

**MINUTES OF THE REGULAR MEETING
OF THE SENIOR CENTER ADVISORY BOARD
OF THE TOWN OF CHINO VALLEY**

**Wednesday, November 20, 2013
8:00 A.M.**

The Senior Center Advisory Board of the Town of Chino Valley, Arizona, convened for a regular meeting in the Senior Center, located at 1021 W. Butterfield Road, Chino Valley, Arizona.

1. CALL TO ORDER

Kyle Herman called the meeting to order at 8:00 A.M.

2. MOMENT OF SILENCE

The Board observed a moment of silence.

3. ROLL CALL

Members present: Kyle Herman (Chair), Nancy Mitchell, Nancy Best, Nancy Herrero, and Dolores (Dody) Barwick

Staff present: Supervisor Cyndi Thomas, General Services Director Cecilia Watts

4. APPROVAL OF MINUTES

4a. Consideration and possible action to approve the January 9, 2013 meeting minutes.

Nancy Best moved, seconded by Dolores Barwick to approve the January 9, 2013 meeting minutes and passed.

5. CALL TO THE PUBLIC – No public comments.

6. COMMITTEE REPORTS – No committee reports.

7. STAFF REPORT

General Services Director Watts advised she spoke with attorney on applying for a 501c3, which would cover both Parks & Recreation Advisory Board & Senior Center Advisory Board, but it is a venue, which must be undertaken by personnel other than Town staff. The Board discussed the merits of a 501c3

Supervisor Thomas recapped the following events:

- Success of the May 9 volunteer picnic serving 60 people.
- Channel 13 television ad for all events sponsored by the Senior Center has shown positive results.
- Participation at the Senior Center has increased.
- Matter of Balance class is in its 5th week.
- New staffing at the Senior Center in a cook, assistant cook, and dishwasher.
- Annual Thanksgiving lunch on November 27

8. OLD BUSINESS – No old business

9. NEW BUSINESS

9a. Discussion of Board members duties.

Cyndi Thomas reviewed Board membership, committees, and current staffing.

9b. Selection of officers and committee members.

The Board nominated, discussed, and appointed the following positions.

Chair: Nancy Mitchell

Vice Chair: Dody Barwick

Secretary: Nancy Best

Activities: Nancy Herrero

Transportation & Volunteers: Kyle Herman

10. CORRESPONDENCE / SUGGESTION BOX – No correspondence or suggestions

11. FUTURE AGENDA ITEMS

The following are suggested future agenda item topics:

- Sharing vision of committee goals
- Thrift store
- Gifts for seniors and meals on wheels

12. ADJOURNMENT

Nancy Mitchell moved, seconded by Nancy Herrero to adjourn, passed at 8:52A.M.

Submitted this 10th day of December 2013

By: *Liz Hart, Town Clerk Assistant*