MINUTES OF THE REGULAR MEETING
OF THE SENIOR CENTER ADVISORY BOARD
OF THE TOWN OF CHINO VALLEY

Tuesday, August 9, 2016
8:00 A.M.

The Senior Center Advisory Board of the Town of Chino Valley, Arizona, convened for a regular meeting at the Chino Valley Senior Center, located at 1021 W. Butterfield Road, Chino Valley, Arizona.

1) CALL TO ORDER

Chair Nancy Mitchell called the meeting to order at 8:09 am.

2) INVOCATION

Nancy Best led the invocation.

3) ROLL CALL

Present:	Joyce Easterling; Anita DeMello; Nancy Best; Kathy Farber; Nancy Mitchell; Dolly Cena
Absent:	Nancy Herrero
Staff Present:	Senior Services Administrator Cyndi Thomas; Assistant Town Manager Cecilia Grittman

4) APPROVAL OF MINUTES

a) Consideration and possible action to approve the June 14, 2016 regular meeting minutes.

MOVED by Anita DeMello, seconded by Kathy Farber to approve the June 14, 2016 regular meeting minutes.

Vote: 5 - 0 PASSED - Unanimously

b) Consideration and possible action to approve the July 7, 2016 special meeting minutes.

MOVED by Kathy Farber, seconded by Dolly Cena to approve the July 7, 2016 special meeting minutes.

Vote: 5 - 0 PASSED - Unanimously

MOVED by Kathy Farber, seconded by Dolly Cena to accept the July 7, 2016, special meeting minutes.

Vote: 6 - 0 PASSED - Unanimously

5) REPORTS

a) Executive - Nancy Mitchell

Nancy Mitchell stated that over the last month the meals have been consistently excellent.

b) Activities - Nancy Herrero

Nancy Herrero was absent.

c) Transportation - Kyle Herman

Dolly Cena, along with Cyndi Thomas, put together a brochure of upcoming trips offered through the Senior Center. They are awaiting more information on specific dates and locations. The schedule includes the following events:

- Elks Theater - Sunday, 8/21/2016 - cost $20.00
- Edgewater Casino in Laughlin, NV- October 14-15, 2016
- Mesa Flea Market - November 2016
- Nazarene Church/Christmas event - December 2016

d) Nutrition - Kathy Farber

The meal count shows that congregant meals are up and Meals on Wheels are down. In 2015 1300 meals were served compared to 1700 meals in 2016.

e) General Services - Cecilia Grittman

Cecilia Grittman provided the following updates:

- The Chamber of Commerce Contract and Scope of Work are on the August 9, 2016 Council agenda.
- The Town will initiate creating an Information Technology Master Plan.
- The Territorial Days are coming up.
- Possible apartment building behind Safeway.
- Not aware of any tenants at the development at Road 4 South.
- Discussion of the noise issue from the car wash behind Country West Mobile Home Park.

f) Senior Services - Cyndi Thomas

The Senior Center had a booth at the National Night Out event. They advertised for Meals on Wheels drivers as well as the Mature Workers Program with NACOG. This information will also go into the Monthly newsletter.

6) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

There was no response from the public.

7) UNFINISHED BUSINESS

a) Discussion and possible action regarding the Chino Valley Senior Center Annual 2016 Car Cruise Wrap-up.

Board members were provided with a list of the expenses and revenues for this year's Car Cruise. A section for staff overtime was added that had not been included in the previous 2 years.

A special meeting will be called to discuss the Car Cruise wrap-up in more detail.

b) Discussion and possible action regarding the Territorial Days Parade.

The Senior Center will enter the Territorial Days Parade on September 3, 2016. Their entry will be a Senior Center van. Nancy Best will pick up an application and the Senior Center will pay the $30.00 entry fee. Kathy Farber will drive the van. Three board members will meet over lunch to discuss decoration of the van.

MOVED by Nancy Best, seconded by Kathy Farber that the Senior Center enter the Territorial Days Parade.

Vote: 6 - 0 PASSED - Unanimously

8) NEW BUSINESS

a) Discussion and possible action regarding the 2016/2017 election of Board officers.

Board members were provided with a copy of the new bylaws.

To elect Board Officers positions of Chair and Vice-Chair, members wrote down their vote on a piece of paper. Cyndi Thomas counted the votes. The results were as follows:

- Chair – Nancy Mitchell received the most votes and agreed to serve as Chair again.
- Vice Chair – There was a tie vote between Kathy Farber and Dolly Cena. Kathy Farber declined the position. Dolly Cena is the new vice-chair.

9) FUTURE AGENDA SUGGESTIONS

10) ADJOURNMENT

MOVED by Kathy Farber, seconded by Dolly Cena to adjourn the meeting.

Vote: 6 - 0 PASSED - Unanimously

Dated this 17th day of August, 2016
By: Amy Lansa*, Town Clerk Assistant*

Approved: September 13, 2016