

**MINUTES OF THE REGULAR MEETING OF THE
TOWN COUNCIL OF THE TOWN OF CHINO VALLEY
TUESDAY, MARCH 10, 2026
6:00 PM
COUNCIL CHAMBERS | 202 N. STATE ROUTE 89 | CHINO VALLEY,
ARIZONA 86323**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Armstrong called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Present: Mayor Tom Armstrong, Vice-Mayor Eric Granillo, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Larry Holt, Councilmember Robert Switzer

Absent:

Staff Present: Town Manager Terri Denemy, Town Attorney Andrew McGuire, Officer Charlene McClendon (Sgt. at Arms), Executive Analyst Jessi Sorteberg, Executive Assistant Mike Coomer, Development Services Director Laurie Lineberry, Assistant Public Works Director/Town Engineer Steven Sullivan, Community Services Director Cyndi Thomas, Adoption Specialist Crystal Patton, IT Support Technician Sandra Santos, Audio Visual Technician Nicholas Harwick, Deputy Town Clerk Sara Burchill, Town Clerk Erin N. Deskins

2. INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

3. CALL TO THE PUBLIC - Individuals requesting to speak, please complete a Speaker Comment Card and return to the Clerk.

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council. Public comment is at the discretion of the Council and not required by law. Individuals are limited to speak for three (3) minutes, yielding of time will not be permitted. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment on items not on the agenda will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism. Public comment is invited and encouraged, however, personal attacks on individuals is not appropriate. Disrespectful behavior will not be tolerated; this includes loud outbursts, profanity, and disruptive discussions among our audience.

Erin Deskins, Town Clerk, stated no comment cards were filed.

4. CURRENT EVENT SUMMARIES AND REPORTS

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events. If listed below, there may also be a presentation on information requested by the Mayor and Council and questions may be answered. No action will be taken.

- a. Status reports by Mayor and Council regarding current events.

Councilmember Holt commended the Chino Valley Police Department for their work on the four-hour search for an at-risk individual who was found unconscious and made it to the hospital.

Councilmember McCafferty stated the Council has a fiduciary obligation that goes beyond just budget approval, and it was his goal to take control of the narrative and explain fiscal concerns to the public and why some projects are a must. He encouraged his fellow councilmembers to join him.

Mayor Armstrong presented the following:

- He read to the children at Mings Springs Charter School and shared humorous stories about the event.
- The annual dog stroll benefiting the Police Department will be coming up at the end of April. There is more information on the Town website.

- b. Status report by Town Manager Terri Denemy regarding Town accomplishments, and current or upcoming projects.

Terri Denemy, Town Manager, presented the following:

- Staff would announce the dog stroll closer to the event, but confirmed there is more information available on the town's website.
- The Town Clerk is recruiting candidates to fill a vacancy on the Town Council. Provided details on the requirements and how to apply. The deadline is March 18th at 5:00 p.m.
- An offer has been made to Ryan Anderson for the role of Public Works Director. He will be starting by June 1st.
- The Senior Center will be closed to in-house congregate meals from March 12th through March 27th while the floors are being replaced. Meals on Wheels will continue as normal. Congregate meals will be offered to those in need. Contact Cyndi Thomas at the Senior Center to make arrangements.
- Luck of the Irish Bingo will be held on March 16th from 6:00–8:00 p.m. at the Community Center.
- Chino Valley Pickleball will be hosting a fundraising event on March 30th at Pizza Hut.
- The State is soliciting input for a name for the state park. The deadline is March 31st and there is more information on the town's website.
- Presented Darby Middleton who was selected for the American Dream TV Show which she will host to represent the region. It will highlight small businesses, local events, and non-profit organizations. Congratulations to Darby.

5. CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

MOVED by Vice-Mayor Eric Granillo, seconded by Councilmember Larry Holt to approve Consent Agenda item a.

AYE: Mayor Tom Armstrong, Vice-Mayor Eric Granillo, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Larry Holt, Councilmember Robert Switzer

NAY: None

6 - 0 Passed - Unanimously

- a. Consideration and possible action to approve the February 10, 2026, study session and regular meeting minutes.

6. ACTION ITEMS

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

- a. Consideration and possible action to approve the First Amendment to the Professional Services Agreement with HR Green, Inc. for the Town's Zoning Code Update to include Engineering Design Guidelines in an amount not to exceed \$149,974.50.

Recommended Action: Approve the First Amendment to the Professional Services Agreement with HR Green, Inc. for the Town's Zoning Code Update to include Engineering Design Guidelines in an amount not to exceed \$149,974.50.

Steven Sullivan, Assistant Public Works Director/Town Engineer, presented the following:

- Discussed the Town's Engineering Design Guidelines and updates to the Town Code.
- Listed the proposed design guidelines that would be reviewed in this process.
- Reviewed the proposed work tasks as part of the contract.

There was no Council discussion on this item.

MOVED by Vice-Mayor Eric Granillo, seconded by Councilmember Sherri Phillips to approve first amendment with HR Green, Inc.

AYE: Mayor Tom Armstrong, Vice-Mayor Eric Granillo, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Larry Holt, Councilmember Robert Switzer

NAY: None

6 - 0 Passed - Unanimously

- b. Consideration and possible action to require a roll call vote on all Town Council Action Items.

Recommended Action: No staff recommendation.

Council discussed the following:

- Councilmember Holt stated that he has no problem with a roll call vote.
- Councilmember Switzer stated that even though individual votes comes out in the minutes of the meeting, he felt it was important for the public to know how each person votes.
- Councilmember McCafferty clarified that the intention was not to do a roll call vote for consent agenda items.
 - The other councilmembers agreed.

MOVED by Councilmember Robert Switzer, seconded by Councilmember John McCafferty to require a roll call vote on all Town Council Action Items.

AYE: Mayor Tom Armstrong, Vice-Mayor Eric Granillo, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Larry Holt, Councilmember Robert Switzer

NAY: None

6 - 0 Passed - Unanimously

7. ADJOURNMENT

MOVED by Councilmember Sherri Phillips, seconded by Vice-Mayor Eric Granillo to enter into Executive Session .

AYE: Mayor Tom Armstrong, Vice-Mayor Eric Granillo, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Larry Holt, Councilmember Robert Switzer

NAY: None

6 - 0 Passed - Unanimously

Mayor Armstrong adjourned the regular meeting at 6:17 p.m.



Tom Armstrong, Mayor

ATTEST:



Erin N. Deskins

Erin N. Deskins, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of the Town of Chino Valley, Arizona held on the 10th day of March, 2026. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 24th day of March, 2026.

Erin N. Deskins

Erin N. Deskins, Town Clerk