

**MINUTES OF THE OCTOBER 9, 2017 MEETING
ROADS AND STREETS COMMITTEE
TOWN OF CHINO VALLEY**

**MONDAY, OCTOBER 9, 2017
4:00 P.M.**

The Roads and Streets Committee of the Town of Chino Valley, Arizona, convened for a public meeting in the Council Conference Room, located at 202 N. State Route 89, Chino Valley, Arizona.

1) CALL TO ORDER

Corey Mendoza, Chair, called the meeting to order at 4:00 p.m.

2) ROLL CALL

Present: James Wise; Jack Miller, Councilmember; Dean Echols; Ron Romley; Corey Mendoza, Councilmember

Absent: Robert Johan; Doug Federico

Staff Present: Frank Marbury, Public Works Director

3) APPROVAL OF MINUTES

- a) Consideration and possible action to approve the September 11, 2017 minutes.

MOVED by Ron Romley, seconded by Councilmember Jack Miller to approve the September 11, 2017 meeting minutes.

Vote: 5 - 0 PASSED - Unanimously

4) PUBLIC WORKS/TOWN ENGINEER'S REPORT

- a)
- Chip Seal progress report
 - Messenger Lane Chip Seal
 - Old Home Manor Project Report
 - Road 1 East Construction

Frank Marbury, Public Works Director, reported on the following:

- *Chip Seal:* The chip sealing operations were completed.
- *Messenger Lane Chip Seal:* The Messenger Lane construction was completed.
- *Old Home Manor:* The chip seal paving on the southern end of Jerome Junction was deleted from the contract due to right-of-way (ROW) issues. Town forces will complete the road work after the contract is complete. Items of work to be completed included correcting some roadside grading, correcting some guardrail alignment issues,

and seeding and mulching.

- *Road 1 East:* Plans for construction were underway, and start of construction was anticipated for early November. Design issues included keeping costs to a minimum while solving drainage challenges. Prescott water had been cooperative and supportive with some of their utility manhole vaults. Construction work will be done in-house as much as possible, but will have some contract work for the paving, and flood control money for sites and materials.

5) COMMITTEE CHAIR REPORT

6) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

7) CORRESPONDENCE

8) OLD BUSINESS

- a) Discussion regarding North-South Connector Roads, including a Peavine Trail roadway alignment.

The Committee discussed that in 2014, the town developed preliminary plans for a 2-lane roadway to follow the Peavine Trail alignment from Center Street to Road 2 North. The roadway portion of the ROW occupied approximately 50' of the 200' total ROW width. Mr. Marbury stated that the design was in accordance with the town's 2007 Small Area Transportation Plan.

9) NEW BUSINESS

- a) Discussion regarding traffic impacts from the West Meadows proposed development.

Mr. Marbury reported that the current development plan showed two phases with a total of 276 units in the phases. Phase 1 will generate 522 trips per day and phase 2 will generate 502 trips per day. A traffic impact statement detailing impacts will be forthcoming as the project developed. The Committee asked how trips counted as one was assessed. Mr. Marbury replied that he would need to get clarification on the trip counts.

The Committee discussed wanting better communication with developers to keep them more informed of steps that would be expected of them. Mr. Marbury commented that standards for developers to follow could get fully incorporated within the UDO re-write, and staff could have a check list to guide them when designing traffic for a new development. This would need to go through the UDO Subcommittee first to develop something for this Committee to review along with a comparison of other comparable municipalities.

b) Discussion regarding bridge repairs on Old Hwy 89.

The Committee discussed the repairs and pavement needed. The structural rating of the bridge was still adequate, but the deck repairs were needed to prevent degradation of the bridge condition which could significantly increase future repair costs. Mr. Marbury commented that staff had not identified any funding sources and the repair work should be considered in a future budget.

c) Discussion regarding needed locations for town sidewalks.

The Committee discussed the following areas needing sidewalks:

- Around the schools, including Road 2 North, Road 1 West and Road 1 East;
- The Hawksnest area was to have sidewalks, but that was still in the preliminary planning stage; and
- Safeway shopping area.

The Committee concluded that the highest priority area would be Road 2 North and that some concern would be determining where the rights-of-way were located.

10) FUTURE AGENDA SUGGESTIONS

Discussion regarding power poles on Center Street past Road 1 West.

11) ADJOURNMENT

The meeting adjourn at 4:52 p.m.

MOVED by Councilmember Jack Miller, seconded by Councilmember Corey Mendoza to adjourn the meeting at 4:52 p.m.

Vote: 5 - 0 PASSED - Unanimously

Dated this 16th day of October, 2017.

By: *Vickie Nipper, Deputy Town Clerk*

Approved: November 13, 2017