

MINUTES OF THE SPECIAL MEETING OF THE SENIOR CENTER ADVISORY BOARD OF THE TOWN OF CHINO VALLEY

**Tuesday, July 7, 2015
8:00 A.M.**

The Senior Center Advisory Board of the Town of Chino Valley, Arizona, convened for a special meeting at the Chino Valley Senior Center, located at 1021 W. Butterfield Road, Chino Valley, Arizona.

1) CALL TO ORDER

Nancy Mitchell called the meeting to order at 8:03 a.m.

2) INVOCATION

Nancy Best led the invocation.

3) ROLL CALL

Present: Anita DeMello; Nancy Best; Nancy Herrero; Kathy Farber; Chair Nancy Mitchell

Absent: Kyle Herman; Dolores Barwick

Staff Present: Senior Services Administrator Cyndi Thomas; Assistant Town Manager Cecilia Gritman

Attendees: Dolly Cena

4) APPROVAL OF MINUTES

- a) Consideration and possible action to approve the June 9, 2015 meeting minutes.

MOVED by Nancy Best, seconded by Nancy Herrero to approve the June 9, 2015 meeting minutes.

Vote: 5 - 0 PASSED - Unanimously

5) REPORTS

- a) Executive - Nancy Mitchell

Nothing to report.

- b) Activities - Nancy Herrero

Nancy Herrero reported that the hospital advised due to cost and participation they will supply a speaker every other month instead of monthly. Life Line Ambulance is the speaker on August 18 at 12:30 p.m.

- c) Transportation - Kyle Herman

Nothing to report.

- d) Nutrition - Kathy Farber

Nothing to report.

6) SENIOR CENTER DIRECTOR'S REPORT

a) General Services - Cecilia Grittman

Nothing to report.

b) Senior Services - Cyndi Thomas

Supervisor Thomas advised that the floor was done and part of the bistro is done. As of today, \$32,000 was spent on Senior Center upgrades with \$3,000 left. The expected grant to purchase patio furniture and chairs was denied so an additional \$5,900 hundred dollars are needed to complete the desired renovations. The second phase of project due to start at the end of the week with an expected 3-4 week turn around for completion. Supervisor Thomas thanked all for their support with the lunches in the park.

7) UNFINISHED BUSINESS

a) Discussion and possible action regarding "Adopt a Sister Senior Center."

Supervisor Thomas reported on the Winslow Senior Center and the goals they need to attain before Chino Valley Senior Center could mentor them.

b) Discussion and possible action regarding July 11, 2015 Senior Center Car Cruise.

The Board discussed the following car cruise topics:

- Kathy Farber reported that there are 75 car cruise t-shirts, two sizes available, and sale price of \$18.00 each. The 10 advertisers will receive a free t-shirt. Passed unanimously. Kathy Farber moved seconded by Nancy Best to charge \$18.00 per t-shirt.
- Kathy advised she has a business account, which she can set up to accept charges and then she will write a check to the senior center. There is a 2% charge per transaction, which she is willing to cover as her contribution. The Board agreed to allow the credit card sales. The Board discussed the payment methods and central location for sales. Nancy Best moved seconded by Nancy Mitchell to allow Kathy to use her cube to accept credit cards and debit cards and she will reimburse us by check. Passed unanimously.
- Food sales are limited to hamburgers, hotdogs chips and soda, water. \$5.00 for a package deal hotdog/hamburger, chips and soda. Drinks can be sold separately. Cyndi will make a sign showing the prices. There should be a line of canopies over the food.
- The crew will wear red shirts or a car cruise t-shirt. Supervisor Thomas will write "Volunteer" on the shirts.
- T-shirts will be placed next to the raffle tickets, which will be next to the radio station.
- Raffle tickets for more expensive prizes will be five (5) for \$20 and less expensive items (\$60 and under) under for six for \$5 and 50/50 raffle, after 50/50 raffle do all the raffles at the same times. Will need three different colors for tickets. Red ticket for more expensive items.
- Promote & sell the 50/50 raffle tickets before the event. Raffle tickets for other items will be sold at event. Buyers can drop off their tickets and see a description of the prizes.
- Banner from last year to be modified to reflect hours for this event.
- Signs will be placed along the highway that say, CAR SHOW, with an arrow pointing the way.
- Football players will be there at 9:30 to direct parking.
- A list of volunteer is needed. Staff to handle the food with 1-2 Lioness volunteers to assist with taking money. There should be 3-4 Lioness volunteers selling raffle tickets... Nancy will be in charge of the raffle table. There will be six volunteer Lionesses to be place wherever they are needed.
- List of donated raffle items. - John Moore, Mayor of Williams donated a night at his

brothel/bed & breakfast, Wild West Junction, in Williams with a value of about \$200.

Canyon Country Inn Bed & Breakfast - 1 night stay; Hassayampa Inn - \$50 gift certificate for dinner; Verde Canyon Railroad - 2 train ride tickets; Blazing M Ranch - show tickets; Elks Theater Roy Orbison show tickets; Grand Canyon Railroad tickets; Out of Africa tickets; Bearizona - 2 carload passes; Arturo's \$20 Gift certificate; Pets First - \$35 full grooming; Olsen's Grain - dog bones; Red Robin - gift basket; O'Reilly Auto- car cleaning items.

- Need to identify which are high end and low end items.
- Advertising for event Coffee Talk, Prescott Courier, radio spots, nationwide publication for car guys; Town of Chino Valley Facebook, Town of Chino Valley website; Money in the Mail Coupons. Arizona Republic did a story that will run on Friday, 7-10-15.
- Nancy Herrero invited the whole Town at the June 28, 2015 Town Council meeting.
- There will be a petting zoo. The new DUI/drug enforcement vehicle will be there.
- At 5:00 PM, all the cars will cruise from the park to the roundabout and will be escorted by the Police Department. Per the police, drivers are not allowed to squeal tires or honk horns.
- Drawing of the future plans for the Senior Center cannot be displayed because they are not accurate. Funds from this fundraiser will be used for the Senior Center and Meals on Wheels.
- The event starts at 3:00 pm, so volunteers need to arrive at 1:30 pm. The event will wrap up at 7:00 pm.

8) CALL TO THE PUBLIC

No public comments.

9) NEW BUSINESS

No new business.

10) CORRESPONDENCE

None.

11) SUGGESTION BOX

None.

12) FUTURE AGENDA SUGGESTIONS

Grand Opening of Senior Center **to be added to the** September or October agenda.

13) ADJOURNMENT

MOVED by Nancy Best, seconded by Anita DeMello to adjourn at 9:10 am.

Vote: 5 - 0 PASSED - Unanimously

Submitted this 12th day of August, 2015

By: *Liz Hart, Deputy Town Clerk*