

**TOWN OF CHINO VALLEY
ROADS & STREETS COMMITTEE
MINUTES**

**MONDAY, JULY 10, 2017
TIME 4:00 P.M.**

The Roads & Streets Committee of the Town of Chino Valley, Arizona, convened for a public meeting in the Council Conference Room, located at 202 N. State Route 89, Chino Valley, Arizona.

1) CALL TO ORDER

Councilmember Mendoza called the meeting to order at 4:00 p.m.

2) ROLL CALL

Present: Dean Echols; Councilmember Corey Mendoza; Councilmember Jack Miller; James Wise

Absent: Doug Federico; Robert Johan; Ron Romley

Staff Present: Richard Straub, Interim Public Works Director/Town Engineer

3) APPROVAL OF MINUTES

- a)** Consideration and possible action to approve the May 8, 2017 minutes.

MOVED by Councilmember Jack Miller, seconded by Dean Echols to approve the May 8, 2017 minutes.

Vote: 4 - 0 PASSED - Unanimously

- b)** Consideration and possible action to approve the June 12, 2017 minutes.

MOVED by Councilmember Jack Miller, seconded by Dean Echols to approve the June 12, 2017 minutes.

Vote: 4 - 0 PASSED - Unanimously

4) PUBLIC WORKS/TOWN ENGINEER'S REPORT

a)

1. **Old Home Manor Chip Seal** – Interim Public Works Director Straub provided a status update on the Old Home Manor Chip Seal project describing the road condition prior to the upgrades, the need to complete the project 1-year earlier than planned, and the process used to upgrade the road.
2. **Chip Seal** - Straub stated that the Town piggybacked with Yavapai County to chip seal several roads in town and is impressed with Asphalt Paving & Supply's quality of work to date. He expected project completion by weeks end.
3. **Condition of Roads** - Straub provided a list of town roads and explained that the Town cannot keep up with the necessary road work. With the current yearly budget, if the Town single chip sealed three miles a year or 12 miles every 10 years, the Town would be losing ground.
4. **Road 2 North Traffic Study** – Straub provided a preliminary traffic study from Dowl. The Committee discussed the Study later in the meeting under New Business.
5. **Center Street and Road 1 West Chip Seal** - Straub explained that the project was completed but he was disappointed with the very rough ride on Center Street and Rd 1 W.
6. **Requests for Chip Seal** - Straub reported that there had been several requests for chip sealing dirt roads which typically have been denied, but he stated the Council may want to consider a program similar to one Yavapai County has used. If a group of citizens would be willing to pay one half of the cost to do a double chip seal, then the Town could consider paying the other one half cost of the project.
7. **Road 1 East and Connecting Side Roads to SR 89** - Straub provided a status report on the project and explained that a right of way was still needed on Road 1 East. He explained the budget and construction options that could be used and proposed using a combination of contractor and town sources during the off season, which could allow the project to be completed within budget. The Committee discussed other areas that have used similar processes and they wanted an opportunity to view those before making a recommendation to Council. The Committee agreed that combining forces in the off season would be most cost effective. The Committee discussed the possibility that the Town might need to accommodate for a large water vault which could cause a kink in the area of Rd 4 S.

5) COMMITTEE CHAIR REPORT

No Committee Report Provided.

6) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

No response to Call of the Public.

7) CORRESPONDENCE

No correspondence at this time.

8) OLD BUSINESS

- a)** Consideration and discussion regarding the feasibility of contracting trash pickup in the Town.

Due to the public response and lack of a consensus to contracting trash pickup, the item is no longer under consideration. The Committee may consider recommending to local HOA's and neighborhoods, contracting for services on their own to help eliminate road traffic in specific areas.

9) NEW BUSINESS

- a)** Review and discussion regarding the Traffic Impact Study, Submittal No. 1, by Dowl, pertaining to Hawksnest and Village North Apartments.

The Dowl Study provided Recommendations and preliminary ideas from the Town that were provided for the developer but more detailed studies must be obtained at the developers cost. Councilmember Mendoza would like the study presented to the Council. The Committee discussed whether the intersection was sufficient or needed improvement with the addition of Hawksnest and Village North Apartments. The Committee stated that the intersection would function but improvements were necessary. The Committee will forward the information to a public Town Council Meeting to clarify that no major reconstruction was necessary and the project should not be denied on that basis.

10) FUTURE AGENDA SUGGESTIONS

The Committee discussed adding the Arizona Department of Transportation State Route 89 20-year recommended improvement Study from Perskinsville Rd to the Forest Boundary to next meeting agenda. The 4-page recommendation and costs were provided to the Committee to review before the next meeting. The Committee would also like to discuss cost splitting for chip sealing dirt roads further before sending it forward to the Town Council for consideration.

The Committee confirmed that Interim Public Works Director Straub would present the Dowl Traffic Study report for the Hawknest development and the Rd 1 E off season project reports to the Town Council at the 2nd meeting in July.

11) ADJOURNMENT

MOVED by Councilmember Jack Miller, seconded by Dean Echols to adjourn the meeting at 4:31 p.m.

Vote: 4 - 0 PASSED - Unanimously

Dated this 12th day of July, 2017.

By: *Michelle Greenstreet, Deputy Town Clerk*

Approved: August 14, 2017