

**TOWN OF CHINO VALLEY
TOWN COUNCIL
WATER AND UTILITIES SUBCOMMITTEE
MINUTES**

**TUESDAY, MARCH 2, 2017
4:00 P.M.**

The Town Council Water and Utilities Subcommittee of the Town of Chino Valley, Arizona, convened for a public meeting in the Council Chambers Conference Room, located at 202 N. State Route 89, Chino Valley, Arizona.

1) CALL TO ORDER

Lon Turner called the meeting to order at 4:00 pm.

2) ROLL CALL

Present: Councilmember (Chair) Lon Turner; Councilmember Corey Mendoza;
Councilmember Jack Miller

Staff Utility Supervisor Chris Bartels; Public Works Director/Town Engineer Michael
Present: Lopez; Interim Town Manager Cecilia Grittman; Finance Director Joe Duffy; IT
Specialist Spencer Guest

Attendees: Ray Montoya, Major Barrett

3) APPROVAL OF MINUTES

- a) Consideration and possible action to accept the August 15, 2016, public meeting minutes.

MOVED by Councilmember Corey Mendoza, seconded by Councilmember Jack Miller to approve the August 15, 2016 meeting minutes.

Vote: 3 - 0 PASSED - Unanimously

4) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Subcommittee concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Subcommittee action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

There was no response to call to the public.

5) OLD BUSINESS

There was no new business.

6) NEW BUSINESS

- a) Discussion regarding the local and regional septage receiving program.

Public Works Director Lopez presented Andrew and Ray Montoya members of Kimley-Horn who gave a preliminary report on the Town's treatment plant. The Board discussed the following items:

1. Recommendation to Council regarding bringing consultant on to help understand system and make recommendations
2. Consultant's observation regarding, septic treatment capacity-nitrogen level-blowers capability. Need to reduce wet flow into system. The system is currently close to 2,500-gallon physical capacity.
3. Expansion of local septage receiving program to Regional Facility with extra tankage for future growth to both Town and County, possible new income source.
4. Storage facilities as a Temporary Solution or tie it into the existing system so that it could be part of a Regional Facility.
5. Control of hauler's discharge, use of storage facility on future uses.
6. Consultants can provide formal estimate for expansion to Regional Facility. They can put together operational manual, for current facility. Help with grant opportunities for this project.
7. Expanding the current site or moving the operation northward, aquifer recharge credits.

The Board directed Utility Supervisor Chris Bartels to provide a cost effective analysis of a design or a regional septic system at the next meeting. Mr. Bartels to contact JT's sewer check on his interest as a septage provider.

- b) Discussion regarding the Chino Valley Irrigation District.

The Board postponed the Chino Valley Irrigation District discussion for a future meeting.

- c) Discussion regarding North and South Campus cell towers.

Finance Director Joe Duffy and IT Specialist Spencer Guest spoke of the State Towers LLC tower history and gave a project update.

1. Remodeling and moving public works and development services to community center need to increase/improve existing fiber/data connections to facility.
2. Two cell towers put in to accomplish objective one at community center and one at Town Hall. Regarding the Third Tower: Geo-tech work was done, Structural Engineer did Foundation Report.

Public Works Director Lopez advised a contractor bid sent out for work on North Campus had no response by contractor(s). Sent out bid 2nd time with a change to the bid, stating that The Town of Chino Valley would provide equipment. There was no response to the second bid.

The Board discussed:

- 1) Equipment purchase cost of new tower equipment, \$20,000 for North Campus.
- 2) Soliciting contractor(s), sole source contracting or the Town acting as a contractor as the Town did not receive a response to the two (2) bid requests.
- 3) Proposed cost savings and pitfalls between hard wire service vs. tower service.
- 4) Response time of provider.
- 5) Concern that current provider has not finished existing contract, hang dishes, and alignment.

7) ADJOURNMENT

MOVED by Councilmember Jack Miller, seconded by Councilmember Corey Mendoza to adjourn the meeting.

Vote: 3 - 0 PASSED - Unanimously

Dated this 30th day of March, 2017.

By: Jami Lewis, *Town Clerk*

Approved: January 30, 2018