

**MINUTES OF THE REGULAR MEETING
PARKS AND RECREATION ADVISORY BOARD
TOWN OF CHINO VALLEY**

**TUESDAY, DECEMBER 3, 2019
4:00 P.M.**

The Parks and Recreation Advisory Board of the Town of Chino Valley met for a regular meeting in the Chino Valley Council Conference Room, located at 202 N. State Route 89, Chino Valley, Arizona.

1) CALL TO ORDER

2) ROLL CALL

Present: Todd League, Chair; Carrie Gofourth, Vice-Chair; Diego Mendez, Board Member; David Somerville, Board Member; Celia van der Molen, Board Member; Donna Armstrong, Board Member; Richard Coleman, Board Member; Billie James, Board Member

Absent: Steven Werkheiser, Board Member

Staff Recreation Lead Dallas Gray; Recreation Coordinator Hailey Bryd

Present:

3) APPROVAL OF MINUTES

- a)** Consideration and possible action to approve November 5, 2019, meeting minutes.

MOVED by Board Member Donna Armstrong, seconded by Vice-Chair Carrie Gofourth to approve the November 5, 2019, regular meeting minutes.

AYE: Chair Todd League, Vice-Chair Carrie Gofourth, Board Member Diego Mendez, Board Member David Somerville, Board Member Celia van der Molen, Board Member Donna Armstrong, Board Member Richard Coleman, Board Member Billie James

8 - 0 PASSED - Unanimously

4) PARKS & RECREATION MANAGER'S REPORT

The following was reported:

- The Department was participating in a Toy Drive for the Casa Foster Care Program. There will be an opportunity for self-shot Santa pictures. There will be snacks, hot chocolate and possibly adoptable animals from the local shelter. CM Wireless will be hosting the fair portion of the event. Proceeds would go to the Casa Program with a portion going to the Animal Shelter. The Boys and Girls Club will be hosting gingerbread house program for kids.
- Staff was working on the upcoming December to Remember event. The whole park will be lit, with the Mayor flipping the switch. The event will include an Outlaw Donut food truck and several holiday event displays. Staff handed out 158 holiday packets for the Christmas business lighting contest. The first-place winner will get a Town business license good for one year and a trophy. The top five businesses will be invited to the tree lighting and the winner

announced at the event.

5) COMMITTEE CHAIR REPORT

- a) Committee Chair - Todd League
- b) Recreation Committee - Donna Armstrong
- c) Aquatics Committee - Carrie Gofourth
- d) Parks & Trails - Richard Coleman

Board Member Coleman reported the following:

- The trails were cleaned up and ready for the winter season.
- Received a culvert near the Jerome Junction road and new signs.
- Researching the Trail and found that it was dedicated on June 4th around 1994, which was National Trail Day.
- Members had been researching trail grants, but they were not sure how to apply for them now that they were affiliated with Yavapai Trail Association who had been also applying for grants. Staff will confer with the Staff Director.

- e) Finance Committee -

6) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

7) CORRESPONDENCE

Chair League read a letter received from the Pickleball Association thanking Board Member Armstrong, Chair League and Community Service Director Scott Bruner for their assistance in obtaining the location and equipment for the two pickleball courts for the community. Members briefly discussed the improvements to the courts and the need for a new and improved gate.

8) OLD BUSINESS

- a) Discussion regarding the Wind Festival update.

The Board Members discussed the following:

- The topic and date will be readdressed after the holidays.
- There was a brief discussion regarding putting the PRAB meetings off until March and members discussed how this could potentially affect the planning for the Wind Festival.
- The Wind Festival was tentatively planned for the month of June on Father's Day weekend.
- The Board would continue to do background information and put together details for the event and tabled any further discussion until the next scheduled meeting.

9) NEW BUSINESS

- a) Discussion and possible action regarding upcoming Christmas events.

There was no discussion on this item.

- b) Discussion and possible action regarding the Magical Mystery Tour that involves local businesses.

Board Member Somerville handed out information regarding the Magical Mystery tour and reported the following, along with Board Member discussions.

- The tour would promote the wonderful and historic significance and technological advances found in Chino Valley.
- The goals encouraged the development of historical landscapes, institutions, Chino Valley museums and galleries in the area.
- Providing fun and entertainment to residents and visitors.
- Local transportation services will provide a bus for the participants at a nominal cost.
- Interesting and educational sites will be developed by local farmers, ranchers and historians.
- The tour will be fun and lively and lead by a jovial tour guide. The participants would be advised to dress accordingly to add to the mystery. It could include a murder mystery dinner, trip to a graveyard, wine tasting, etc.
- The tours will be aged related, with some family tours planned.
- T-shirts and memorabilia will be available.
- The tours would be seasonal events and could be conducted any time of the year and could be outside of the Town.
- It would be a way that people could discover Chino Valley and the Town's resources.
- Members thought this might be the ideal project for the upcoming 50th Anniversary.
- Staff and Board Members will research the project and continue being involved with the Town's 50th Anniversary event.

10) FUTURE AGENDA SUGGESTIONS

- Old Business - Magical Mystery Tour
- Old Business - Wind Festival
- New Business - Easter Events
- New Business – Mud Run
- New Business - Scavenger Hunt

11) ADJOURNMENT

Submitted: December 10, 2019.

By: *Vickie Nipper, Deputy Town Clerk*

Approved: June 2, 2020.