitsch
CYMPO Chair
Public Works Director
City of Prescott

Heather Ruder
CYMPO Vice-Chair
Public Works Director
Town of Prescott Valley

Frank Marbury
Public Works Director/Town Engineer
Town of Chino Valley

Roger McCormick
Public Works Director
Yavapai County

Jade Peddie
Public Works Supervisor
Town of Dewey-Humboldt

Andrew Roth, PE
Assistant Northwest District Engineer
ADOT Northwest District

Ruth Garcia
Regional Transportation Planner
ADOT Multimodal Division

VACANT
Prescott National Forest
U. S. Forest Service

*Election of officers to be held annually in November



CENTRAL YAVAPAI METROPOLITAN PLANNING ORGANIZATION (CYMPO)

Operational Procedures and Bylaws/Agreements, Forms, Certifications and Assurances

Yavapai County, as the fiduciary agent for CYMPO, sets forth the policies and procedures. CYMPO has established an office policy/procedural manual and updates the manual on a regular basis. The procedures followed are those set forth by Arizona Department of Transportation (ADOT), Federal Highways Administration (FHWA) and Federal Transit Administration (FTA).

CYMPO also works under the Bylaws as amended in 2017. An Intergovernmental Agreement (IGA) between CYMPO and The City of Prescott, Yavapai County and the Towns of Chino Valley, Prescott Valley, and Dewey-Humboldt. There is also an established Intergovernmental Agreement with Yavapai County as well as a Lease Agreement.

CYMPO has an established Procurement Policy that meets all federal requirements, as well as adhering to the Yavapai County Procurement Code. Yavapai County provides Human Resources to CYMPO staff, which provides training in areas such as Drug Free Work Environment, Sexual Harassment and Equal Employment Opportunity policies.

CYMPO has an adopted Title VI Policy, Limited English Proficiency Plan, Coordinated Public Transit/Human Services Transportation Plan (a.k.a. Coordination Plan), Public Involvement Plan, and adheres to ADOT's Disadvantaged Business Enterprise Policy. CYMPO uses the above referenced documents in order to meet the certifications and assurances contained as part of this document and in the daily operation of the MPO.



SECTION IV

FUNDING DESCRIPTION AND BUDGET SUMMARY

The Arizona Department of Transportation (ADOT) is the designated recipient of the Federal Aid Highway funds used for planning and research purposes. As the designated recipient of the planning funds, ADOT has the responsibility and the authority under **2 CFR Part 200** (Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments) to oversee all activities funded under the Federal Aid Program by the sub-recipients of these funds. ADOT's oversight responsibilities include, but are not limited to, overall work plan review, invoice billing review and approval, MTIP certification, air quality reviews, and quality assurance and quality control of traffic data. This section describes the types of funding sources used for planning.

Statewide Planning & Research Funds (SPR)

SPR funds are federal dollars from the State Planning and Research Program administered by ADOT. A 20% match is required and must be provided by CYMPO.

Surface Transportation Block Grant (STBG)

STBG is a federal-aid highway flexible funding program that funds a broad range of surface transportation capital needs including roads, transit, airport access, vanpool, and bicycle and pedestrian facilities, administrative and operating expenses, as well as planning and construction. The funds require a 5.7% local match, which is provided by CYMPO.

Metropolitan Planning Funds (PL)

PL funds have a required 5.7% match provided by CYMPO. The distribution of PL Funds is accomplished through a formula developed by ADOT in consultation with the MPOs and must be approved by the FHWA.

Consolidated Planning Grant (CPG)

CPG combines the awarded PL and 5305(d) funds into one combined source. These funds combined are subject to a 5.7% match provided by CYMPO.

Carbon Reduction Program (CRP)

CRP funds are designated for projects that reduce transportation emissions, defined as carbon dioxide (CO₂) emissions from on-road highway sources. A 5.7% match is required and must be provided by CYMPO.

Federal Transit Administration (FTA) Funding (Sections 5300s)

FTA funds are designated for transit planning, transit operating, research activities, and mobility management. The funds require a local match of 5.7%, 20%, or 50%, which is typically provided by CYMPO. In those cases, funds such as FTA Section 5305(d) or (e), 5307, and 5310 will be shown in the budget tables.

Unlike 5305(d) funds, 5310 Mobility Management funds are not a work program activity, and cannot be amended through the work program amendment process. In addition, 5310 carry-over funds are only allowed from year 1 to year 2. Carry forward is not allowed to occur into a new grant agreement with MPD Transit.



Matching Funds

When at all possible, CYMPO will use in-kind contributions for match. On a monthly basis, the MPO staff tracks the time spent by local governments and stakeholders on MPO activities, research, and meetings. Matching contributions can also be made in the form of facilities and support services provided to CYMPO. The contributions reported are accumulated over a 2-year Work Program period and used as applicable match for all funding received.

Carry-Forward Balances

Carry-forward funds occur when CYMPO does not expend authorized and/or allocated funds in the current and/or prior fiscal years. Carry-forward funds are combined with the annual Unified Planning Work Program budget for the new fiscal year to determine CYMPO’s available fund balance for the upcoming year. At the end of fiscal year 2025, CYMPO anticipates the CPG, SPR, CRP and STBG funds will have carry-forward balances as indicated in the table below.

PL CPG) Carry-Forward Balance from FY25	\$ 149,035
5305d (CPG) Carry-Forward Balance from FY25	\$ 97,211
SPR Carry-Forward Balance from FY25	\$ 60,656
STBG Carry-Forward Balance from FY25	\$ 674,757
CRP Carry-Forward Balance from FY25	\$ 136,275

**The above table reflects estimates for carry forward balances anticipated for July 1, 2025. Any carry-forward funds for PL, SPR, CRP, or STBG will be re-programmed into the FY26-27 UPWP.*



FY 2026

Table 1: CYMPO Funding by Work Element and Funding Source

Work Element/Task Number	100: Administration	101: LTAP	200: Regional Planning Projects	201: Crash Data Analysis and HSIP Applications	300: Public Engagement and Education	401: Coordinated Mobility Management	402: Multimodal Planning Activities	403: Regional Public Transit Coordination and Development	501: Environmental	Federal Total	Local Match Total	Total Costs
FTA	5307 Federal							\$ 1,882,731		\$ 1,882,731		\$ 1,882,731
	5307 Match							\$ 881,130			\$ 881,130	\$ 881,130
	5310 Federal					\$ 75,000				\$ 75,000		\$ 75,000
	5310 Match					\$ 18,750					\$ 18,750	\$ 18,750
CPG	5305d Federal	\$ 97,338								\$ 97,338		\$ 97,338
	5305d Match	\$ 5,884									\$ 5,884	\$ 5,884
	PL Federal	\$ 159,823								\$ 159,823		\$ 159,823
	PL Match	\$ 9,661									\$ 9,661	\$ 9,661
FHWA	PL SATO Federal		\$ 4,015							\$ 4,015		\$ 4,015
	PL SATO Match										\$ -	\$ -
	SPR Federal	\$ 51,753								\$ 51,753		\$ 51,753
	SPR Match	\$ 12,938									\$ 12,938	\$ 12,938
	STBG Federal	\$ 592,788	\$ 5,000	\$ 314,958		\$ 46,000				\$ 958,746		\$ 958,746
	STBG Match	\$ 35,831		\$ 19,038		\$ 2,780					\$ 57,650	\$ 57,650
	CRP Federal								\$ 200,987	\$ 200,987		\$ 200,987
	CRP Match								\$ 12,149		\$ 12,149	\$ 12,149
Total Programmed	\$ 966,016	\$ 5,000	\$ 338,011	\$ -	\$ 48,780	\$ 93,750	\$ -	\$ 2,763,861	\$ 213,136	\$ 3,430,393	\$ 998,161	\$ 4,428,554

	2020 Census Population	Percentage of Total Population	Local Match Requirement Dollars
Yavapai County	57,847	34.47%	\$ 344,093.46
Town of Prescott Valley	46,785	27.88%	\$ 278,292.96
City of Prescott	45,827	27.31%	\$ 272,594.45
Town of Chino Valley	13,020	7.76%	\$ 77,447.35
Town of Dewey-Humboldt	4,326	2.58%	\$ 25,732.51
Total	167,805	100%	\$ 998,161

**CYMPO works with each member agency to collect in-kind match through contributed time and facilities to reduce the local match requirements. In addition, local match requirements will be reduced as partnership contributions are acquired, as outlined per Task 403 Regional Public Transit Coordination and Development.*



FY 2027											
Table 2: CYMPO Funding by Work Element and Funding Source											
Work Element/Task Number	100: Administration	101: LTAP	200: Regional Planning Projects	300: Public Engagement and Education	401: Coordinated Mobility Management	402: Multimodal Planning	403: Regional Public Transit Coordination and Development	500: Environmental	Federal Total	Local Match Total	Total Costs
FTA	5307 Federal						\$ 1,882,731		\$ 1,882,731		\$ 1,882,731
	5307 Match						\$ 881,130			\$ 881,130	\$ 881,130
	5310 Federal				\$ 75,000				\$ 75,000		\$ 75,000
	5310 Match				\$ 18,750					\$ 18,750	\$ 18,750
CPG	5305d Federal	\$ 97,338							\$ 97,338		\$ 97,338
	5305d Match	\$ 5,884								\$ 5,884	\$ 5,884
	PL Federal	\$ 159,823							\$ 159,823		\$ 159,823
	PL Match	\$ 9,661								\$ 9,661	\$ 9,661
	PL SATO Federal								\$ -		\$ -
	PL SATO Match									\$ -	\$ -
FHWA	SPR Federal	\$ 57,544							\$ 57,544		\$ 57,544
	SPR Match	\$ 14,386								\$ 14,386	\$ 14,386
	STBG Federal	\$ 619,951	\$ 5,000	\$ 287,795	\$ 46,000				\$ 958,746		\$ 958,746
	STBG Match	\$ 37,473		\$ 17,396	\$ 2,780					\$ 57,650	\$ 57,650
	CRP Federal								\$ -		\$ -
	CRP Match									\$ -	\$ -
Total Programmed	\$ 1,002,059	\$ 5,000	\$ 305,191	\$ 48,780	\$ 93,750	\$ -	\$ 2,763,861	\$ -	\$ 3,231,182	\$ 987,460	\$ 4,218,642

	2020 Census Population	Percentage of Total Population	Local Match Requirement Dollars
Yavapai County	57,847	34.47%	\$ 340,404.54
City of Prescott	46,785	27.88%	\$ 275,309.46
Town of Prescott Valley	45,827	27.31%	\$ 269,672.05
Town of Chino Valley	13,020	7.76%	\$ 76,617.06
Town of Dewey-Humboldt	4,326	2.58%	\$ 25,456.64
Total	167,805	100%	\$ 987,460

**CYMPO works with each member agency to collect in-kind match through contributed time and facilities to reduce the local match requirements. In addition, local match requirements will be lessened as partnership contributions are acquired, as outlined per Task 403 Regional Public Transit Coordination and Development.*



SECTION V

MPO WORK ELEMENTS

Work Element 100 Administration, Management and Program Support
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Program Administration includes the tasks necessary to manage and support both the planning staff and the planning process. Activities in this category provide for the overall management of the CYMPO transportation planning program and ensure compliance with applicable federal and state requirements. This section includes organizational management, human resource management, administrative activities, interagency coordination, non-salary related costs, and financial management of the MPO.

FY 2026 - 2027 Proposed Activities

- Prepare and manage the implementation of tasks within the two-year Unified Planning Work Program (UPWP) that describes all anticipated planning activities within the CYMPO planning region for the given fiscal year
- Prepare and review requests for proposals, contracts, monthly progress reports and invoices, maintain membership lists and meeting schedules, prepare meeting agendas, and record meeting minutes
- Coordinate with Yavapai County as CYMPO’s fiscal and human resources agent
- Develop and maintain operational procedures and internship program
- Coordinate with CYMPO attorney on review of policies, documents, etc. as required
- Maintain liability insurance coverage for CYMPO
- Promote regional cooperation and collaboration by providing ongoing communication with the public and other entities on MPO activities
- Participate in regional projects and planning activities
- Evaluate regional transportation planning processes within and surrounding the region
- Evaluate grant opportunities and coordinate with member agencies regarding grant specifications and submissions
- Prepare and continually maintain a fiscally constrained five-year Metropolitan Transportation Improvement Program (MTIP) in coordination with the public, Executive Board and Technical Advisory Committee (TAC)
- Undertake general administrative activities and reporting (as required by ADOT, FHWA, FTA)
- Maintain reporting and implementation of ADOT’s performance measures, as required, in all projects, including transit, where applicable
 - This includes ADOT Transit Asset Management (TAM) measures for 5310 and 5311 agencies, as well as 5307 TAM measures and Public Transportation Agency Safety Plans (PTASP) Measures developed by Town of Prescott Valley
- Update, adopt, and implement as required:
 - FY26 and FY27 CYMPO Public Involvement Plan (PIP)
 - FY26 and FY27 Title VI Goals and Accomplishments
 - FY26 and FY27 Title VI Implementation Plan and Limited English Proficiency Plan (LEP)



Activities Involving Travel:

(Public Sector) - CYMPO Staff, Executive Board Members, or TAC members may attend any or all Federal, State, COG/MPO, or Local Government agency hosted meetings, training, conferences, review panels, or technical presentations that relate to transportation or planning activities (e.g., FHWA, FTA, ADOT, COG/MPOs, AASHTO).

(Private Sector) - CYMPO Staff, Executive Board Members, or TAC members may attend any or all National or Local Non-Profit agency hosted meetings, trainings, conferences, review panels, or technical presentations that relate to transportation or planning activities (e.g., AzTA, RTAC, ACEC, AMPO, NARC, APA, ITE).

FY 2024 – FY 2025 Accomplishments

- Developed, maintained, and implemented the FY 2024-2025 UPWP
- Maintained the FY 2022-2026 MTIP
- Participated in regional projects and planning activities
- Adopted and implemented a new CYMPO Title VI Plan, and submitted Title VI goals and accomplishments to ADOT

Operating Costs

Where possible, all expenses are charged to specific program categories that benefit from the expenditures. Expenses that are attributed to general costs associated with operating the office that cannot be tied to a specific work task detailed in this document will be charged to Administration/Operating. Such expenses include those related to:

- Staff training and capacity building expenses (travel, registrations, etc.)
- General program administration and management
- Staff travel expenses
- Purchase of office support equipment, supplies, and postage
- Dues for professional organization membership

Local Match Sources

Local match is collected via in-kind or cash contributions. Contributors include Yavapai County, City of Prescott, Towns of Prescott Valley, Dewey-Humboldt and Chino Valley, and eligible project stakeholders.

101 Local Technical Assistance Program (LTAP)

One of the core functions of the LTAP program is to provide on-demand technical training for the local communities. Arizona LTAP does not schedule classes on a regular or cyclical basis. On-demand training is scheduled when specifically requested by contributing member agencies.

FY 2026 – FY 2027 Proposed Activities

- LTAP Training opportunities will be made available to member agencies

FY 2024 – FY 2025 Accomplishments

- LTAP Training opportunities were made available to member agencies



Local Match Sources

Local match is collected via in-kind or cash contributions. Local match is collected via in-kind or cash contributions. Contributors include Yavapai County, City of Prescott, Towns of Prescott Valley, Dewey-Humboldt and Chino Valley, and eligible project stakeholders/local partners.

Work Element: 200 Regional Planning Projects

In May of 2025, the CYMPO Executive Board adopted the 2050 Regional Transportation Plan (RTP), which has added an element of policy and recommended investment choice to the traffic modeling. The 2050 CYMPO RTP Update identified 130 projects including 8 Bridge Rehabilitations, 6 Intersection Improvements, 2 ITS Improvements, 47 New Roadway Connections, 22 Roadway Widening, 45 Safety Improvements, which are continuously referred to by CYMPO staff and partners as funding becomes available for the implementation of prioritized projects.

FY 2026 – FY 2027 Proposed Activities

- Initiate and/or contribute to planning and construction projects approved for the Rural Transportation Advocacy Council (RTAC) one-time funding for Greater Arizona
- Initiate additional planning and technical evaluation projects based on the 2050 list of projects
- Initiate SR89 Corridor Master Plan - SR89A to Paulden & Forest Service Boundary
- Initiate Downtown Prescott Safe and Smart Streets Initiative
- SR89 Design Concept Report (Road 3 North to Road 5 North)
- Continue Conservation Planning efforts
- Continue a Regional Trails Plan
- Conduct a Wildlife Corridor Study
- Conduct an Electric Vehicles (EV) Charging Infrastructure Plan
- Conduct an Emergency Evacuation Route Analysis (Emergency ERA)
- Utilize updated traffic modeling and recommendations from the 2050 RTP to collaboratively develop short, mid, and long-range planning priorities for the CYMPO region and incorporate those priorities into the CYMPO planning processes
- Continue to work with member agencies to ensure Highway Performance Monitoring Systems (HPMS) data is provided to ADOT on a regular basis

FY 2024 – FY 2025 Accomplishments

- 2050 Regional Transportation Plan
- Crash Data Analysis & Highway Safety Improvement Program (HSIP) Applications project
- Sundog Connector Design Concept Report & Environmental Overview (DCR & EO) project
- State Route 69 Urbanized Corridor Master Plan
- Roadway Safety Assessment – SR89A
- Applied for and was awarded Safe Streets for All (SS4A) grant for Downtown Prescott Safe and Smart Streets Initiative
- Contributed financially to Pioneer Parkway Trailhead project
- Initiated and contributed to planning and construction projects approved for the Rural Transportation Advocacy Council (RTAC) one-time funding for Greater Arizona
- Considered and selected various project recommendations identified in the 2045 Regional Transportation Plan (RTP)



- Worked with member agencies to ensure Highway Performance Monitoring Systems (HPMS) data is provided to ADOT on a regular basis.

Local Match Sources

Local match is collected via in-kind or cash contributions. Contributors include Yavapai County, City of Prescott, Towns of Prescott Valley, Dewey-Humboldt and Chino Valley, and eligible project stakeholders.

201 Regional Grant Management

CYMPO acknowledges the limitations of obtaining sufficient funding for construction of projects, both at a state and federal level. CYMPO has recognized that in order to deliver projects identified in the 2050 Regional Transportation Plan (RTP), an alternate source of funding will be paramount.

In response to this, with the approval of the Executive Board in 2024, CYMPO added a new staff position to the organization entitled Regional Grants Manager. The purpose of the position is to identify funding needs and opportunities throughout the region, and to actively assist, manage, and pursue with the pursuit of grant opportunities for transportation-related projects in the CYMPO boundary.

Existing Grant Opportunities Include:

- AZ SMART FUND
- Promoting Resilient Operations for Transformative, Efficient and Cost-Saving Transportation Program (PROTECT)
- Reconnecting Communities and Neighborhoods (RCN)
- Accelerated Innovation Deployment Demonstration Program
- Infrastructure for Rebuilding America (INFRA)
- National Infrastructure Project Assistance (MEGA)
- Rebuilding American Infrastructure with Sustainability and Equity (RAISE)
- Federal Lands Access Program
- Nationally Significant Federal Lands and Tribal Project Program
- Thriving Communities
- Rural Opportunities to Use Transportation for Economic Success (ROUTES)
- Safe Streets 4 All (SS4A)

FY 2026 - 2027 Proposed Activities

- Identify funding needs
- Research funding opportunities
- Monitor grant timelines
- Assist with grant applications

Local Match Sources

Local match is collected via in-kind or cash contributions. Contributors include Yavapai County, City of Prescott, Towns of Prescott Valley, Dewey-Humboldt and Chino Valley, and eligible project stakeholders.



202 Crash Data Analysis and Highway Safety Improvement Program (HSIP) Applications

FY 2026 Proposed Activities

- Solicit consulting services to perform a crash data analysis of the region and provide support in the preparation of HSIP applications
- Assist member agencies with the ADOT HSIP Call for Projects and application process

FY 2024 – FY 2025 Accomplishments

- Assisted member agencies with successful ADOT HSIP applications

Local Match Sources

Local match is collected via in-kind or cash contributions. Contributors include Yavapai County, City of Prescott, Towns of Prescott Valley, Dewey-Humboldt and Chino Valley, and eligible project stakeholders.

Work Element: 300 Public Engagement and Education

CYMPO is committed to amplifying its public engagement initiatives, with a strategic focus on actively informing, soliciting valuable feedback, and fostering participation in upcoming projects.

To achieve this commitment, CYMPO will employ a variety of outreach methods, including surveys, dynamic social media campaigns, and radio outreach. In addition, CYMPO plans to work alongside local municipalities and other key stakeholders to maximize the collaboration of outreach efforts and ensure a broad representation of community perspectives.

FY 2026 - 2027 Proposed Activities

- Actively disseminate project information to public information platforms
- Coordinate with stakeholders and local municipalities to maximize public outreach and survey participation
- Work with local media outlets to distribute project information and advertise opportunities for public involvement with CYMPO activities

FY 2024 – FY 2025 Accomplishments

- Developed and promoted CYMPO project information in partnership with Sparklight Media
- Developed and promoted CYMPO project information in partnership with local radio stations
- Introduced an updated CYMPO website

Local Match Sources

Local match is collected via in-kind or cash contributions. Contributors include Yavapai County, City of Prescott, Towns of Prescott Valley, Dewey-Humboldt and Chino Valley, and eligible project stakeholders.



Work Element: 400 Transit and Multimodal Activities

401 Coordinated Mobility Management

The objective of coordinated mobility management is to develop and provide program and/or project support for mobility planning efforts, including the development of a Coordinated Public Transit/Human Services Transportation Plan.

Through working with the established Local Coordination Committee (LCC), CYMPO will provide continued support to address enhanced coordination and topics of mutual interest to local human services providers. This Committee includes the region’s transportation providers, human services agency administrators, interested citizens, and CYMPO staff.

CYMPO, ADOT and the providers of public transportation will cooperatively work together in developing and sharing information related to data, performance targets, and reporting for the region in accordance with 23 CFR Part 450.314(h).

FY 2026 - 2027 Proposed Activities

- Monitor federal, state, and local legislation and policy activities
- Provide ongoing staff and technical support to the Local Coordination Committee members
- Coordinate training/workshops for transit and human services agency staff
- Act as the regional mobility planning liaison for ADOT, assisting with outreach, coordination, technical and eGrants software support, and application review through the grantmaking cycle
- Provide general technical assistance to public and private transportation programs
- Collaborate with FTA and ADOT regarding funding and eligibility requirements for grant and financial management
- Develop a Human Services Transportation Coordination Plan Request for Proposals (RFP) to achieve a 3-year plan related to transportation services and coordination opportunities with existing for profit and non-profit providers. This document also serves as CYMPO’s required Human Services Transportation Coordination Plan under the state and federal requirements. CYMPO will continue to utilize the Coordinated Public Transit – Human Services Transportation Plan to implement coordination and mobility management projects as identified across relevant mobility planning guidance via ADOT or the existing Coordinated Mobility Plan
- Assist human service organizations in making more efficient use of capital and operating resources for specialized transportation
- Provide a continuous, cooperative, and comprehensive transportation planning process throughout the CYMPO region
- Assist and coordinate with LCC members to strategize collaboration with the Yavaline, Yavapai Regional Transit (YRT), and Yavapai-Apache (YAN) transit systems

FY 2024 – FY2025 Accomplishments

- Provided ongoing staff and technical support to the Local Coordination Committee members
- Assisted and coordinated with LCC members to strategize collaboration with the Yavaline transit system
- Developed a scope of work for the Human Services Transportation Coordination Plan



Local Match Sources

Local match is collected via in-kind or cash contributions. Contributors include Yavapai County, City of Prescott, Towns of Prescott Valley, Dewey-Humboldt, Chino Valley, and eligible project stakeholders/local partners.

402 Multimodal Planning Activities

The CYMPO planning area has a unique environment of rural and small urban communities. As the region’s MPO, CYMPO receives federal funds for the purpose of conducting planning activities that will contribute to improving the methods and coordination of services to create a cohesive multimodal transportation system.

CYMPO will conduct planning efforts to further evaluate and strategize transit planning options such as governance and funding models of regional transit.

FY 2026 – 2027 Proposed Activities

- Evaluate opportunities to assist the region in its progression of developing an extensive transit system and improving multimodal forms of transportation
- Governance Plan
- Short-Range Transit Plan
- Funding and Sustainability Plan
- Transit Safety Plan
- In-Kind Match Analysis
- Transportation Development Strategy

FY 2024 – FY2025 Accomplishments

- Transit Marketing Plan
- Active Transportation Plan, branded as the “ACT-UP” – Active Community Transportation – Unified Plan.
- Pursued additional opportunities to assist the region in its progression of developing an extensive transit system and improving multimodal forms of transportation

Local Match Sources

Local match is collected via in-kind or cash contributions. Member Agency contributors include Yavapai County, City of Prescott, Towns of Prescott Valley, Chino Valley, and Dewey-Humboldt. Additional contributors include, but are not limited to, eligible project stakeholders and local partners.

403 Regional Public Transit Coordination and Development

Beginning July 1, 2025, the management of Yavapai micro transit services will transfer from the Town of Prescott Valley to CYMPO. As a newly appointed 5307 Direct Recipient, CYMPO will assume the management of the existing system, and will work toward implementing regional expansion, identifying route efficiencies, and maintaining sustainable operations for the Yavapai transit system.

FY 2026 – 2027 Proposed Activities

- Continue to develop the local transit conversation and public/private partnerships with local governments, tribes, transit partners, non-profit organizations, business partners, advocates,



institutions of higher learning, and healthcare groups to provide sustainability to Yavapai's future.

- Hire a turn-key third-party operator and software provider
- Conduct a transit-related marketing plan to increase ridership, educate the population on the importance of public transit, and bring awareness of the new and current transportation opportunities available to the public.

FY 2024 – FY2025 Accomplishments

- CYMPO became the direct recipient of 5307 Urbanized Area Formula Grant funding, on behalf of the Prescott Valley-Prescott UZA, to continue the development of the YavaLine Regional Transit System's service.
- Secured a Mobility Hub in Downtown Prescott to support local circulation and transfer opportunities with local and regional partners.

Local Match Sources

Local match is collected via in-kind or cash contributions. Contributors include Yavapai County, City of Prescott, Towns of Prescott Valley, Dewey-Humboldt and Chino Valley, eligible project stakeholders/local partners.

Work Element: 500 Environmental

The Infrastructure Investment and Jobs Act (IIJA) carries the planning factors initially established under the 2015 FAST ACT. These factors include protecting and enhancing the environment, promoting energy conservation, improving the quality of life, and ensuring consistency between transportation improvements and State and local growth and economic development patterns. CYMPO actively applies this framework in its planning activities, emphasizing the importance of safeguarding natural resources, reducing emissions, and fostering sustainable growth.

Arizona Department of Environmental Quality (ADEQ) O-Zone Non-Attainment Boundary Determination

CYMPO maintains vigilance over the non-attainment boundary process with ADEQ. While the CYMPO region is currently in attainment with ozone levels at 0.069 parts per million—just below the non-attainment threshold of 0.070 parts per million—continued monitoring is critical. Reaching or exceeding the 0.070 threshold could significantly impact regional transportation projects, requiring CYMPO to implement air quality evaluations and monitoring as an integral part of transportation planning.

To ensure compliance and mitigate future risks, CYMPO staff will:

- Monitor changes in air quality regulations and thresholds.
- Collaborate with stakeholders to implement proactive countermeasures aimed at maintaining attainment status.
- Explore strategies to integrate clean energy and environmentally friendly practices into regional transportation systems.

FY 2026 - 2027 Proposed Activities

CYMPO is committed to advancing conservation-focused planning while meeting the region's transportation needs. Proposed activities include:



- **Supporting active transportation initiatives:** Provide assistance to CYMPO members and community agencies for bicycle and pedestrian programs, enhancing regional mobility
- **Advancing multimodal solutions:** Implement the Transit Implementation Plan (TrIP), with a focus on low-emission and accessible transit options.
- **Enhancing environmental planning:** Collaborate with local governments and partner agencies to align transportation projects with regional conservation goals, including habitat protection and resource sustainability.
- **Managing air quality:** Work closely with the Governor of Arizona, ADEQ, ADOT, FHWA, and Local Public Agencies to address the Ozone Non-Attainment Boundary. Develop and implement mitigation measures to reduce ozone levels and promote cleaner air.

FY 2024 - 2025 Accomplishments

- Continued to monitor ozone non-attainment levels to ensure proactive management of air quality issues.
- Enhanced partnerships with regional stakeholders to integrate conservation goals into project planning.

Local Match Sources

Local match is collected via in-kind or cash contributions. Contributors include Yavapai County, City of Prescott, Towns of Prescott Valley, Dewey-Humboldt and Chino Valley, and eligible project stakeholders.

501 Carbon Reduction Program

Since FY2022, CYMPO has received an annual apportionment of Carbon Reduction Program (CRP) funding for projects designed to reduce transportation emissions, defined as carbon dioxide (CO2) emissions from on-road highway sources.

FY 2026 - 2027 Proposed Activities

- **Develop an Electric Vehicle (EV) Charging Infrastructure Plan:** Assess regional EV infrastructure needs, identify gaps, and promote EV adoption.
- **Identify emission reduction strategies:** Collaborate with stakeholders to explore alternative fuels, clean energy solutions, and sustainable transit options.
- **Support sustainable development:** Align CRP funding with broader conservation goals to reduce the environmental impact of transportation projects.

FY 2024 - 2025 Accomplishments

- Completed an Environmental Needs Assessment, identifying key conservation opportunities and challenges in transportation planning.

Local Match Sources

Local match is collected via in-kind or cash contributions. Contributors include Yavapai County, City of Prescott, Towns of Prescott Valley, Dewey-Humboldt and Chino Valley, and eligible project stakeholders.



Work Element: 600 Capital Expenditures

Description

Purchase capital equipment and provide construction as needed to meet the responsibilities of CYMPO.

Purpose

Support the operations of the organization with capital needs.

FY2026 and 2027 Goals and Objectives

Office Equipment to outfit possible new office location



Table 3: FY26 Operational Planning Activity Budget

CYMPO										
Fiscal Year 2026 Budget										
Anticipated Revenues										
Revenues	Fund Source	Budget Amount	FTA		FHWA					
			5310	5307	CPG		SPR	STBG	CRP	
					5305(d)	PL				
	FY25 Federal Carry Forward	\$ -								
	FY26 Federal Amount	\$ 3,499,625	\$ 75,000	\$ 1,882,731	\$ 97,338	\$ 159,823	\$ 125,000	\$ 958,746	\$ 200,987	
	PL SATO	\$ 4,015				\$ 4,015				
	FY24 Obligation Authority (OA Rate 94.9%)	\$ 3,430,393	\$ 75,000	\$ 1,882,731	\$ 97,338	\$ 163,838	\$ 51,753	\$ 958,746	\$ 200,987	
	Local Match	\$ 998,161	\$ 18,750	\$ 881,130	\$ 5,884	\$ 9,661	\$ 12,938	\$ 57,650	\$ 12,149	
	Required Match Percentage		20%	20% and 50%	5.7%	5.7%	20%	5.7%	20.0%	
	Federal Awards Obligated	\$ 3,430,393	\$ 75,000	\$ 1,882,731	\$ 97,338	\$ 163,838	\$ 51,753	\$ 958,746	\$ 200,987	
	TOTAL (Federal & Match)	\$ 4,501,801	\$ 93,750	\$ 2,763,861	\$ 103,222	\$ 173,499	\$ 137,938	\$ 1,016,396	\$ 213,136	
Anticipated Expenditures										
Operati	Personnel Services	\$ 1,176,602	\$ 75,000	\$ 473,380	\$ 97,338	\$ 159,823	\$ 51,753	\$ 319,308		
	Operating Expenses	\$ 273,480						\$ 273,480		
	Operating Subtotal	\$ 1,450,082	\$ 75,000	\$ 473,380	\$ 97,338	\$ 159,823	\$ 51,753	\$ 592,788	\$ -	
Planning Studies										
Plans	LTAP Training	\$ 5,000						\$ 5,000		
	Regional Safety Campaign	\$ 46,000						\$ 46,000		
	Regional Trails Plan	\$ 199,963							\$ 199,963	
	Project - To be Determined*	\$ 1,729,348		\$ 1,409,351		\$ 4,015		\$ 314,958	\$ 1,024	
	Plans Subtotal	\$ 1,980,311	\$ -	\$ 1,409,351	\$ -	\$ 4,015	\$ -	\$ 365,958	\$ 200,987	
	TOTAL	\$ 3,430,393	\$ 75,000	\$ 1,882,731	\$ 97,338	\$ 163,838	\$ 51,753	\$ 958,746	\$ 200,987	

**The funding amounts identified under "Projects to be Determined" will be allocated to support the projects outlined under "FY2026 – 2027 Proposed Activities" within Work Element 200.*



Table 4: FY27 Operational Planning Activity Budget

CYMPO								
Fiscal Year 2027 Budget								
Anticipated Revenues								
Fund Source	Budget Amount	FTA		FHWA				
		5310	5307	CPG		SPR	STBG	
				5305(d)	PL			
FY26 Federal Carry Forward								
FY27 Federal Amount	\$ 3,298,638	\$ 75,000	\$ 1,882,731	\$ 97,338	\$ 159,823	\$ 125,000	\$ 958,746	
PL SATO								
FY25 Obligation Authority (OA Rate 94.9%)	\$ 3,231,182	\$ 75,000	\$ 1,882,731	\$ 97,338	\$ 159,823	\$ 57,544	\$ 958,746	
Local Match	\$ 987,460	\$ 18,750	\$ 881,130	\$ 5,884	\$ 9,661	\$ 14,386	\$ 57,650	
Required Match Percentage		20%	20% and 50%	5.7%	5.7%	20%	5.7%	
Federal Awards Obligated	\$ 1,348,451	\$ 75,000		\$ 97,338	\$ 159,823	\$ 57,544	\$ 958,746	
TOTAL (Federal & Match)	\$ 1,454,781	\$ 93,750		\$ 103,222	\$ 169,484	\$ 71,930	\$ 1,016,396	
Operating								
Anticipated Expenditures								
Personnel Services	\$ 1,222,773	\$ 75,000	\$ 494,801	\$ 97,338	\$ 159,823	\$ 57,544	\$ 338,267	
Operating Expenses	\$ 281,684					\$ -	\$ 281,684	
Operating Subtotal	\$ 1,504,457	\$ 75,000	\$ 494,801	\$ 97,338	\$ 159,823	\$ 57,544	\$ 619,951	
Plans								
Planning Studies								
LTAP Training	\$ 5,000						\$ 5,000	
Regional Safety Campaign	\$ 46,000						\$ 46,000	
Project - To be Determined*	\$ 1,675,725		\$ 1,387,930				\$ 287,795	
Plans Subtotal	\$ 1,726,725	\$ -	\$ 1,387,930	\$ -	\$ -	\$ -	\$ 338,795	
TOTAL	\$ 3,231,182	\$ 75,000	\$ 1,882,731	\$ 97,338	\$ 159,823	\$ 57,544	\$ 958,746	

**The funding amounts identified under "Projects to be Determined" will be allocated to support the projects outlined under "FY2026 – 2027 Proposed Activities" within Work Element 200.*



SECTION V
PUBLIC COMMENT



When recorded in the Office of the
Yavapai County Recorder, return to:

Office of County Administrator
Yavapai County Administrative Services
1015 Fair Street
Prescott, AZ 86301

THIS IS A CONFORMED COPY OF INSTRUMENT
RECORDED ON DATE 5-28-03 TIME 8:30A
IN BOOK 4035 PAGE 536
PATSY JENNEY-COLON, RECORDER
Sara Ekwall DEPUTY

INTERGOVERNMENTAL AGREEMENT

Central Yavapai Metropolitan Planning Organization CYMPO

THIS AGREEMENT entered into this 1st day of May, 2003 by and between YAVAPAI COUNTY (COUNTY), a political subdivision of the State of Arizona; the CITY OF PRESCOTT (PRESCOTT), a municipal corporation of Arizona; the TOWN OF PRESCOTT VALLEY (PRESCOTT VALLEY), a municipal corporation of Arizona; and the TOWN OF CHINO VALLEY, (CHINO VALLEY) a municipal corporation of Arizona. These Participating Agencies shall also be collectively referred to as the "Participating Agencies."

RECITALS

WHEREAS, according to the Year 2000 Decennial Census, the Prescott-Prescott Valley area has reached a population in excess of 50,000 and therefore is designated as an "urbanized" area; and

WHEREAS, the 1973 Federal Transportation Act (FTA) provides that the governor of each state designate a Metropolitan Planning Organization (MPO) for each urbanized area within the state; and

WHEREAS, the Participating Agencies wish to jointly establish the Central Yavapai Metropolitan Planning Organization (CYMPO) and to petition the Governor of the State of Arizona to designate CYMPO as the MPO for the Prescott-Prescott Valley urbanized area; and

WHEREAS, the Participating Agencies are authorized pursuant to A.R.S. §11-952 to enter into Agreements for joint or cooperative action.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS

SECTION 1. PURPOSE. The purpose of this Agreement is to establish an organization suitable for designation by the Governor as an MPO for that portion of Yavapai County designated by the Census Bureau as an urbanized area (Exhibit A) and to allow the participating agencies to establish an initial Metropolitan Area Planning Boundary (Planning Area Boundary).

SECTION 2. CYMPO ORGANIZATIONAL STRUCTURE. CYMPO shall be comprised of an Executive Board and a Technical Advisory Committee (TAC) whose duties and responsibilities shall be as follows:

A. **Executive Board.** The Executive Board shall consist of one representative for each of the Participating Agencies and one District 6 member, or their designee, of the Arizona Transportation Board. In an effort to maintain a comprehensive, cooperative, and continuing (3C) planning process, the District 6 Arizona Transportation Board member will be a member of the CYMPO Executive Board, which will include all voting rights and privileges as provided for in the Bylaws. Each Participating Agency and the District 6 Arizona Transportation Board member shall be entitled to one vote on the Executive Board. A majority of the members shall constitute a quorum for meetings. The number of votes required for approval of any matter considered by the Executive Board shall be a majority of the quorum, except that the affirmative vote of a majority of the full Executive Board shall be required to approve matters related to budgets. The governing board of each Participating Agency shall designate its Executive Board representative from the membership of that governing board. The governing board of each Participating Agency shall also designate an alternate representative from the membership of that governing board. Executive Board members shall serve at the pleasure of their respective appointing authorities. The District 6 Arizona Transportation Board member may designate its representatives in accordance with its established appointment procedures. Meetings of the Executive Board shall be held at least quarterly and shall be subject to the requirements of the Arizona Open Meeting Laws.

B. **Technical Advisory Committee.** The TAC shall conduct technical reviews and analysis of current or proposed work activities, advise and make recommendations to the Executive Board, and work in concert with paid and volunteer CYMPO staff to provide guidance and direction in the development of work plans and budgets. The TAC shall consist of one member appointed by each of the Participating Agencies, one representative of the Arizona Department of Transportation (ADOT) Prescott District Office, one representative of the ADOT Planning Division Office, and one member appointed by the Director of the Prescott National Forest, Forest Service, U. S. Department of Agriculture (or designee). Each TAC member shall have one vote. A majority of the members shall constitute a quorum for meetings. The number of votes required for approval of any matter considered by the TAC shall be a majority of the quorum. Appointees of each of the Participating Agencies shall be that Party's staff person responsible for transportation matters or a person with demonstrated background in transportation matters. Appointees shall serve at the pleasure of their respective appointing authorities. The TAC may designate subcommittees to facilitate public comment, pursue specific technical issues, or for such other purposes consistent with the conditions of this Agreement. Subcommittees may be established for (but are expressly not limited to) the following areas of study; Airports; Bicycles & Pedestrians; Environmental Issues; Public Transit and Streets & Highways.

SECTION 3. AUTHORITY OF CYMPO. CYMPO, through its Executive Board, is hereby authorized to assume and discharge the following responsibilities, subject to the limitations as noted.

A. Responsibilities

1. Implementation of a transportation planning process to include corridor and subarea studies within the Planning Area Boundary.
2. Development and approval of a Metropolitan Transportation Plan/Transportation Improvement Program and a Unified Planning Work Program (and updates and amendments thereto).

3. Assistance in development of a cooperative process to initiate and perform each major investment study (to involve other private and public entities as appropriate).
4. Engagement in such other activities as may be necessary to exercise authority or discharge such responsibilities as may be delegated to MPOs pursuant to applicable Federal or State laws, rules or regulations.
5. Acceptance and expenditure of contributions, grants and other funds as provided for the purposes specified herein.
6. With the assistance and advice of the TAC, review of all Federal and State-assisted development projects to ensure their consistency with integrated regional transportation plans and programs.
7. In the event that the Planning Area Boundary is designated as an air quality non attainment or maintenance area, coordination of development of the transportation plan with the State Implementation Plan development process (including formulation of transportation control measures).
8. Execution of Agreements and expenditure of allocated funds in support of the activities authorized herein.
9. Arrangement for staff either through direct hiring, agreements with participating agencies, or a combination thereof.

B. Limitations

Nothing contained in this Agreement shall authorize CYMPO to intervene in matters that are essentially within the jurisdiction of any one member, or within the jurisdiction of any other public entity, without the consent of the governing body of the affected member or other affected entity. Such matters shall include, but not be limited to, the following:

1. Any decision that would require an affected entity to expend any of its own funds, regardless of the source of such funds (excluding funds allocated to CYMPO), for transportation-related purposes or for any other purpose.
2. Any decision that would prohibit an affected entity from expending its own funds, regardless of the source of such funds (excluding funds allocated to CYMPO), for transportation-related purposes deemed appropriate by that entity.
3. Any decision affecting the location, timing, or scheduling of a transportation-related project funded, managed or otherwise controlled by an affected entity, whether or not inside the Planning Area Boundary.

SECTION 4. PLANNING AREA BOUNDARY. The Participating Agencies hereby establish an initial Planning Area Boundary as shown in Exhibit "B". Any changes or additions to the Planning Area Boundary will require an amendment to this Agreement and approval by ADOT and the Federal Highway Administration in the manner specified in Section Eight herein.

SECTION 5. FINANCES AND BUDGETS. CYMPO shall be funded through (a) transportation funds secured from the Federal Highway Administration through ADOT, (b) available grants and other authorized outside sources, and (c) contributions from the Participating Agencies. Funds shall be budgeted and expended subject to the following conditions:

- A. CYMPO's fiscal year shall run from July 1 through June 30 unless otherwise determined by the Executive Board. The Executive Board shall prepare and adopt a proposed budget for each fiscal year no later than March 31 prior to the commencement thereof and shall distribute the same to each of the Participating Agencies no later than April 15 prior to the commencement of the fiscal year. Said budget shall identify all proposed expenditures and all anticipated sources of funds including proposed contributions from each of the Participating Agencies and shall specify the methodology used for determining these contributions.
- B. The governing board of each Participating Agency shall vote to approve or disapprove the proposed CYMPO budget no later than the date on which the Agency's budget would be finally adopted. Disapproval of the proposed CYMPO budget by the governing board of any Participating Agency shall be deemed to constitute notice of intent to terminate that Agency's participation in CYMPO effective as of the commencement of the fiscal year for which the proposed budget was prepared. A Participating Agency terminating its participation as provided in this Subsection 5(B) may be reinstated upon payment of its portion of the proposed budget plus interest in an amount determined in accordance with a uniform policy approved by the Executive Board.
- C. Upon its determination that an emergency exists, the Executive Board may, by unanimous vote, levy a special assessment against each of the Participating Agencies. Notice of any proposed emergency assessment shall be provided in writing to each Participating Agency and shall include a statement of reasons for the proposed assessment, a summary of proposed expenditures of the funds to be received from the assessment, a summary of the proposed allocation of the assessment among the Participating Agencies, and a description of the methodology used for the proposed allocation. Each Participating Agency shall have thirty days from the date of receipt of the written notice to approve or disapprove the proposed assessment. Disapproval of the proposed assessment by the governing board of any Participating Agency shall be deemed to constitute notice of intent to terminate that Agency's participation in CYMPO effective as of the date of the disapproval action. A Participating Agency terminating its participation as provided in this Subsection 5(C) may be reinstated upon payment of its full assessment plus interest in an amount determined in accordance with a uniform policy approved by the Executive Board.
- D. Nothing herein shall preclude the Executive Board from establishing a different budget schedule, as needed, for the initial fiscal year under this Agreement.

SECTION 6. BYLAWS. The Executive Board shall adopt Bylaws to establish supplementary procedures for the operation and conduct of the Executive Board and the TAC, and may amend the Bylaws as necessary. No provision of the Bylaws shall conflict with the terms and conditions of this Agreement. The initial Bylaws shall be adopted by the Executive Board within ninety days of the effective date of this Agreement. Approval of this Agreement by the Participating Agencies shall constitute consent to be governed by the provisions of the Bylaws upon their adoption by the Executive Board.

SECTION 7. TERM AND TERMINATION. This Agreement shall become effective as of May 1, 2003 and shall remain in effect until such time as it is terminated by Agreement of the Participating

Agencies or superseded by a subsequent Intergovernmental Agreement. The following provisions shall govern termination:

- A. In addition to the termination provisions as set forth in Subsections 5(B) and (C), any Participating Agency may terminate its participation in this Agreement as of the last day of any fiscal year during the effective term of the Agreement. A Participating Agency wishing to terminate its participation pursuant to this Section 7 shall provide all Participating Agencies with written notice of its intent to terminate its participation no less than ninety days prior to the date on which the termination is to be effective. The Participating Agency in question shall have an express surviving contractual obligation to pay to CYMPO within sixty days thereafter an amount equal to the current annual budget amount requested of that Participating Agency, or an amount set by the Executive Board (whichever is less). Any expenditure that can be reasonably avoided will be returned to the Participating Agency terminating its participation.
- B. The Participating Agencies understand and agree that termination of participation by any individual Participating Agency for any reason and by any means shall not relieve that Participating Agency from those liabilities or obligations already incurred thereunder. It is further understood and agreed that any real or personal property acquired by CYMPO with funds contributed in whole or in part by any Participating Agency shall, unless otherwise expressly agreed in writing, remain with CYMPO in the event that the subject Participating Agency terminates its participation for any reason and by any means.
- C. In the event that this Agreement is terminated by mutual Agreement of the Participating Agencies, any real or personal property remaining with CYMPO shall be disposed of in accordance with ARS §9-402 and any proceeds shall be distributed to all entities that have, at any time, been Participating Agencies prorated on the basis of funds contributed by each Participating Agency during its time of participation.

SECTION 8. AMENDMENT. This Agreement contains the entire Agreement of the Participating Agencies except as expressly provided herein. The terms of this Agreement, including, but not limited to membership in CYMPO, may only be amended, modified or waived by a written instrument approved by the governing body of each Participating Agency.

SECTION 9. INDEMNIFICATION. Each Participating Agency (as "indemnitor") agrees to save, hold harmless and indemnify the other Participating Agencies (as "indemnitees") for any claims, losses, liability, costs or expenses (including reasonable attorneys fees) arising out of omissions, negligence, misconduct or other fault of the indemnitor, its officers, officials, agents, employees or volunteers pursuant to this Agreement.

SECTION 10. DISPUTE RESOLUTION. The Participating Agencies intend that disputes regarding the interpretation and application of this Agreement shall, to the greatest possible extent, be resolved internally. The Executive Board may establish uniform procedures for such internal dispute resolution. In the event of disagreements regarding interpretation and application of this Agreement that cannot be resolved internally, the Participating Agencies agree to submit only such matters to an arbitrator selected by Agreement of the affected parties. If the parties are unable to agree on an arbitrator, each shall select an arbitrator who shall, in turn, select a third arbitrator. The arbitration proceeding shall be conducted in accordance of the then-current rules of the Yavapai County Superior Court. The decision of the Arbitrator shall be final, non-appealable and binding on all parties. Aside from expenses of counsel, all parties shall share equally in the expenses of arbitration. In the event of litigation, the Participating Agencies agree to waive trial by jury, agree that all such matters shall be

submitted for trial by the Court, and agree that jurisdiction of all disputed matters arising from this Agreement shall lie with the Superior Court for Yavapai County. It is further understood and agreed that, in the event of litigation, no Participating Agency shall be entitled to an award of attorney fees.

SECTION 11. CANCELLATION FOR CONFLICT. This Agreement is subject to cancellation pursuant to A.R.S. §38-511, the provisions of which are incorporated by reference herein.

SECTION 12. NOTICES. Any notices provided pursuant to this Agreement shall be deemed to have been duly delivered upon personal delivery or as of the second business day after mailing in the United States mail, postage prepaid to such addresses as may be specified in writing by a Participating Agency.

SECTION 13. BREACH. Failure or unreasonable delay by any Participating Agency to perform or act in accordance with any term or condition of this Agreement shall constitute a breach of the Agreement. A Participating Agency claiming a breach by another Participating Agency shall provide written notice thereof, said notice setting forth the factual basis for the determination that a breach has occurred. If the breach is not remedied within thirty days of the breaching Agency's receipt of notice or within such additional time as may be reasonably required to remedy the breach, the non-breaching Participating Agency may exercise all rights and remedies as provided in this Agreement or otherwise by law. No waiver by a Participating Agency of a breach of any of the terms, covenants or conditions of this Agreement shall be construed or held to be a waiver of any succeeding or preceding breach of the same or any other term, covenant or condition herein contained.

SECTION 14. RECORDS. CYMPO shall keep and maintain all records reasonably required for audit arising from or relating to its activities under this Agreement. CYMPO shall reasonably accommodate any request by representatives of any Participating Agency to have access to all such records for review, monitoring, and audit, during normal working hours.

SECTION 15. FURTHER PERFORMANCES. Each of the parties hereto shall execute and deliver all such documents and perform all such acts as are reasonably necessary, from time to time, to carry out the matters contemplated by this Agreement.

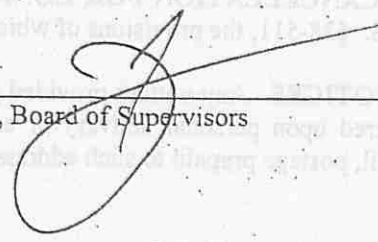
SECTION 16. NO PARTNERSHIP OR THIRD-PARTY BENEFICIARY. It is not intended by this Agreement to, and nothing contained in this Agreement shall, create any partnership, joint venture or other arrangement between or among the Participating Agencies. No term or provision of this Agreement is intended to, or shall, be for the benefit of any person, firm, organization or corporation not a party hereto, and no such other person, firm, organization or corporation shall have any right or cause of action hereunder.

SECTION 17. MULTIPLE COUNTERPARTS. This Agreement may be executed in multiple counterparts, each of which shall constitute one and the same instrument.

SECTION 18. RECORDING. Pursuant to A.R.S. § 11-952(G), this Agreement shall be recorded in the Office of the Yavapai County Recorder.

IN WITNESS WHEREOF, the parties hereto have entered into this Agreement on the day and year first above written.

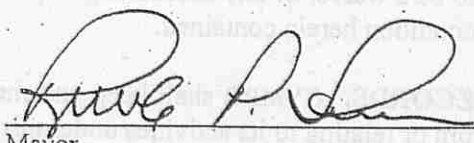
YAVAPAI COUNTY, a political subdivision of
the State of Arizona


Chairman, Board of Supervisors

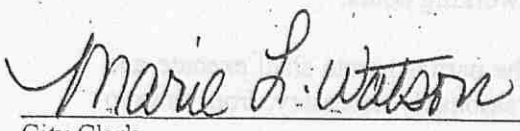
ATTEST:


Clerk of the Board

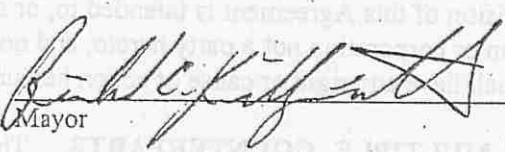
CITY OF PRESCOTT, a municipal corporation
of Arizona


Mayor

ATTEST:


City Clerk

TOWN OF PRESCOTT VALLEY, a municipal
corporation of Arizona


Mayor

ATTEST:

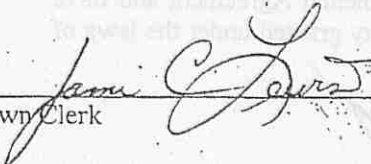

Town Clerk

TOWN OF CHINO VALLEY, a municipal corporation of Arizona



Mayor

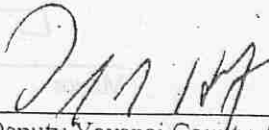
ATTEST:



Town Clerk

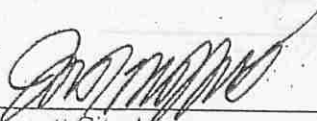
Determinations of Counsel

Pursuant to ARS §11-952(D), I have reviewed the forgoing Intergovernmental Agreement and have determined that it is in the proper form and within the powers and authority granted under the laws of the State of Arizona to Yavapai County.



Deputy Yavapai County Attorney

Pursuant to ARS §11-952(D), I have reviewed the forgoing Intergovernmental Agreement and have determined that it is in the proper form and within the powers and authority granted under the laws of the State of Arizona to the City of Prescott.



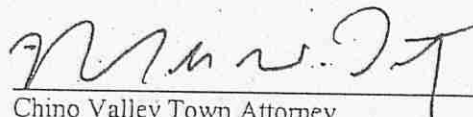
Prescott City Attorney

Pursuant to ARS §11-952(D), I have reviewed the forgoing Intergovernmental Agreement and have determined that it is in the proper form and within the powers and authority granted under the laws of the State of Arizona to the Town of Prescott Valley.



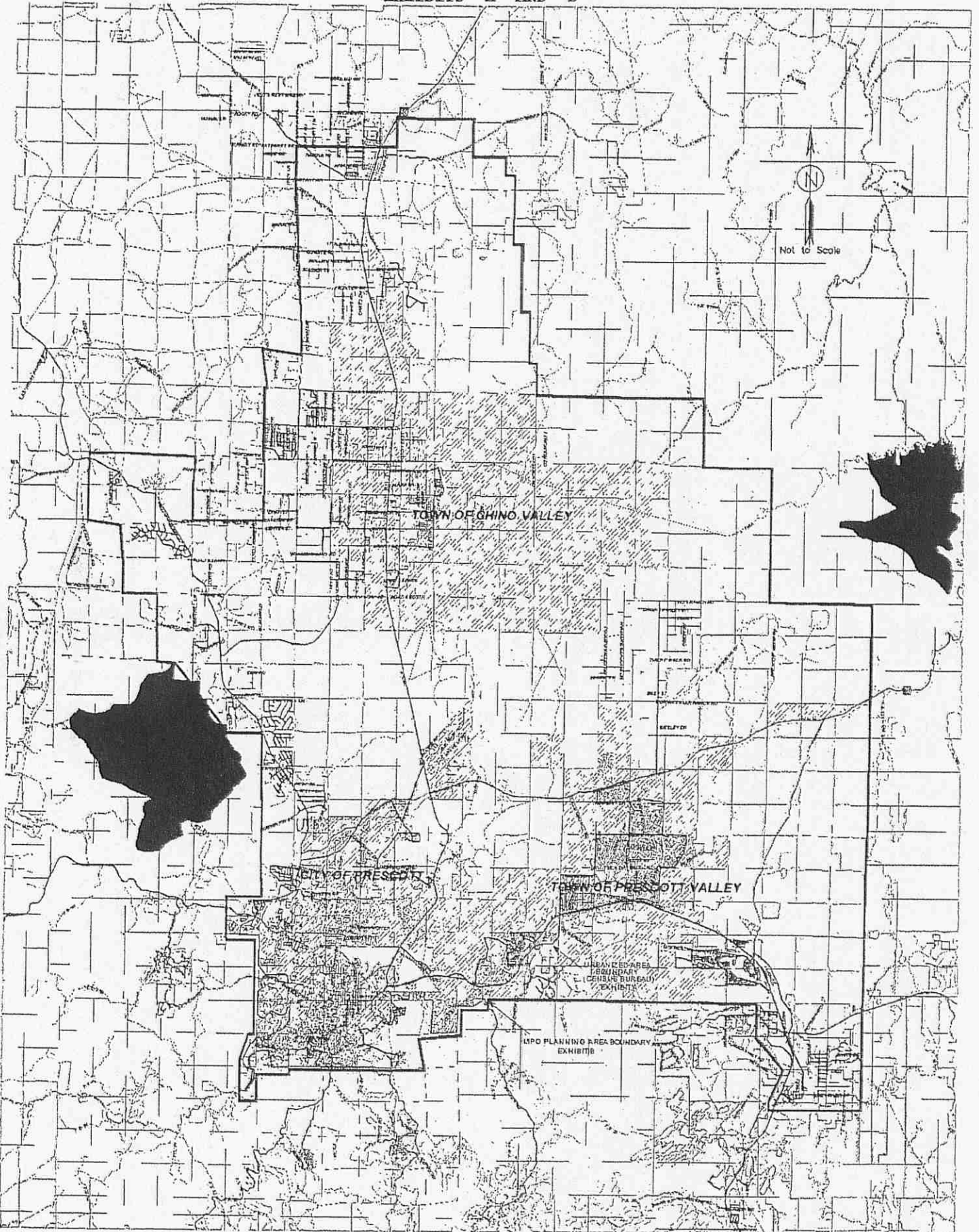
Prescott Valley Town Attorney

Pursuant to ARS §11-952(D), I have reviewed the forgoing Intergovernmental Agreement and have determined that it is in the proper form and within the powers and authority granted under the laws of the State of Arizona to the Town of Chino Valley.



Chino Valley Town Attorney

EXHIBITS "A" AND "B"



When recorded in the Office of the
Yavapai County Recorder, return to:



B-4704 P-987
Page: 1 of 7
AMND 4353965

Central Yavapai Metropolitan Planning Organization
7501 E. Civic Circle
Prescott Valley, AZ 86314

**FIRST AMENDMENT
to
INTERGOVERNMENTAL AGREEMENT**

**Central Yavapai Metropolitan Planning Organization
CYMPO**

THIS FIRST AMENDMENT to INTERGOVERNMENTAL AGREEMENT entered into this 21 day of October, 2009 by and between YAVAPAI COUNTY (COUNTY), a political subdivision of the State of Arizona; the CITY OF PRESCOTT (PRESCOTT), a municipal corporation of Arizona; the TOWN OF PRESCOTT VALLEY (PRESCOTT VALLEY), a municipal corporation of Arizona; the TOWN OF CHINO VALLEY, (CHINO VALLEY) a municipal corporation of Arizona, and the TOWN OF DEWEY-HUMBOLDT (DEWEY-HUMBOLDT), a municipal corporation of Arizona. These Participating Agencies shall also be collectively referred to as the "Participating Agencies."

RECITALS

WHEREAS, CYMPO has been designated by the Governor of the State of Arizona as a Metropolitan Planning Organization for the Prescott-Prescott Valley urbanized area; and

WHEREAS, the County, Prescott, Prescott Valley, and Chino Valley entered into an intergovernmental agreement dated May 1, 2003 and recorded May 28, 2003, in Book 4035, Page 536, in the Office of the Yavapai County Recorders office (IGA) per ARS §11-952 in order to become the Participating Agencies in CYMPO; and

WHEREAS, CYMPO is funded through (a) transportation funds secured from the Federal Highway Administration (FHWA) through the Arizona Department of Transportation (ADOT), (b) transit funds secured from Federal Transit Administration (FTA), (c) available grants and other authorized outside sources, and (d) contributions from the Participating Agencies; and

WHEREAS, Section 8 of the IGA provides that the IGA may be amended by a written instrument approved by the governing body of each Participating Agency to (among other things) accept other communities in the urbanized area to be Participating Agencies; and

WHEREAS, Dewey-Humboldt is located within the urbanized area and desires to be a Participating Agency in order to be part of the planning process and other activities of CYMPO;

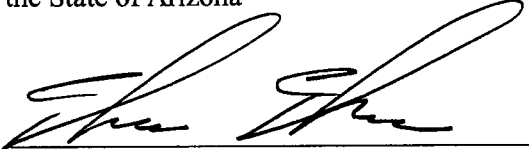


NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. That Dewey-Humboldt is one of the Participating Agencies under the IGA for any and all purposes set forth in the IGA.
2. That SECTIONS 1 and 4 of the IGA are hereby amended to replace the current Exhibits A and B (which established the initial Planning Area Boundary) with new Exhibit A, attached hereto and expressly made a part hereof, which establishes a reconstituted Planning Area Boundary that includes Dewey-Humboldt.
3. That all other SECTIONS, SUBSECTIONS and related provisions of the IGA not herein amended shall remain in full force and effect as currently set forth.

IN WITNESS WHEREOF, the parties hereto have entered into this **FIRST AMENDMENT** to the IGA on the day and year first above written.

YAVAPAI COUNTY, a political subdivision of
the State of Arizona



 Chairman, Board of Supervisors


SEAL

ATTEST:



 Clerk of the Board

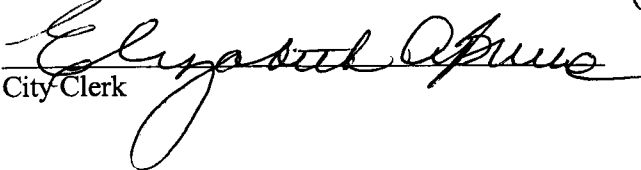
CITY OF PRESCOTT, a municipal corporation
of Arizona



 Mayor

SEAL

ATTEST:



 City Clerk



TOWN OF PRESCOTT VALLEY, a municipal corporation of Arizona

Harvey C. Shaw

Mayor

ATTEST:

Diane Russell

Town Clerk

TOWN OF CHINO VALLEY, a municipal corporation of Arizona

SEAL

Ron Romley

Mayor

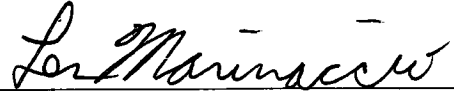
ATTEST:

Jami C. Lewis

Town Clerk

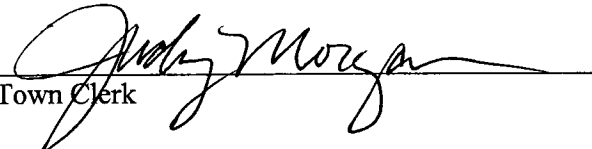


TOWN OF DEWEY-HUMBOLDT, a municipal
corporation of Arizona



Mayor

ATTEST:

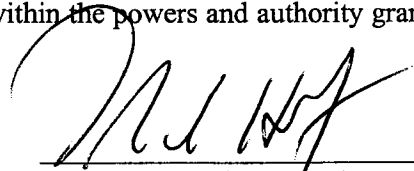


Town Clerk




Determinations of Counsel

Pursuant to ARS §11-952(D), I have reviewed the forgoing Intergovernmental Agreement and have determined that it is in the proper form and within the powers and authority granted under the laws of the State of Arizona to Yavapai County.



Deputy Yavapai County Attorney

Pursuant to ARS §11-952(D), I have reviewed the forgoing Intergovernmental Agreement and have determined that it is in the proper form and within the powers and authority granted under the laws of the State of Arizona to the City of Prescott.



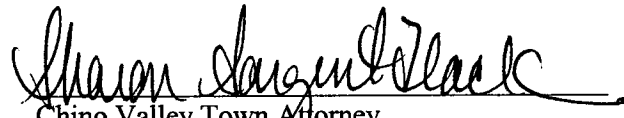
Prescott City Attorney
MATTHEW PODRACKY, FOR
GARY D. WIND

Pursuant to ARS §11-952(D), I have reviewed the forgoing Intergovernmental Agreement and have determined that it is in the proper form and within the powers and authority granted under the laws of the State of Arizona to the Town of Prescott Valley.



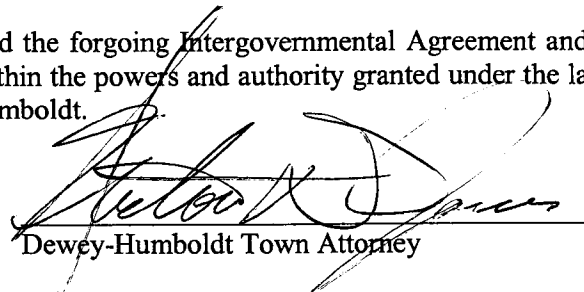
Prescott Valley Town Attorney

Pursuant to ARS §11-952(D), I have reviewed the forgoing Intergovernmental Agreement and have determined that it is in the proper form and within the powers and authority granted under the laws of the State of Arizona to the Town of Chino Valley.



Chino Valley Town Attorney

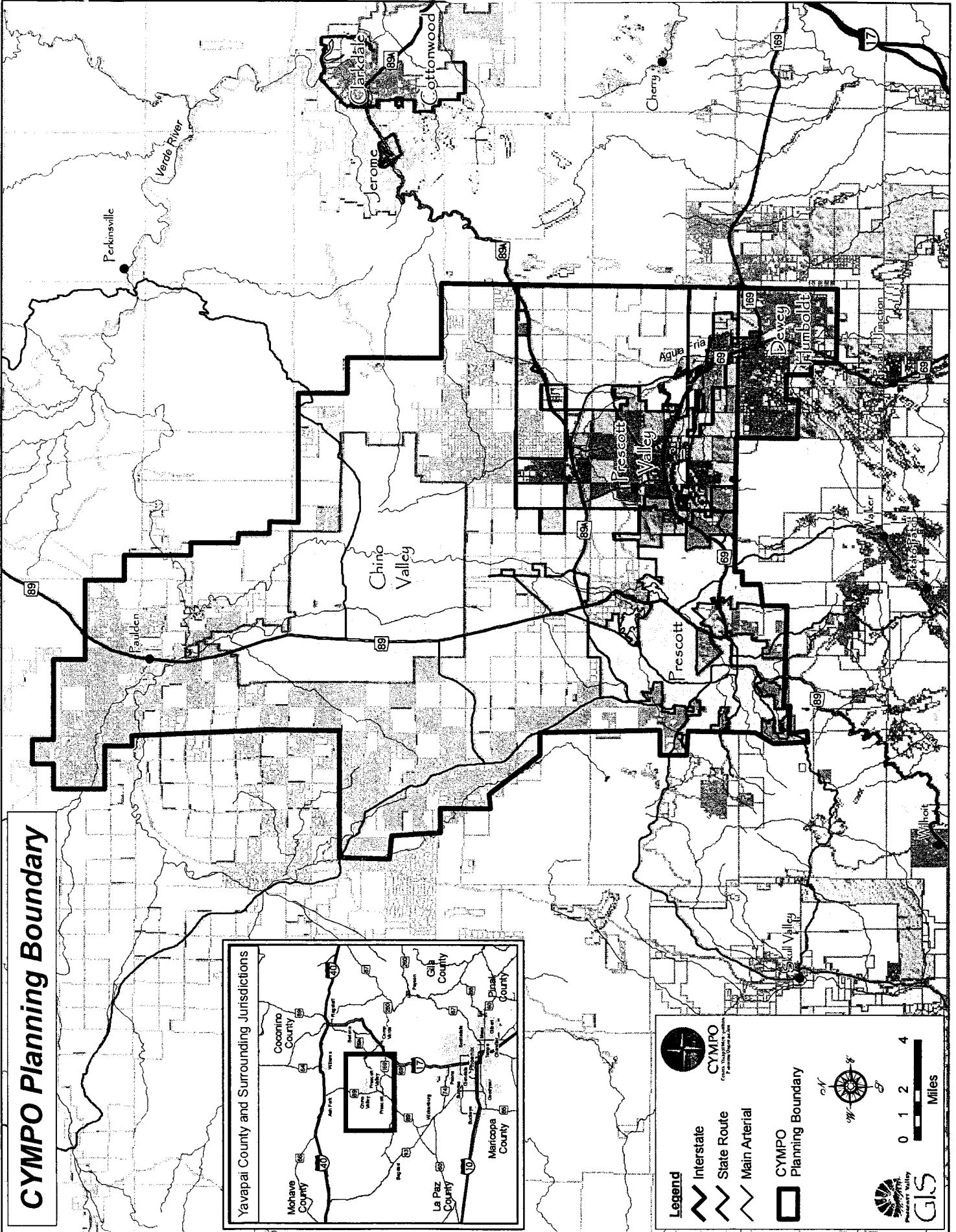
Pursuant to ARS §11-952(D), I have reviewed the forgoing Intergovernmental Agreement and have determined that it is in the proper form and within the powers and authority granted under the laws of the State of Arizona to the Town of Dewey-Humboldt.



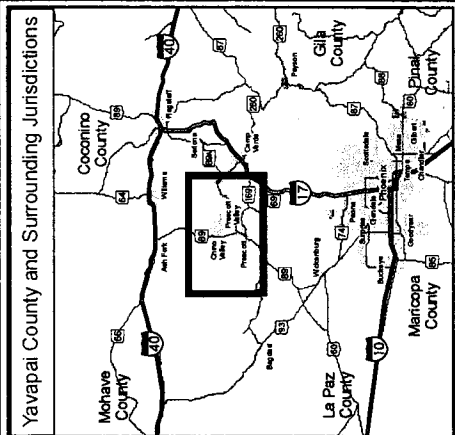
Dewey-Humboldt Town Attorney



EXHIBIT A
AMENDED PLANNING AREA BOUNDARY



CYMPO Planning Boundary



Legend

- Interstate
- State Route
- Main Arterial
- CYMPO Planning Boundary

0 1 2 4 Miles

GIS
 Prescott Valley