

**MINUTES OF THE REGULAR MEETING
OF THE SENIOR CENTER ADVISORY BOARD
OF THE TOWN OF CHINO VALLEY**

**Tuesday, January 14, 2014
9:00 A.M.**

The Senior Center Advisory Board of the Town of Chino Valley, Arizona, convened for a regular meeting at the Chino Valley Senior Center, located at 1021 W. Butterfield Road, Chino Valley, Arizona.

Nancy Mitchell called the meeting to order at 9:00 A.M.

The Board observed a moment of silence.

Members present: Nancy Mitchell (Chair), Kyle Herman, Nancy Best, Nancy Herrero, and Dolores (Dody) Barwick

Staff present: Supervisor Cyndi Thomas, General Services Director Cecilia Watts

4. APPROVAL OF MINUTES

4a. Consideration and possible action to approve the December 10, 2013 meeting minutes. Kyle Herman moved, seconded Nancy Best by to approve the meeting minutes and passed.

5. CALL TO THE PUBLIC - No public comments.

6. COMMITTEE REPORTS

Activities Committee, Nancy Herrero, reported she met with Roxanne Hall Yavapai Regional Medical Center outreach program coordinator to set up dates for speakers and topics. The speakers will present different topics on the second Tuesday of the month. The hospital will provide flier and post on their web site. Topics for discussion are as follows:

- February – Heart
- March – Rectal cancer
- April – Health fair
- May – Mental health, brain games
- June – Migraine headache and stroke
- July – Prescription and Dump the Drugs
- August – Spinal health and Arthritic
- September – Healthy aging
- October – Breast cancer
- November – Diabetes

Nancy Herrero presented the following activity topics:

- Healthy cooking
- May is honor volunteer month
- Entering a float for the Territorial Days Parade
- Fashion show
- Placing the Senior Centennial in more locations
- April 15 Senior Fair
- Attending Flagstaff's Senior Carnival in October

- Holding a car cruise around Memory Park in July 12 or 19 collecting donations for specific Senior Center need.
- Nancy Best advised Anita's DeMello's husband is a DJ.

Volunteer and Transportation, Kyle Herman, mentioned the Senior Center needs drivers for events and Meals on Wheels. Also mentioned was holding a volunteer's brunch in May. She will revamp the volunteer sign-in sheet to accurately reflect the volunteer's hours of work. Kyle Herman asked for trip ideas, mentioning that baseball trips schedule is still in the working stage and a trip to the Butterfly exhibit need attendance soon.

7. STAFF REPORT

Supervisor Thomas reiterated the need for trip drivers and Meals On Wheels drivers. She reported that Eleanor Thornsberry passed away and services are Saturday 2-1-14 at 10:30 at the Senior Center. Supervisor Thomas distributed a packet to the Board, which included a donation list of Senior Center needs, and sample suggestion card for the tables to get more response/ideas from the diners. The Board recommended placing the cards and a pen on each table and acquiring a suitable container.

General Services Director Watts advised she met with the Appointments Committee to discuss 501c3 and a Community Services Foundation (CSF). The CSF includes any department that provides community services; Parks & Recreation, Chino Valley Library, Senior Center. John Willoughby will talk about vision with the goal of being self-sufficient and sustainable. She reported the by-laws require an annual update to Council recapping what has happened and where the Senior Center is headed. Nancy Mitchell and Cyndi will work to get the agenda item together.

8. OLD BUSINESS

9. NEW BUSINESS

9a. Discussion of Herman Funds

Supervisor Thomas presented a history of Herman funds, prior suggested guideline for spending funds, purchases, and current fund balance 29,673.33.

9b. Discussion and possible action regarding replacing exciting flooring in the Senior Center

Supervisor Thomas reported on floor condition and proposed using Herman funds to replace the flooring in the Senior Center with the current estimates ranging between 30-38 thousand dollars. The Board discussed type, cost, and bid process for the flooring. The Board discussed having fundraisers and contacting local services groups and Yavapai Tribe for donations to cover the flooring costs. Nancy Herrero and Nancy Best volunteered to contact several groups advising them of the Senior Center needs.

9c. Discussion and possible action regarding having a feature/spotlight event to showcase the Senior Center

Nancy Herrero recommended having car cruise in the park on July 12. The event would include a 50-50 raffle and the money earned used applied toward new flooring at the Senior Center. Nancy Herrero moved seconded by Kyle Herman to have a Hot July Night Cruise in the park for the Senior Center on Saturday July 12 from 5:00 – 9:00 p.m. here at the Senior Center and our park, and passed. Nancy Herrero will work with Cyndi Thomas to develop fliers, contact other car clubs to participate, and arrange the activities in the park.

10. CORRESPONDENCE / SUGGESTION BOX – no correspondence or suggestions.

11. FUTURE AGENDA ITEMS

The Board discussed future agenda items:

- Hermann Funds
- Adopt a grandparent program
- Holding a Carnival and Spring fest ideas
- Fundraising
- John Willoughby presentation of the Community Services Foundation
- Flooring requirements
- Driver advertisement in the newspaper

12. ADJOURNMENT

Kyle Herman moved, seconded by Nancy Herrero to adjourn, passed at 10:29 A.M.

Submitted this 12th day of February, 2014

By: *Liz Hart, Town Clerk Assistant*