

**MINUTES OF THE REGULAR MEETING  
PUBLIC SAFETY RETIREMENT BOARD  
TOWN OF CHINO VALLEY**

**JANUARY 28, 2020  
4:00 P.M.**

The Public Safety Retirement Board of the Town of Chino Valley met for a regular meeting in the Conference Room, located at 202 N. State Route 89, Chino Valley, Arizona, on January 28, 2020.

**1) CALL TO ORDER**

Chair Jack Miller called the meeting to order at 2:04 p.m.

**2) ROLL CALL**

Present: Jack Miller, Chair; Amy Chamberlin, Board Member; Dean Keller, Board Member;  
Michael Pereda, Board Member

Absent: Cheri Romley, Board Member

Staff Laura Kyriakakis, Human Resources Director

Present:

**3) APPROVAL OF MINUTES**

- a) Consideration and possible action to accept the November 5, 2019, meeting minutes.

MOVED by Board Member Dean Keller, seconded by Board Member Amy Chamberlin to accept the November 5, 2019, meeting minutes.

AYE: Chair Jack Miller, Board Member Amy Chamberlin, Board Member Dean Keller, Board Member Michael Pereda

**4 - 0 PASSED - Unanimously**

**4) CALL TO THE PUBLIC**

*Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.*

**5) OLD BUSINESS**

6) **NEW BUSINESS**

- a) Discussion and possible action regarding Charles Wynn's application to enter into DROP.

Board Members and Ms. Kyriakakis discussed the following:

- Chief Wynn unofficially entered into DROP on January 3, 2020. It would not be official until it was approved by the Board.

MOVED by Board Member Michael Pereda, seconded by Chair Jack Miller to accept Charles Wynn's entry into DROP as of January 3, 2020.

AYE: Chair Jack Miller, Board Member Amy Chamberlin, Board Member Dean Keller, Board Member Michael Pereda

**4 - 0 PASSED - Unanimously**

- b) Discussion regarding January 22, 2020, PSPRS Annual Conference.

Board Members and Ms. Kyriakakis discussed the following:

- Chair Miller and staff attended the PSPRS Conference. A copy of the agenda was provided for the Board.
- Everything that was presented at the conference could be pulled up on PSPRS' website.
- Items that affected Town included:
  - A legislative proposal that would allow local boards to voluntarily consolidate through an IGA. The board could be consolidated with the City of Prescott or Yavapai County as a local board.
  - Board minutes could now be emailed instead of mailed.
  - Training requirements specified that within 180 days of joining a local board, members had to take necessary training.
- Board members asked if they were grandfathered in or were required to participate in the training. Staff was unsure but thought training was a good idea.
- Chair Miller requested copies of the Town's actuarial report, which had been sent to the Board. The Finance Director would be at the next meeting to review the reports with the Board.
- Disability retirement was discussed at the conference and after hearing the presentation, staff thought that the Board had done a good job handling their own disability eligibility process. The presenters had recommended that when someone was sent out for an Independent Medical Evaluation, (IME) they recommended that the person be sent to a psychiatrist and a physiologist so the doctor's reports could be compared. The Board was only allowed to use the psychiatrist report, if the reports were conflicting, questions could be sent back to the psychiatrist. There were pros and cons to the process, but by using this recommended process, the applicant would have to lie the same way to two different Doctors. If the Board didn't agree with the psychiatrist, the applicant could be sent to a psychologist. The report could not be used when rendering a final decision but the psychologist might be able to render questions for the psychiatrist. PTSD was discussed at the conference, and it was a tough situation to decipher between personal issues and work related issues. The Town's Board had been able to choose the psychiatrist, and was given a recommendation from the Town Attorney to a group

that had access to multiple psychiatrist for IME purposes. The board agreed they needed to further research future options and doctors for future requests. The Board wanted to utilize as much information as possible, including work files, to ensure that the disability request was legitimate. The Board discussed allowable requests for a work-related disability and the types of situations that could arise as an excuse for that disability, including disciplinary reasons. The Board wanted to ensure their decision was justified in whatever direction they voted to proceed. The Board liked the psychiatrist and psychologist option, but wanted both to have equal weight when making their decisions. The decision to use both would have to be done on a case by case basis.

- Discussion at the conference ensued regarding preemployment IME for applicants in question. If an issue was pointed out in pre-hire, it would be preexisting and in the employees file. The personnel files had been used in the past for the IME examination.
- Board members discussed budget issues for unforeseen PTSD applications.

## 7) EXECUTIVE SESSION

*The Board may vote to recess the Regular Meeting and hold an Executive Session, which will not be open to the public, for the following purposes:*

- a) Possible vote to go into executive session for legal advice pursuant to A.R.S. § 38-431.03(A)(3); for personnel matters pursuant to A.R.S. § 38-431.03(A)(1) and pursuant to A.R.S. Section 38-431.03(A)(2) for discussion and consideration of records exempt by law from public inspection with regard to

- Bill Keith Burns Jr.
- Jonnethen Mitea, and
- Hector Torres Oro

regarding acceptance into the Public Safety Personnel Retirement System.

MOVED by Board Member Dean Keller, seconded by Board Member Michael Pereda to go into executive session at 2:27 p.m.

AYE: Chair Jack Miller, Board Member Amy Chamberlin, Board Member Dean Keller, Board Member Michael Pereda

**4 - 0 PASSED - Unanimously**

## 8) NEW BUSINESS RESUMED

*After the Executive Session, the Board will reconvene the Regular Meeting.*

The Board resumed new business at 2:33 p.m.

MOVED by Board Member Michael Pereda, seconded by Board Member Amy Chamberlin to add Bill Keith Burns, Jr., Jonnethen Mitea and Hector Torres Oro to PSPRS with no conditions.

AYE: Chair Jack Miller, Board Member Amy Chamberlin, Board Member Dean Keller, Board Member Michael Pereda

**4 - 0 PASSED - Unanimously**

- a) Discussion and possible action to add Bill Keith Burns, Jr., Police Officer – Lateral New Hire October 21, 2019.
- b) Discussion and possible action to add Jonnethen Mitea, Police Officer – Graduate from AZPost December 12, 2019.
- c) Discussion and possible action to add Hector Torres Oro, Police Officer – Graduate from AZPost December 12, 2019.

**9) ADJOURNMENT**

The meeting was adjourned at 2:35 p.m.

Submitted: February 6, 2020.

By: *Erin Deskins, Deputy Town Clerk*

Approved: October 28, 2020.