

**TOWN OF CHINO VALLEY
SENIOR CENTER ADVISORY BOARD
MINUTES**

**Tuesday, May 12, 2015
8:00 A.M.**

The Senior Center Advisory Board of the Town of Chino Valley, Arizona, convened for a regular meeting at the Chino Valley Senior Center, located at 1021 W. Butterfield Road, Chino Valley, Arizona.

1) CALL TO ORDER

Nancy Mitchell called the meeting to order at 8:00 am.

2) INVOCATION

Nancy Best led the invocation.

3) ROLL CALL

Present: Kyle Herman; Anita DeMello; Nancy Best; Nancy Herrero; Kathy Farber; (Chair) Nancy Mitchell

Absent: Dolores Barwick

Staff Present: Assistant Town Manager Cecilia Grittmann; Senior Services Administrator Cyndi Thomas

4) APPROVAL OF MINUTES

- a) Consideration and possible action to approve February 10, 2015 minutes.
The Board approved the minutes.

5) REPORTS

- a) Executive - Nancy Mitchell

Nancy Mitchell reminded members to turn in a reappointment application if they are interested in continuing to serve another term.

- b) Activities - Nancy Herrero

Nancy Herrero advised on the following activities:

- Today's speaker topic is the "Understanding and Responding to Dementia and Their Behaviors"
- August 18 at 12:30 p.m. - Scott from Lifeline Ambulance will present information on signing up for Lifeline ambulance service.
- She suggested making a list of vendor contacts so as not to double up on requests. The car cruise has received raffle prizes from Olsen's Grain, Bobs Automotive, and O'Reilly Auto Parts.
- The \$963.75 price on the 75 T-shirt quote matches the amount collected from sponsors.
- Nancy advised of a luncheon with Karen Otis from Drake Cement and discussed a possible

tour of the cement plant tour in October.

- The Mile High Car Show presented by Yavapai Classic Cruisers invited Chino Valley Senior Center to judge the vehicles for the “Meals on Wheels” best car at their June 20 event. She will follow up on staffing a table advertising, what the senior center does and possibly selling items, raffle item, or donation jar. Yavapai Classic Cruisers typically splits the proceeds among the senior centers.

c) Transportation - Kyle Herman

Supervisor Thomas reported on the past trips in partnership with Country West Mobile Home Park

- 20 people Peach springs
- 26 people to Laughlin
- May 13 Diamond Backs trip

d) Nutrition - Kathy Farber

Kathy Farber advised the meal count reflect major increased ofver the past 2 years with over 687 Meals on Wheels deliveries and the kitchen continuing the special events day menus. Supervisor Thomas discussed the kitchen meal planning to reflect historically the days of participation.

6) **SENIOR CENTER DIRECTOR'S REPORT**

a) General Services - Cecilia Grittmann

Cecilia Grittmann reported that the Town and the Rotary Club collaborated with Chino Grinders for a bike race, which was successful.

Town of Chino Valley will host the State Transportation Board meeting.

Town budget review meeting on Thursday with the tentative budget scheduled for May and final budget approval in June

The Town purchased eCivis a grants management software for state and local governments seeking grants management solutions. The Board should consider programs with which a grant could apply to making use of the eCivis program.

Volunteer appreciation luncheon is scheduled for May 14 at Memory Park.

b) Senior Services - Cyndi Thomas

Supervisor Thomas reported on the NACOG's visit and their suggestions to procedure and policy changes.

She advised on the renovation timelines and changes.

- June 8 flooring, the senior center will be closed June 8-through June 19, MOW will continue, and congregate meals will be held in the park 3 days per week.
- Senior Center Advisory Board meeting location needs changing in June.
- Guest Speaker needs cancellation.

Town has a new web site and encourages the Board to review it and make suggestions of design changes.

7) **UNFINISHED BUSINESS**

- a) Discussion and possible action regarding "Adopt a Sister Senior Center."
Item postponed to unknown date.

8) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

No public comment.

9) NEW BUSINESS

No new business items.

10) CORRESPONDENCE

11) SUGGESTION BOX

12) FUTURE AGENDA SUGGESTIONS

13) ADJOURNMENT

Submitted this 9th day of June 2015

By: *Liz Hart, Deputy Town Clerk*