

Building Advisory Board Meeting Minutes
May 2, 2023

The initial meeting of the Building Advisory Board was held on Tuesday, May 2, 2023, at the Development Services Department Conference Room, 1982 Voss Drive, Chino Valley, Arizona.

BUILDING ADVISORY BOARD MEMBERS present: Chuck Merritt, Ken Mohn, Charles Demeter, Sterling Skipper, and Eric Ferketich.

STAFF MEMBERS present were Dan Trout, Building Official, and Laurie Lineberry, Development Services Director.

CALL TO ORDER: The meeting was called to order at 4:05 p.m. by Dan Trout, Building Official.

INTRODUCTIONS: Members introduced themselves to the group.

DISCUSSION AND ELECTION OF OFFICERS: Discussion ensued about elections of officers and preferences voiced for leadership. Chuck Merritt was nominated as Chair. Charles Demeter made the motion and Sterling Skipper seconded the motion to elect Chuck Merritt as Chair of the Building Advisory Board. The motion passed 4-0, with Merritt abstaining. Merritt took over the proceedings of the meeting and called for nominations for Vice-Chair. Ken Mohn was nominated as Vice-Chair. Sterling Skipper made the motion and Eric Ferketich seconded the motion to elect Ken Mohn as Vice-Chair of the Building Advisory Board. The motion passed 5-0.

OVERVIEW OF ADOPTED CODE: Chair Merritt led the group in discussion about the adopted code for the Board.

DISCUSSION ON APPEALS AND PROCEDURES: Staff gave a brief overview of the appeal that had been filed for the Board to hear later this month. The Board discussed appeals and the process. The Board looked at their schedules and selected the first date that they were all available to hear the filed appeal. The hearing date was scheduled for Tuesday, May 30th at 4:00 p.m. in the Council Chambers. The staff committed to providing the staff report for the Board to review by May 11th, giving them two weekends to review the packet, prior to the hearing.

ADJOURNMENT: The Board adjourned at 5:05 p.m.



Charles Merritt - Chair



Prepared By: Laurie Lineberry