

**MINUTES OF THE REGULAR MEETING  
OF THE SENIOR CENTER ADVISORY BOARD  
OF THE TOWN OF CHINO VALLEY**

**Wednesday, January 9, 2013  
8:00 A.M.**

The Senior Center Advisory Board of the Town of Chino Valley, Arizona, convened for a regular meeting in the Senior Center, located at 1021 W. Butterfield Road, Chino Valley, Arizona, on **Wednesday, January 9, 2013** at 8:00 A.M.

Beverly Kelly called the meeting to order at 8:09 A.M.

The Board observed a moment of silence.

Members present: Beverly Kelly (Vice-Chair), Don Wojcik, Nancy Best, and Billie Messaros  
Members absent: Kyle Herman Mary Fran Strassell, and Dolores Morgan

Staff present: Supervisor Cyndi Thomas and General Services Director Cecilia Watts

**4. APPROVAL OF MINUTES**

**4a.** October 10, 2012

**4b.** November 8, 2012

Don Wojcik moved, seconded by Billie Messaros to approve the minutes of October 10, 2012.

Don Wojcik moved, seconded by Nancy Best to approve the minutes of November 8, 2012.

**5. CALL TO THE PUBLIC** - No public responded

**6. COMMITTEE REPORTS**

**Transportation** - Don Wojcik advised the four (4) trips in November and December were widely accepted and enjoyed. He reported on a pending Prescott Valley bowling trip in early February.

**Volunteer coordinator** - Cyndi Thomas reported on a volunteer list, which was created to keep track of the number of hours volunteers have contributed to the Senior Center.

**7. STAFF REPORT**

Cyndi advised December was filled with holiday activities. Wal-Mart donated gifts for Meals on Wheels recipients. Kids Care Too participated by purchasing and distributing gifts for Meals on Wheels recipients. Upcoming events are:

- February 7 a federal funds monitoring and auditing of recipients.
- Senior center Meals on Wheels will apply for NACOG grant.
- Contractual monitoring to see the senior center is meeting the terms of the contract. She reported on questions and comments that were made regarding Home Rule.

**8. OLD BUSINESS**

**8a.** Update regarding non-profit status. – No additional information to report.

**9. NEW BUSINESS**

**9a.** Discussion of volunteer hours and sign in sheets.

The Board discussed volunteer hours and method of tallying the hour's value.

**9b.** Discussion and question answering of committee/job duties. – No discussion.

**9c.** Discussion, planning and possible action regarding the month of May being volunteer appreciation month.

The Board discussed a picnic in May recognizing all Town volunteers.

**9d.** Discussion, planning and possible action regarding marketing of the Senior Center.

The Board discussed the marketing and venues for Senior Center participation:

- Senior center ad on Channel 13
- Printing menus and passing them out to housing developments in the Town
- Poster and flyers about Town
- Word of mouth & gimmicks i.e. Valentine cupcakes.
- Council/Board member participation in daily center activities
- Classes such as “Matter of Balance” and others
- Name change

**9e.** Discussion, planning and possible action regarding the “Soup Bowls” fundraising idea.

No discussion.

**10. CORRESPONDENCE / SUGGESTION BOX – No suggestion or correspondence.**

**11. FUTURE AGENDA ITEMS**

**11a.** Staffing

**11b.** Town entertainment/activities

**11c.** Carnival

**11d.** Fashion show

**11e.** Move offices/thrift store

**11f.** Marketing

**11g.** Beautification of Senior Center

**12. ADJOURNMENT**

Don Wojcik moved, seconded by Billie Messaros to adjourn, passed at 9: 01 A.M.

Submitted this 25th day of November 2013

**By: Liz Hart, Town Clerk Assistant**