

MINUTES OF THE SPECIAL MEETING OF THE SENIOR CENTER ADVISORY BOARD OF THE TOWN OF CHINO VALLEY

**TUESDAY, AUGUST 15, 2017
8:00 A.M.**

The Senior Center Advisory Board of the Town of Chino Valley, Arizona, convened for a regular meeting at the Chino Valley Senior Center, located at 1021 W. Butterfield Road, Chino Valley, Arizona.

1) CALL TO ORDER

Nancy Mitchell called the meeting to order at 8:05 a.m.

2) INVOCATION

Mike Best gave the invocation.

3) ROLL CALL

Present: Joyce English; Anita DeMello; Kathy Farber; Elaine Erb; Chair Nancy Mitchell;
Mary Johnson

Absent: Nancy Best

Staff Assistant Community Services Director Cyndi Thomas

Present:

Attendees: Mike Best

Mike Best led the invocation

4) APPROVAL OF MINUTES

- a)** Consideration and possible action to approve May 9, 2017 regular meeting minutes.

MOVED by Anita DeMello, seconded by Nancy Best (by Mike Best, proxy of Nancy Best) to approve the May 9, 2017 minutes.

Vote: 6 - 0 PASSED - Unanimously

[Recorder's Note: As Senior Center By-Laws do not permit proxy voting, the motion is invalid and will have to be ratified at the next meeting.]

5) REPORTS

- a)** Executive - Nancy Mitchell

Nancy Mitchell reported that now that they had a full board again, they will be doing some activities and trips.

b) Nutrition - Kathy Farber

Kathy Farber reported that they did not have enough drivers for Meals on Wheels. Cyndi Thomas described the meal delivery process, needed volunteers, and commitment and responsibilities. Members discussed volunteer activity and associated regulations.

c) Senior Services - Cyndi Thomas

Cyndi Thomas reported that she had no other business other than the Meals on Wheels matter.

6) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

7) UNFINISHED BUSINESS

a) Discussion and debriefing regarding the 2017 Car Cruise.

Members discussed the weather, questions about the scheduled time, continuing the event or trying something different, and t-shirt sales. Mike Best suggested to schedule one for next year, keeping it the same date.

MOVED by Elaine Erb, seconded by Anita DeMello to have the Car Show in July, 2018 for the same weekend.

Vote: 6 - 0 PASSED - Unanimously

Members discussed having a booth for Territorial Days, times for activities, dinner, and commercial time donated by KKLD.

MOVED by Mary Johnson, seconded by Elaine Erb to have a booth for Territorial Days at the park on September 2, 2017.

Vote: 6 - 0 PASSED - Unanimously

[Recorder's Note: As this item was not agendized, the discussion and motion was invalid.]

8) NEW BUSINESS

- a) Consideration and possible action to select a President, Vice-President, and ~~committee~~ COMMUNITY liaisons.

Cyndi Thomas described the duties of the Chair:

- set the agenda the week before;
- preside at all meetings;
- call any special meetings;
- work with staff to prepare agenda; and
- assure all appropriate attachments are sent to members.

In absence of the Chair, the Vice-Chair assumed all responsibilities of the Chair.

Members voted by ballot. Results were as follows:

Chair:

- Kathy Farber - 4; Anita DeMello - 1; Nancy Mitchell - 1
- Kathy Farber has been voted Chair.

Vice-Chair:

- Nancy Mitchell - 2; Anita Demello - 2; Joyce English - 2.
- Anita DeMello and Joyce English declined, as they preferred other positions.
- Nancy Mitchell has been voted Vice-Chair.

Cyndi Thomas suggested that Nancy Best serve as a Co-Vice-Chair with Nancy Mitchell. All agreed.

Liaisons:

- Elaine Erb volunteered for Activities.
- Anita DeMello and Mary Johnson volunteered for Transportation.
- Joyce English volunteered for Nutrition.

9) FUTURE AGENDA SUGGESTIONS

Members discussed possibly changing the meeting day and time, as well as Lioness donation.

10) ADJOURNMENT

MOVED by Mary Johnson, seconded by Elaine Erb to adjourn at 9:00 a.m.

Vote: 6 - 0 PASSED - Unanimously

Dated this 15th day of August, 2017

By: *Vickie Nipper, Deputy Town Clerk*

Approved: September 12, 2017