

MINUTES OF THE REGULAR MEETING OF THE SENIOR CENTER ADVISORY BOARD OF THE TOWN OF CHINO VALLEY

**Tuesday, September 8, 2015
8:00 A.M.**

The Senior Center Advisory Board of the Town of Chino Valley, Arizona, convened for a regular meeting at the Chino Valley Senior Center, located at 1021 W. Butterfield Road, Chino Valley, Arizona.

1) CALL TO ORDER

Chair Nancy Mitchell called the meeting to order at 8:00 a.m.

2) INVOCATION

Nancy Best led the invocation.

3) ROLL CALL

Present: Kyle Herman; Anita DeMello; Nancy Best; Nancy Herrero; Kathy Farber; Nancy Mitchell; Dolly Cena

Staff Present: Assistant Town Manager Cecilia Grittman; Senior Services Administrator Cyndi Thomas

4) APPROVAL OF MINUTES

- a) Consideration and possible action to approve the August 11, 2015 regular meeting minutes.
MOVED by Anita DeMello, seconded by Kathy Farber to accept the August 11, 2015 meeting minutes.

Vote: 7 - 0 PASSED - Unanimously

5) REPORTS

- a) Executive - Nancy Mitchell

Chair Mitchell commended the current and past Board members for their job performance and believed they worked very well together.

- b) Activities - Nancy Herrero

Nancy Herrero advised she is pleased with turn out for Lifeline Ambulance talk. On September 17 at 11:30 a.m., Yavapai Cruisers will present a check to Chino Valley Senior Center from money collected at the June cruise for the Meals on Wheels program. She requested parking spaces and tables be set aside so that the Yavapai Cruisers can eat lunch at the senior center.

A bus tour of the Drake Cement Plant is scheduled for September 24, at 9:00 a.m. She will provide a sign-up sheet for Drake Cement tour, trip fee to be determined.

On October 13 at 12:30 p.m., Dr. Bassett from Yavapai Regional Medical Center will speak about

knee and hip arthritis.

c) Transportation - Kyle Herman

Kyle Herman advised she has nothing to report.

d) Nutrition - Kathy Farber

Kathy Farber advised the meal count is down by 300 meals for the year. They will continue with theme meals to help to boost attendance. The Fish Fry Friday was successful and the senior center will continue the fish fry once a month. Country West Mobile Home includes in their new residents welcome package a luncheon coupon to the senior center.

6) **SENIOR CENTER DIRECTOR'S REPORT**

a) General Services - Cecilia Grittmann

Assistant Town Manager Grittmann reported on the new council member Corey Mendoza and filing two more seats there are 15-16 applicants and hopes to have the seat filled by September 29. The Council retreat is tentatively scheduled for November. Assistant Town Manager Grittmann reported on a variety of projects the Town is currently involved. Assistant Town Manager Grittmann reported on the citizen's academy, which the Town is doing conjointly with the Chino Valley Chamber of Commerce starting on September 17 for 8-weeks from 6-8 p.m.

b) Senior Services - Cyndi Thomas

Administrator Thomas advised that the renovation inside building is complete she will order the chairs this week.

The Antelope Garden Club will donate \$5,000 for the patio fencing & beautification but not towards the patio covering. The estimates for covering are in the range of \$4,700., which would tie up all their funds.

Administrator Thomas suggested purchasing umbrellas to provide relief until next year and hold a fundraiser, \$5,000 for covering. Upgrades for the Herman Room include painting, carpet cleaning, and next year budgeting for carpet replacement. Grand re-opening Thursday, October 22 from 4-6 p.m. Staff has taken ownership and will do most the cooking. They booked Scrubby (Leonard) and Rose Bud (Rose) for patio music along with hors d'oeuvres. Administrator Thomas asked for Board support in setting up help and serving. They will hold a ribbon cutting ceremony with the mayor and invitations sent out before October. It was suggested that the Board dress up and greet people.

7) **UNFINISHED BUSINESS**

a) Discussion and possible action regarding "Adopt a Sister Senior Center."

Kyle Herman will follow up with the selected Sister Senior Center if she does not receive a response, another senior center will be selected. Kyle Herman will provide a report next month.

b) Continued from August 11, 2015 - Discussion and possible action regarding July 11, 2015 Senior Center Car Cruise.

Nancy Herrero requested confirmation that the Board wanted to have another car cruise and changes to the event. The Board will address decisions at the January meeting.

8) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

No public comments.

9) NEW BUSINESS

- a) *Agenda item 9a below – the posted agenda did not contain this item but the agenda provided to the Board contained the item and discussion occurred, the agenda item will be ratified at the next meeting.)*

Administrator Thomas recapped the Boards charter regarding appointment of officers. Per the Resolution, the Chairs' function is to designate the committee directors vs. electing the directors.

Chairman Mitchell opened up nominations for chair of the Senior Center Advisory Board for the period of the remainder of 2015 and all of 2016, that term is a 2-year term. Kathy Farber moved seconded by Kyle Herman to nominate Nancy Mitchell for the position of chair. Nancy Herrero moved seconded by Anita DeMello to nominate Nancy Best for the position of chair. Voting conducted by secret ballot with Nancy Mitchell elected as the continuing chair passed 4-3.

Nancy Herrero moved seconded by Dolly Cena that the person who came in second on the vote be elected as our vice chair. Passed 7-0.

10) CORRESPONDENCE

No correspondence.

11) SUGGESTION BOX

No suggested items.

12) FUTURE AGENDA SUGGESTIONS

- Grand reopening.
- Halloween activity.
- Christmas ugly sweater and other contests.

13) ADJOURNMENT

MOVED by Nancy Best, seconded by Nancy Herrero to adjourn

Vote: 7 - 0 PASSED - Unanimously

Dated this 14th day of September 2015

By: *Liz Hart, Deputy Town Clerk*