

**MINUTES OF THE WORK/ STUDY SESSION
OF THE PLANNING AND ZONING COMMISSION
OF THE TOWN OF CHINO VALLEY**

**Tuesday, January 06, 2015
6:00 P.M.**

The Planning and Zoning Commission of the Town of Chino Valley, Arizona, convened for a joint work/ study session in the Chino Valley Council Chambers located at 202 N. State Route 89, Chino Valley, Arizona.

Commission Chair Gwen Rowitsch called the meeting to order at 6:00 P.M.

Planning & Zoning Commission Present: Commissioner Gwen Rowitsch (chair), Commissioner Chuck Merritt, Commissioner Gary Pasciak, Commissioner Corey Mendoza, Commissioner Florence Sloan

Staff Present: Development Services Director Ruth Mayday, Town Attorney Phyllis Smiley, Planning Assistant Elyse DiMartino

1. DISCUSSION ITEMS

- a. Discussion of Proposed text amendments for Section 4.21 Sign Regulations: The purpose of this discussion is to review Section 4.21 of Chino Valley's Unified Development Ordinance and sign codes from nearby communities, and to form a stakeholder group to review proposed amendments prior to consideration by the Commission and Council. Staff have reviewed the sign regulations of nearby towns and cities searching for a more concise and clear means of describing the requirements of Chino Valley's sign code. This will be the first of a number of work study sessions that will be held to provide both the business community and the general public the opportunity to participate in revising Section 4.21: Sign Regulations.

Development Service Director Ruth Mayday presented a series of slides explaining:

- The different types of signs
- Sign regulations
- How revising the sign code will affect the public and business owners

The next steps are to establish a work/study group or committee, have another work/ study on February 3rd, take in suggestions, photos, and examples of signage the public likes and doesn't like.

Commissioner Pasciak comments that he agrees this section of the UDO needs to be looked at because many sections are too vague and do not take potential traffic hazards into consideration.

Commissioner Corey suggest we consider the General Plan when revising the sign code.

- b. Discussion of proposed text amendments for Section 1.1 Short Title, Section 1.4 Planning and Zoning Commission, and Section 1.5 Board of Adjustment. The purpose of this discussion is to review proposed amendments to the referenced sections of the UDO, which

set forth the manner and regulation of appointment to, removal from, and standards of ethical conduct of appointees to the Planning and Zoning Commission and the Board of Adjustment.

Changes to language were suggested for Sections 1.4.4 (A) to fix a typographical error, 1.5.1 (A) (3.) to add a timeframe to the term of the Board of Adjustment Alternate, and 1.5.6 (B) to fix a typographical error.

2. **PUBLIC COMMENT**

Regarding Section 4.21: Sign Regulations, the public would like to be involved in the process and agree a rewrite has been long overdue. The public gave examples of the types of signs and locations that have worked well for them and their businesses.

3. **ADJOURN**

The commission adjourned at 6:49 P.M.

Submitted this 4th day of February 2015.

By: *Liz Hart, Deputy Town Clerk*