

**MINUTES OF THE REGULAR MEETING
OF THE TOWN COUNCIL
OF THE TOWN OF CHINO VALLEY
TUESDAY, JUNE 10, 2025
6:00 PM**

COUNCIL CHAMBERS | 202 N. STATE ROUTE 89 | CHINO VALLEY, ARIZONA 86323

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Armstrong called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Present: Mayor Tom Armstrong, Vice-Mayor Eric Granillo, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Robert Schacherer, Councilmember Larry Holt, Councilmember Robert Switzer

Absent:

Staff Present: Town Manager Terri Denemy, Town Attorney Andrew McGuire, Officer Arturo Castillo (Sgt. at Arms), Development Services Director Laurie Lineberry, Assistant Development Services Director Will Dingee, Finance Director Katie Pehl, Public Works Director/Town Engineer Frank Marbury, Community Services Director Cyndi Thomas, IT Support Technician Sandra Santos, Audio Visual Technician Nicholas Harwick, Records Specialist Lisa Nottebaum, Deputy Town Clerk Sara Burchill

2. INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

- a. Presentation from Malena Peraza, Walk Manager, Northern Arizona Alzheimer's Association, on "Walk to End Alzheimer's."

Malena Peraza, Walk Manager for Northern Arizona Alzheimer's Association, presented the following:

- She hosts walks to raise funds and bring awareness to the public health issue that Alzheimer's disease presents to the public.
- Discussed Alzheimer's Association, their mission, vision, and resources they provide.
- Briefly discussed Alzheimer's disease and other types of dementia including symptoms, stages, and disease timeline.
- Discussed statistics related to Alzheimer's disease, including the number of Americans living with Alzheimer's and who is at greater risk.
- Discussed the impact on families of caring for a loved one with Alzheimer's disease.
- Discussed the Walk to End Alzheimer's including amount of participants, funds raised, etc.

Council and Ms. Peraza discussed the following:

- Councilmember McCafferty inquired if medical advancements have been made in the treatment of Alzheimer's.

- Ms. Peraza stated that just two weeks ago the FDA cleared a blood test that could help diagnose the disease, and there were medicines that patients could take to slow down the progression of the first stage by about 26%.
- b. Presentation and annual update provided by the Chino Valley Area Chamber of Commerce.

Julie Ruttle, Chino Valley Chamber of Commerce Board Chair, presented the following:

- Thanked the Town for their leadership and collaboration with the Chamber.
- Discussed the Chamber's mission, vision, and three-year strategic plan.
- Discussed the Chamber's membership, engagement, and social media outreach growth.
- Gave a list of community partnerships, events, and scholarships the Chamber was engaged in.
- Discussed the visitor center and number of visitors.

Council and Ms. Ruttle discussed the following:

- Councilmember Schacherer inquired about the golf tournament.
 - Ms. Ruttle stated they had 92 golfers and netted about \$5,300 which would go toward next year's scholarships.
 - Ms. Ruttle stated they had a great board that participated, and they all cared about Chino Valley and its youth population.
- c. Yavapai College presentation and annual update provided by Richard Hernandez, Executive Director, Government Relations; and Rodeny Jenkins, Vice President of Community Relations & Student Development.

Mayor Armstrong stated that this item is being rescheduled.

3. CALL TO THE PUBLIC - Individuals requesting to speak, please complete a Speaker Comment Card and return to the Clerk.

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is at the discretion of the Council and not required by law. Individuals are limited to speak for three (3) minutes, yielding of time will not be permitted. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism. Public comment is invited and encouraged, however, personal attacks on individuals is not appropriate. Disrespectful behavior will not be tolerated; this includes loud outbursts, profanity, and disruptive discussions among our audience.

Cathy Middlested, Town of Chino Valley resident, presented the following:

- She discussed public safety needs and asked the Council to find a way to fund two new officer positions for traffic enforcement.

Annie Perkins, Town of Chino Valley resident, presented the following:

- She expressed her gratitude for the hard work and dedication of the Town staff.
- She thanked the Council for their work as they made challenging decisions.
- Before she left the Council, she had been assured that a historical tradition would continue, but was disappointed to hear it was not continuing and asked the Council to find a way to continue that tradition.
- She was happy to see that Public Works was closer to getting their vector truck.

Jeff Crandell, not a Town of Chino Valley resident, presented the following:

- He was a volunteer with the Chino Valley Historical Society.
- Briefly discussed the Historical Society, their events, and outreach.
- Listed current improvements being made to equipment and buildings.
- Stated that the Council had previously supported the Historical Society and asked for their consideration in possibly providing that support again this year.

Mayor Armstrong asked the Town Manager to confer with the Finance Director regarding a possible donation.

Jane Harrison, Executive Director for People Who Care, presented the following:

- Her organization provided free services to people in the quad cities who could no longer drive due to aging, disability, or vision loss. Volunteers used their own vehicles to take qualifying people to their medical appointments, grocery store, veterinarian appointments for pets, etc.
- The volunteers have the opportunity to get reimbursed for mileage through a state grant. There were currently nine volunteers in Chino Valley assisting 33 people. Williamson Valley residents have been assisting Chino Valley.
- She was looking for ways to partner with Chino Valley to help promote their volunteer opportunities.

Councilmember McCafferty requested that the Town Manager share more information about the organization with the Council as he did not know much about the organization.

4. CURRENT EVENT SUMMARIES AND REPORTS

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events. If listed below, there may also be a presentation on information requested by the Mayor and Council and questions may be answered. No action will be taken.

- a. Status reports by Mayor and Council regarding current events.

Councilmember Holt presented the following:

- Expresses praise for the Community Services Department putting on another great event with the Pool's 20th Anniversary party.

- b. Status report by Town Manager Terri Denemy regarding Town accomplishments, and current or upcoming projects.

Terri Denemy, Town Manager, presented the following:

- Echoed praise for the 20th Anniversary Pool Party. Over 620 wristbands were handed out and the Councilmembers cooked and handed out over 600 hot dogs.
- The summer reading program was ongoing with events on Wednesdays and Fridays. More information could be found at the library or the Town website.
- Saturday, June 14th would be the Mother/Son Olympics at the Chino Valley Aquatic Center. Tickets were \$5 and could be purchased at the library and Senior Center.
- The Chino Valley Flyers would be hosting a racing event this weekend at Old Home Manor off Perkinsville Road and Santa Fe Trail starting at 8:00 a.m.
- The Equestrian Association would be hosting a horse driving show this Saturday, starting at 9:00 a.m.
- Three officers graduated from NARTA last week.
- Recognized Saige Scott for winning the barrel racing and break away roper state championships. She would be competing in Nationals in Wyoming this July.

5. **CONSENT AGENDA**

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

MOVED by Vice-Mayor Eric Granillo, seconded by Councilmember Robert Switzer to approve Consent Agenda items a, b, and c.

AYE: Mayor Tom Armstrong, Vice-Mayor Eric Granillo, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Robert Schacherer, Councilmember Larry Holt, Councilmember Robert Switzer

NAY: None

7 - 0 Passed – Unanimously

- a. Consideration and possible action to adopt Resolution No. 2025-1291, designating Finance Director Kathryn Pehl as Chief Fiscal Officer for officially submitting the Fiscal Year 2026 Expenditure Limitation Report to the Arizona Auditor General.
- b. Consideration and possible action to approve the April 30, 2025, study session minutes.
- c. Consideration and possible action to approve the May 12, 2025, study session minutes.

6. **ACTION ITEMS**

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

- a. Consideration and possible action to approve Resolution No. 2025-1292 adopting the PSPRS Pension Funding Policy and authorizing the use of \$400,000 out of the Town's General Fund Contingency Account to reduce the Public Safety Personnel Retirement System (PSPRS) unfunded liability amount.

Recommended Action: Approve Resolution No. 2025-1292 adopting the PSPRS Pension Funding Policy and authorizing the use of \$400,000 out of the Town's General Fund Contingency Account to reduce the Public Safety Personnel Retirement System (PSPRS) unfunded liability amount.

Katie Pehl, Finance Director, presented the following:

- State law required a yearly update to the Town's PSPRS pension funding. Council may also choose to allocate additional funding.
- PSPRS policies help govern what the Town's assets and liabilities are for police officer retirement.
- Benefits in tiers 1 and 2 grew unfunded liabilities for several reasons.
- Last year's unfunded liability was approximately \$3,098,000, this year's actuarial report was showing an unfunded liability of \$2.2 million. Staff attributed this to the yearly additional contributions to the unfunded liability.
- The Town's actual liability would fluctuate based on how many officers were in the system, what tier they were in, interest rates the plan receives, etc.
- Gave a breakdown of active, inactive, and retired PSPRS members by fiscal year since 2009.

Council and staff discussed the following:

- Vice-Mayor Granillo inquired about inactive employees and what happens to their benefits.
 - Staff stated that they still have their benefit, but may have left before reaching their full years of service and may not get a full pension. They could also come back to work for a different agency and it would pick up from their original vesting.
- Councilmember Switzer inquired if this amount was in the budget that they had currently been working on.
 - Staff stated that \$250,000 is in the budget for FY25/26, the \$400,000 on this item would come from the \$600,000 that was budgeted for contingencies which were not fully utilized.
- Mayor Armstrong stated that other municipalities were upside down on PSPRS and would have a hard time getting out of it. He stated that paying the proposed additional funds was a good idea.

MOVED by Vice-Mayor Eric Granillo, seconded by Councilmember Larry Holt to approve Resolution No. 2025-1292 adopting the PSPRS Pension Funding Policy and authorizing the use of \$400,000 out of the Town's General Fund Contingency Account to reduce the PSPRS unfunded liability amount.

AYE: Mayor Tom Armstrong, Vice-Mayor Eric Granillo, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Robert Schacherer, Councilmember Larry Holt, Councilmember Robert Switzer

NAY: None

7 - 0 Passed – Unanimously

7. ADJOURNMENT

MOVED by Councilmember Sherri Phillips, seconded by Councilmember John McCafferty to enter executive session.

AYE: Mayor Tom Armstrong, Vice-Mayor Eric Granillo, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Robert Schacherer, Councilmember Larry Holt, Councilmember Robert Switzer

NAY: None

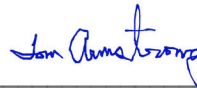
7 - 0 Passed - Unanimously

MOVED by Councilmember Sherri Phillips, seconded by Vice-Mayor Eric Granillo to adjourn the regular meeting at 6:44 p.m.

AYE: Mayor Tom Armstrong, Vice-Mayor Eric Granillo, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Robert Schacherer, Councilmember Larry Holt, Councilmember Robert Switzer

NAY: None

7 - 0 Passed – Unanimously



Tom Armstrong, Mayor

ATTEST:



Erin N. Deskins

Erin N. Deskins, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of the Town of Chino Valley, Arizona held on the 10th day of June 2025. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 24th day of June, 2025.

Erin N. Deskins

Erin N. Deskins, Town Clerk