

**MINUTES OF THE REGULAR MEETING OF THE
TOWN COUNCIL OF THE TOWN OF CHINO VALLEY
TUESDAY, MAY 27, 2025
6:00 PM
COUNCIL CHAMBERS | 202 N. STATE ROUTE 89 | CHINO VALLEY,
ARIZONA 86323**

REGULAR MEETING

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Armstrong called the meeting to order at 6:01 p.m.

Present: Mayor Tom Armstrong, Vice-Mayor Eric Granillo, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Robert Schacherer, Councilmember Larry Holt, Councilmember Robert Switzer

Absent:

Staff Present: Town Manager Terri Denemy, Town Attorney Michael Goodman, Officer Tanner Ludwig (Sgt. at Arms), Human Resources Director Laura Kyriakakis, Development Services Director Laurie Lineberry, Finance Director Katie Pehl, Public Works Director/Town Engineer Frank Marbury, Bethany McCaffrey Nagle Public Works Management Analyst, Police Chief Josh McIntire, Community Services Director Cyndi Thomas, IT Support Tech Matthew Widner, Audio Visual Technician Nicholas Harwick, Deputy Town Clerk Sara Burchill, Town Clerk Erin N. Deskins

2. INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

- a. Presentation by Bethany McCaffrey Nagle, Public Works Management Analyst, regarding the Town's new SeeClickFix program.

Frank Marbury, Town Engineer, presented the following:

- Introduced Ms. McCaffrey Nagle.
- The program meets Council goals to better connect with the community and better utilize technology.

Bethany McCaffrey Nagle, Public Works Management Analyst, presented the following:

- This is a soft launch of customer relationship management software SeeClickFix. The hard launch would be after the first of the fiscal year.
- Discussed the purpose and benefits of the program, including internal and external users being able to report and track concerns such as street repair requests, park maintenance, etc.
- The app, Chino Valley Connected, is live and can be seen in app stores.

- Gave an overview of how to create a request in the app or web browser.
- Gave an overview of the reporting features and data collected from submitted tickets.
- Discussed outreach and educational opportunities.

Council and staff discussed the following:

- Councilmember Schacherer inquired how many staff this software would require and how it would be managed when there were 1,000 requests for road repairs.
 - Staff stated this program would be used by current staff and were already trained. It required no additional staff.
 - Staff stated road repairs would be managed as they are now, on a first report, first served basis. Staff anticipated that there would be an initial increase, but then expected it to taper off. There was also a function to show duplicate requests.
- Councilmember Holt asked if the program would be shared with Code Enforcement.
 - Staff stated it has been shared with them, but all code enforcement issues would be directed to their current platform, CitizenServe. They could see an influx with the new system, but it had been in place for several years.
- Vice-Mayor Granillo felt it would save time on phone calls, but noted that it requires an additional account to CitizenServe.
- Councilmember Switzer stated that only so many people would use the technology and inquired if people would still be able to call in and use the same avenues as before.
 - Staff stated that when they received calls for items or issues they would put it into the system.
- Councilmember McCafferty inquired if there would be messages about large projects upcoming.
 - Staff stated they would be able to send messages to that effect.
- Mayor Armstrong hoped this would reduce his need for his Town phone.

3. CALL TO THE PUBLIC - Individuals requesting to speak, please complete a Speaker Comment Card and return to the Clerk.

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is at the discretion of the Council and not required by law. Individuals are limited to speak for three (3) minutes, yielding of time will not be permitted. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism. Public comment is invited and encouraged, however, personal attacks on individuals is not appropriate. Disrespectful behavior will not be tolerated; this includes loud outbursts, profanity, and disruptive discussions among our audience.

There were no requests to speak.

4. CURRENT EVENT SUMMARIES AND REPORTS

This item is for information only. The Mayor, any Councilmember, or Town Manager may present

a brief summary or report of current events. If listed below, there may also be a presentation on information requested by the Mayor and Council and questions may be answered. No action will be taken.

- a. Status reports by Mayor and Council regarding current events.

Councilmember McCafferty presented the following:

- Commended Gary Beverly and Mark Holmes for their presentation to the Prescott City Council and they gave a unanimous vote to move forward with regional water discussions.

Mayor Armstrong presented the following:

- He spoke to the governor about a week ago and while there were no promises, he believes she listened regarding the new State Park, HURF and water funds, etc. The budget was still on hold until the Senate reconvened.
- He toured the State Park to try to find the corners, but it was not done well. Town staff was working to get that fixed and move forward.
- It was discovered that Dewey-Humboldt fits within the Active Management Area (AMA) and they are anxious to get onboard also.

- b. Status report by Town Manager Terri Denemy regarding Town accomplishments, and current or upcoming projects.

Terri Denemy, Town Manager, presented the following:

- Prescott, Prescott Valley, and the County were onboard with moving toward regional water solution efforts. Staff would be putting out invitations next week for the entities to designate their representatives. They were looking to fill those roles with staff to keep politics out of the front end.
- The soft opening for the pool was yesterday and 400 people attended. Hard opening of the pool and 20 year celebration would be held on June 7 at 12:30 p.m. There would be music, food, and swimming.
- This Friday at 3:00 p.m. the Town would be hosting Movie at the Park showing "Wild Robot."
- Now that students are out of school the library's summer reading program would begin June 4th through July 23rd.

5. CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

Councilmember Schacherer requested to remove item 5a.

MOVED by Vice-Mayor Eric Granillo, seconded by Councilmember Robert Switzer to approve Consent Agenda items b, c, and d.

AYE: Mayor Tom Armstrong, Vice-Mayor Eric Granillo, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Robert Schacherer, Councilmember Larry Holt, Councilmember Robert Switzer

NAY: None

7 - 0 Passed – Unanimously

- a. Consideration and possible action to approve the Agreement for Presiding Magistrate Services with Angela M. Bradshaw Napper effective July 1, 2025, through June 30, 2027, in the amount of \$80,500 for Fiscal Year 2025/2026.
 - Councilmember Schacherer requested clarification on the employee role.
 - Staff stated that there was some language that needed to be corrected regarding employee full-time benefits.
 - Michael Goodman, Town Attorney, stated that the section regarding employee benefits was incorrectly included. The magistrate does not get the same benefits, and is not eligible for the same increases if there was a Town-wide increase. That language was removed and it was clarified that this position would not receive those benefits.

MOVED by Vice-Mayor Eric Granillo, seconded by Councilmember Sherri Phillips to consent agenda item 5a.

AYE: Mayor Tom Armstrong, Vice-Mayor Eric Granillo, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Robert Schacherer, Councilmember Larry Holt, Councilmember Robert Switzer

NAY: None

7 - 0 Passed – Unanimously

- b. Consideration and possible action to approve Resolution No. 2025-1284, approving the proposed statements and estimates of expenses of the Town of Chino Valley Street Lighting Improvement Districts for fiscal year 2025/2026 and setting a date for the public hearing on the proposed statements and estimates for June 24, 2025.
- c. Consideration and possible action to approve Resolution No. 2025-1285, approving the proposed statements and estimates of expenses of the Del Sol Maintenance Improvement District for fiscal year 2025/2026 and setting a date for the public hearing on the proposed statements and estimates for June 24, 2025.
- d. Consideration and possible action to approve the April 22, 2025, study session and regular meeting minutes.

6. ACTION ITEMS

The Council may vote to recess the public meeting and hold an Executive Session on any item on

this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

- a. Consideration and possible action to approve Resolution No. 2025-1283, approving a Tentative Budget for the fiscal year 2025/2026 and proposed expenditure limitation for the same year, in the amount of \$46,716,189 and setting a public hearing date of June 24, 2025, on the tentative budget and adoption of the final budget.

Recommended Action: Approve Resolution No. 2025-1283 approving a Tentative Budget for the fiscal year 2025/2026 and proposed expenditure limitation for the same year, in the amount of \$46,716,189 and setting a public hearing date of June 24, 2025, on the tentative budget and adoption of the final budget.

Katie Pehl, Finance Director, presented the following:

- Tonight's action would set the cap on what the total budget could be.
- Rollovers for this year were more than \$7 million less than last fiscal year.
- Gave an overview of the items that were increased, decreased, or removed from the recommended budget.
- Gave an overview of the Town's fund balances.
- Discussed next steps in the budget schedule with final budget adoption occurring on June 24, 2025.

Council and staff discussed the following:

- Councilmember McCafferty stated this was his fourth budget and was by far the most thorough and transparent. He commended the department heads for their work during this process and providing Council with more information when requested. However, he stated there were no discussions about pursuing economic development strategic plans and would like to have more of that next year.
 - Staff stated they are looking at economic development opportunities and hope to program those into next year's budget.

MOVED by Vice-Mayor Eric Granillo, seconded by Councilmember John McCafferty to approve Resolution No. 2025-1283, approving a Tentative Budget for the fiscal year 2025/2026 and proposed expenditure limitation for the same year, in the amount of \$46,716,189 and setting a public hearing date of June 24, 2025, on the tentative budget and adoption of the final budget.

AYE: Mayor Tom Armstrong, Vice-Mayor Eric Granillo, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Robert Schacherer, Councilmember Robert Switzer

NAY: Councilmember Larry Holt

6 - 1 Passed

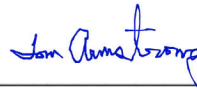
7. ADJOURNMENT

MOVED by Councilmember Sherri Phillips, seconded by Councilmember John McCafferty to adjourn the meeting at 6:40 p.m.

AYE: Mayor Tom Armstrong, Vice-Mayor Eric Granillo, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Robert Schacherer, Councilmember Larry Holt, Councilmember Robert Switzer

NAY: None

7 - 0 Passed – Unanimously



Tom Armstrong, Mayor

ATTEST:



Erin N. Deskins, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of the Town of Chino Valley, Arizona held on the 27th day of May, 2025. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 24th day of June, 2025.



Erin N. Deskins, Town Clerk