

**MINUTES OF THE REGULAR MEETING
ROADS AND STREETS COMMITTEE
TOWN OF CHINO VALLEY**

**MONDAY, DECEMBER 11, 2017
4:00 P.M.**

The Roads and Streets Committee of the Town of Chino Valley, convened for a public meeting in the Council Conference Room, located at 202 N. State Route 89, Chino Valley, Arizona.

1) CALL TO ORDER

Chair Mendoza called the meeting to order at 4:02 p.m.

2) ROLL CALL

Present: Robert Johan; Dean Echols; Ron Romley; Councilmember (Chair) Corey Mendoza

Absent: James Wise; Councilmember Jack Miller; Doug Federico

Staff Present: Frank Marbury, Public Works Director/Town Engineer

3) APPROVAL OF MINUTES

- a) Consideration and possible action to approve November 13, 2017 regular meeting minutes.

MOVED by Ron Romley, seconded by Robert Johan to approve the November 13, 2017 meeting minutes.

Vote: 4 - 0 PASSED - Unanimously

4) PUBLIC WORKS/TOWN ENGINEER'S REPORT

Mr. Marbury reported on:

- Hwy 89 bridge – The work order for street cleaning and pothole patching had been issued. Consultation with guardrail contractors had yet to be scheduled.
- Potholes on Road 4 North – The crews started pothole repairs town wide, including Road 4 North. They had placed 15 tons of material in the past two weeks.
- Center Street Median –The signs were installed today. One of the wrong way signs was replaced with a white median sign with an arrow going around it. Striping will be evaluated in the spring. A double yellow line will be put on either end and splitting it to be an edge stripe for the center. He will talk with APS to put it on their radar for future projects, that when they may upgrade the poles, to please inform the town so the alignment could be checked.
- Chip Seal Schedule – A list of streets will be developed in January for a spring bid.

5) COMMITTEE CHAIR REPORT

6) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

7) CORRESPONDENCE

8) OLD BUSINESS

- a) Discussion regarding the Old 89 Bridge repair and guardrail issue.

Mr. Marbury covered the Old 89 Bridge repair and guardrail issue in his Engineer Report.

9) NEW BUSINESS

- a) Discussion regarding potholes on Road 4 North between Reed Road and Maricopa.

The pothole repair will go more slightly east of Maricopa. The road condition in that section is significantly worse than the rest of Road 4 North.

- b) Discussion regarding the chip seal schedule.

Mr. Marbury reported that he and the Finance Director came up with \$300,000 to \$350,000 for the spring project. This will get several miles of single chip. There are other treatments to consider such as seal coating; however, the road would need to be closed longer. Appaloosa One pavement is not failing, but could use a seal coat to help keep a good road good. The other side of Appaloosa could use some crack sealing, as the cracks started to widen. It was crucial to get Reed Road from Road 3 to Road 4 North and Road 4 starting at Reed Road going East to Maricopa. Other roads to consider: Perkinsville, Road 1 East, and north of Road 1 South.

There was discussion about Yavapai County being made more accountable for Road 1 South east of Road 1 East, as they have a County yard there with a lot of truck traffic. Mr. Marbury said it is a public road, but he would talk with them to see if they would participate in road repair or with some material. The Committee will create a list of streets most needing chip seal and/or repair before presenting it to the Town Council.

- c) Discussion regarding Jerome Junction alignment where it crosses the Peavine Trail.

Mr. Marbury reviewed the Jerome Junction aerial view map and reported that the EDA project is complete; alignment issues of Jerome Junction still needed attention; the proposal was to straighten the alignment from the new paving near Rodeo Drive heading south, replacing four slight curves with one horizontal curve; no additional rights-of-way will be required; town forces will prepare the road bed as schedule allows; and a contractor would be hired to provide a chip sealed surface.

It was discussed to have as a future project starting a ROW to straighten out Road 4 North.

- d) Discussion regarding using Community Development Block Grant funds for paving in Chino Meadows.

Mr. Marbury reviewed the proposed funding area, Chino Meadows Unit 5:

- The Grant amount was approximately \$321,357.
- CDBG project was to pave the dirt streets.
- The first public meeting was held December 11, 2017.
- The second public meeting will be held in January at a Council Meeting.
- The Town Council will make the final decision on which project to pursue.

There was discussion regarding the direction to pave. Mr. Marbury stated it would be from South to North, or it could start on a road such as Middle Drive. Regarding the road work, the technical section will be 2" asphalt over 6" dirt and the dirt base material needed to be checked out before it could be determined if excavation was needed.

Mr. Marbury commented that this construction project would not occur until 2019. The application needed to be finalized by April, 2018, the money awarded by late Fall, and by the time the construction contract was written up, it will be late spring 2018 or early summer 2019 before the start of construction.

- e) Discussion regarding installing sidewalks at Heritage Middle School and Del Rio Elementary School.

Mr. Marbury reviewed this item. Installing curb, gutter, and sidewalks on a street that does not have them could cost \$0.75 million to \$2 million dollars per mile, depending on there was drainage issues or grade work needed; potential for sidewalks or pathway from the Community Center and pool areas to Territorial School; and the 2007 Transportation Study suggests extending the pathway system on Perkinsville Road and Road 2 North across Hwy 89 to Road 1 West connecting Heritage School and Memory Park.

There was discussion regarding making a decomposed granite path on the now existing dirt trail along Road 2 North. The Committee reviewed the Conceptual Trails Map from the 2007 Transportation Study which included future trails.

The group discussed:

- Pathways from the Old Home Manor and Peavine Trail areas for future continuity of design and connectivity.
- More areas to still be developed.

- Frontage areas and rights-of-way.
- Property owners dedicating easements.
- Horses using certain trails.
- Need for these to be part of the UDO re-write committee process for the street sections regarding sidewalks and pathways.
- Most concentrated area to work would be Road 2 North from Hwy 89 toward Chino Meadows.

f) Discussion regarding UDO topics for Roads and Streets.

Chair Mendoza postponed this item to the next meeting.

g) Discussion regarding general striping policy for Town streets.

There was discussion on what areas were needing striping. The island on Center Street was listed. Road 1 East was not wide enough and the traffic count was not there for striping. There was a question on the requirements to determine what streets needed striping. Mr. Marbury said he did not know if there was a specific striping policy, and the question was do they want one.

It was concluded that it had to be determined if a striping requirement policy was necessary, establish a policy if needed, and get the cost involved in striping. Mr. Marbury said he will do some research with other towns to see if they have some policies, and bring this information to a future meeting for discussion.

10) FUTURE AGENDA SUGGESTIONS

Discussion regarding UDO topics for Roads and Streets.

11) ADJOURNMENT

MOVED by Dean Echols, seconded by Ron Romley to adjourn the meeting at 5:40 p.m.

Vote: 4 - 0 PASSED - Unanimously

Dated this 14th day of December, 2017.

By: *Vickie Nipper, Deputy Town Clerk*

Approved: January 8, 2018.