MINUTES OF THE STUDY SESSION OF THE PARKS & RECREATION ADVISORY BOARD OF THE TOWN OF CHINO VALLEY

WEDNESDAY, APRIL 24, 2024
12:30 PM

AQUATIC CENTER | 1615 NORTH ROAD 1 EAST | CHINO VALLEY, ARIZONA 86323

1. CALL TO ORDER

Chair van der Molen called the meeting to order at 12:30 p.m.

2. ROLL CALL

Present:	Chair Celia van der Molen, Vice Chair Larry Holt, Board Member Jeffrey Crandell, Board Member Susie Jarvis, Board Member Michael Pickett
Absent:	
Staff Present:	Community Services Director Cyndi Thomas, Facilities & Parks Manager Jason Olson, Recreation & Events Coordinator Morgan Heiner

3. STAFF REPORTS

a. Community Services Director

Staff had no updates for the Board.

b. Facilities & Parks Manager

Staff had no updates for the Board.

c. Recreation Coordinator

Morgan Heiner, Recreation & Events Coordinator, presented the following:

- May was a busy month with staff training in preparation for the pool opening on May 27th.
- Second part-time staff member had been hired.
- The Pool Grand Re-Opening would be held on June 1st at Noon with a ribbon cutting.
- Daddy/Daughter Dance was rescheduled to June 8th.

4. CALL TO THE PUBLIC - Individuals requesting to speak, please complete a Speaker Comment Card and return to the Clerk.

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is at the discretion of the Council and not required by law. Individuals are limited to speak for three (3) minutes, yielding of *time will not be permitted. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism. Disrespectful behavior will not be tolerated; this includes loud outbursts, profanity, and disruptive discussions among our audience.*

5. OLD BUSINESS

a. Consideration and continued discussion regarding a presentation to Town Council.

Cyndi Thomas, Community Services Director, presented the following:

- The Board was currently scheduled for presentation at the June 25th council meeting.
- The agreement with the contracted architect was with the legal department for changes/approval. Once all parties approved it would be going to Council for approval as it was over $50,000.
  - Staff was looking for direction from the Board if they would like to present prior to or after approval of the plans by Council.

Board and staff discussed the following:

- The Board felt it would be better to present their ideas and priorities to the Council before requesting approval of plans.
- The Board and staff discussed what should be included in the presentation including General Plan goals and policies, what was gathered from the surveys, and the Board's plan.
  - Staff felt referencing the General Plan would be very important.
- The Board discussed their priorities from the last meeting and confirmed with staff that one of Council's priorities was also Outdoor/Adventure recreation.
- The Board asked staff for pictures of the Town parks in the next month to include in the presentation.
- Discussion ensued about tying the Board's priorities and goals in with the new State Park.
  - This would be a long-term goal as development would still take a while even though acquisition was complete.
  - One Board Member suggested thinking about what would be built around the new state park and what the Town might want to add there in the future.
    - Discussion ensued regarding a staging area for UTVs and possible trails connecting Sullivan Lake to the Perkinsville bridge and non-motorized trails throughout the area.
    - Staff stated it was good to have trails that connect everything such as Peoria and Prescott did.
    - Staff stated that at one time there was a trails master plan that connected more of the west side of town and maybe that was something that needed to be looked at more keeping in mind that the west side of town had less space.
- The Board discussed master planning for Old Home Manor (OHM) and how to convey its importance to Council.
- Discussion ensued regarding the cost of some of the projects in the Board's priorities.
  - Staff wondered if costs should be kept out of the presentation.

- One Board Member discussed presenting plans for getting volunteers so the presentation wasn't just about spending money.
    - The Board further discussed ways to get work done for less money including donated time and labor.
- Discussion ensued about how detailed to get with plans for park improvements.
    - Staff felt there should be a brief mention about the contract that would be sent to them for approval so they remember that these are goals that the Council had set themselves.
- Board Members discussed how to sell the ball field lighting when it wasn't the top priority. Members and staff felt that being attainable, and it could be part of phases for park improvements would be good points to make.
    - One Board Member suggested not numbering the priorities and instead talking about how everything was connected.
    - One Board Member asked if it would be beneficial to improve the ball fields at OHM.
        - Staff stated the issue wasn't the number of ball fields, but lights for night games.

6. NEW BUSINESS

a. Consideration and possible discussion regarding the next meeting date and time.

May 15, 2024, at Noon at the aquatic center.

7. FUTURE AGENDA SUGGESTIONS

There was no discussion on this item.

8. ADJOURNMENT

MOVED by Vice Chair Larry Holt, seconded by Board Member Jeffrey Crandell to adjourn the meeting at 1:38 p.m.

AYE: Chair Celia van der Molen, Vice Chair Larry Holt, Board Member Jeffrey Crandell, Board Member Susie Jarvis, Board Member Michael Pickett

NAY: None

5 - 0 - Unanimously

Submitted: May 2, 2024
By: *Sara Burchill, Deputy Town Clerk*
Approved: April 22, 2024