

**SENIOR CENTER ADVISORY BOARD
SPECIAL MEETING MINUTES
1021 W. BUTTERFIELD RD., CHINO VALLEY, ARIZONA 86323
APRIL 25, 2012 AT 8:30A.M.**

Kyle Herman called the meeting to order at 8:30 A.M.

The committee observed a moment of silence.

ROLL CALL

Members present: Kyle Herman (chair), Beverly Kelly, Dee Fry, Suellen Mitchell, Lynn Derflinger

Members absent: Nancy Oakes, Billie Messaros

Staff present: Supervisor Cyndi Thomas, Town Manager Robert Smith

APPROVAL OF MINUTES: February 8, 2012

Dee Fry moved to accept the February 8 minutes, Beverly Kelly seconded. Passed

5. **CALL TO THE PUBLIC** - No public comments.

6. **COMMITTEE REPORTS**

Nutrition - no report available

Transportation - Suellen Mitchell reported on the past and future planned trips.

- Wild Horse Pass and the ice hockey game were canceled due to lack of participation
- March 3 Saint Patrick Day parade
- March 21 visit to the State Capital building
- April 19 & 20 trip to Laughlin
- Planned April 30, 2012 Sedona for sight seeing
- May 8 the Organ Concert with dinner at the Golden Corral
- May 17 the deer farm in Williams
- Possible a Diamondbacks game

Activities - Dee Fry reported on the following activities

- Feb 15, Valentine's Day celebration had about 50 attendants. Each person received a bag of Red Hots with a poem attached.
- March 14, Saint Patrick's Day Celebration
- April 4, Easter celebration
- May 2, Cinco de Mayo Celebration
- May 9, Mother's Day celebration, with entertainment at 11:00a.m. provided by Donna Norris.
- June 1, possibility of a fashion show using clothing from the Senior Center Thrift Shop. Dee advised she is looking for someone to organize this event.
- July, Senior Olympics including card game Hand and Foot as a competition

The activities program is looking into getting a "Senior and Caregiver" presentations, Bob's Car Care, Mahjong, and someone to teach a basic cell phone usage class. Scrabble is now played on Mondays at the senior center.

Finance – Beverly Kelly presented the following fun raising possibilities

- Talent show
- Parade at Territorial Days
- Raffle ideas: donated television, a hotel providing a free night's stay, a dinner out.
- Bowl-of soup sale
- Rummage sale was discussed and dismissed, as the last one was not profitable.
- Dance during Territorial Days

The committee discussed changing the atmosphere from senior center to an activities center or community center. Ideas presented were:

- Doing a survey to see why the patron numbers are down and what can be done to improve service.
- Replacing the tables or using table coverings using the Hermann fund.

- Using some of the ideas presented by the architect to enhance the atmosphere of the senior center.

7. STAFF REPORT – Cyndi

Cyndi advised on the NACOG monitoring, which occurred in March. Nutrition, financial, and transportation were checked. The nutrition assessment was returned with an A+ evaluation. Finance and transportation assessments are pending. She distributed a copy of the February budget, which is well within the budget limits. The senior center is going to 5 days per week once some issues are resolved. Meals on Wheels funding comes from NACOG, long-term care, and private paid participants.

8. OLD BUSINESS

8a. Review, discussion of fund Raising ideas

Topic discussed under finance report.

8b. Field Trip Brochure

The committee discussed having a 2-3 month brochure

8c. Discussion of Town of Chino Valley Resolution #555

Topic table for future topic.

8d. Discussion of Sub-Committee and SCAB Goals/Objectives, and discussion of Sub-Committee meetings that have taken place in lieu of Advisory board meetings.

committee member gets together with member of the public to discuss plans pertinent to Senior Center Advisory Board.

9. NEW BUSINESS

9a. Introduction of interim Town Manager Robert Smith

Robert Smith introduced himself and informed the members on plans he has for the Senior Center

- Utilizing the senior center as much as possible.
- Open on Fridays.
- Hiring apart-time resources development person to bring additional resources to the senior center, transit system and the recreation department.

Robert Smith reported on issues facing the town and possible solutions.

9b. Discussion of scheduling of SCAB's annual presentation to Council.

Senior Center Advisory Board presents to Town Council a report on the activities of the Senior Center. This report is due in June.

10. CORRESPONDENCE / SUGGESTION BOX

11. FUTURE AGENDA ITEMS

- 11a.** Staffing
- 11b.** Town entertainment/activities
- 11c.** Carnival
- 11d.** Fashion Show
- 11e.** Move offices/thrift Store
- 11f.** Marketing
- 11g.** Beatification of senior center

12. ADJOURNMENT

Dee Fry moved to adjourn, Suellen Mitchell seconded. Passed at 9:48 A.M.

Submitted June 18, 2012

By: *Liz Hart, Town Clerk Assistant*