

**TOWN OF CHINO VALLEY
SENIOR CENTER ADVISORY BOARD
MINUTES**

**Tuesday, April 14, 2015
8:00 A.M.**

The Senior Center Advisory Board of the Town of Chino Valley, Arizona, convened for a regular meeting at the Chino Valley Senior Center, located at 1021 W. Butterfield Road, Chino Valley, Arizona.

1) CALL TO ORDER

Nancy Mitchell called the meeting to order at 8:07 A.M.

2) INVOCATION

Nancy Best led the invocation.

3) ROLL CALL

Present: Anita DeMello; Nancy Best; Kathy Farber; Nancy Mitchell; Dolores Barwick

Absent: Kyle Herman; Nancy Herrero

Staff Town Manager Robert Smith; Assistant Town Manager Cecilia Gritman; Senior Services

Present: Administrator Cyndi Thomas

4) APPROVAL OF MINUTES

- a)** Consideration and possible action to adopt the February 10, 2015 minutes.

MOVED by Kathy Farber, seconded by Anita DeMello to approve the February 10, 2015 minutes.

Vote: 5 - 0 PASSED - Unanimously

5) REPORTS

- a)** Executive - Nancy Mitchell

Nancy Mitchell reminded members their term of office are due to expire and to reapply if interested in continuing.

- b)** Activities - Nancy Herrero

Nancy Mitchell read Nancy Herrero's activities report;

- File of life speaker to make presentation today on making medical information available in case of emergencies.
- August 18 Lifeline speaker.
- Car cruise update, no vendors or beer sale, the lions will help in selling raffle ticket and food. Nancy Herrero asked for help in getting raffle items.
- Nancy Herrero has ten T-shirt sponsors for the car cruise.

Dody Barwick reported that chiropractor Andy Nelson was willing to hold classes for the senior center.

c) Transportation - Kyle Herman

Supervisor Thomas reported on the trip program;

- April 20 excursion to the bottom of the Grand Canyon via Peach Springs, which is filled. The senior center is providing a box lunch.
- The senior center has collaborated with Country West Mobile Home on taking trips
 - The Prescott Opry.
 - April 30/May 1 a trip to Laughlin.
 - May 28 scheduled a trip to the Grand Canyon.
 - May 13 Baseball game

The Board mentioned the idea of having a van pick up Country West residents and going to the senior center for luncheons on special occasions.
There is a need for volunteer drivers.

d) Nutrition - Kathy Farber

Supervisor Thomas advised the nutrition figures are static at this time. Per Federal guidelines, meal participants are required to fill out a congregate meals form in order for the senior center to be reimbursed.

6) **SENIOR CENTER DIRECTOR'S REPORT**

a) General Services - Cecilia Grittmann

Cecilia Grittmann reported the May 7 study session Council will review the budget, once it is adopted changes cannot be made to the total budget.

b) Senior Services - Cyndi Thomas

No additional information to report.

7) **UNFINISHED BUSINESS**

a) Discussion and possible action regarding "Adopt a Sister Senior Center.

MOVED by Nancy Best, seconded by Anita DeMello to table the Adopt a Sister Senior Center.

Vote: 5 - 0 PASSED - Unanimously

8) CALL TO THE PUBLIC

No public comments.

9) NEW BUSINESS

- a)** Report, presentation and discussion regarding renovations at the Chino Valley Senior Center.

Recommended Motion: Move to endorse the renovations at the Chino Valley Senior Center.

Town Manager Robert Smith expressed his 2012 goal was to increase the impact of the senior center and the number of hot meals served. He spoke of senior center expansion in order to create a marketable facility for use by the public and a possible tie-in to a projected development, of single-family homes and apartments, built on the 68 acres south of the senior center.

Supervisor Thomas presented a 2010 conceptual design packet, proposal breakdown the development, and the 1985 senior center construction and upgrades. SCAB had given directions to staff to get community buy in of the senior center and outside funding. Due to a newspaper article a citizen has offered to install flooring at a discount, she distributed a sample of flooring. Also presented were other ideas and costs for expansion;

- Outside entertainment area
- Changes to the store
- Remodeling storage area to a small meeting room or lounge.
- Reconstruction \$13,930. Furniture and fixtures\$7,00; landscaping \$500; flooring \$13,000
- Herman fund balance of \$29,000
- Fundraising \$4,400
- CCEO applied for a \$5,000 grant
- Time line, bid was on the floor for the last two months

The Board mentioned different ideas for the reconstruction and use of the Herman Fund.

Town Manager Smith advised that the Town could contribute ground preparation and traffic control and would be receptive to specific requests.

MOVED by Nancy Best, seconded by Anita DeMello to use the Herman Fund in its entirety and passed.

Vote: 5 - 0 PASSED - Unanimously

10) CORRESPONDENCE

No correspondence.

11) SUGGESTION BOX

Supervisor Thomas reported the suggestions are geared toward the kitchen and food preparation.

12) FUTURE AGENDA SUGGESTIONS

- Car show, T-shirts
- Re-grand opening
- Ratify Senior Center renovations

13) ADJOURNMENT

MOVED by Nancy Best, seconded by Kathy Farber to adjourn at 9:28 a.m.

Vote: 5 - 0 PASSED - Unanimously

Submitted this 9th day of June 2015

By: *Liz Hart, Deputy Town Clerk*