

**MINUTES OF THE REGULAR MEETING
PARKS AND RECREATION ADVISORY BOARD
TOWN OF CHINO VALLEY**

**NOVEMBER 5, 2019
4:00 P.M.**

The Parks and Recreation Advisory Board of the Town of Chino Valley met for a regular meeting in the Chino Valley Council Conference Room, located at 202 N. State Route 89, Chino Valley, Arizona.

1) CALL TO ORDER

Vice Chair Gofourth called the meeting to order at 4:03 p.m.

2) ROLL CALL

Present: Carrie Gofourth, Vice-Chair; David Somerville, Board Member; Celia van der Molen, Board Member; Richard Coleman, Board Member; Steven Werkheiser, Board Member; Billie James, Board Member

Absent: Todd League, Chair; Diego Mendez, Board Member; Donna Armstrong, Board Member

Staff Community Services Director Scott Bruner; Recreation Lead Dallas Gray

Present:

The Board discussed the new September appointment of Board Member Billie Smith and updating the email list for inclusion of new members.

3) APPROVAL OF MINUTES

- a)** Consideration and possible action to approve September 3, 2019, minutes.

MOVED by Board Member Steven Werkheiser, seconded by Board Member David Somerville to approve the September 3, 2019, regular meeting minutes.

AYE: Vice-Chair Carrie Gofourth, Board Member David Somerville, Board Member Celia van der Molen, Board Member Richard Coleman, Board Member Steven Werkheiser, Board Member Billie James

6 - 0 PASSED - Unanimously

4) PARKS & RECREATION MANAGER'S REPORT

Ms. Gray reported that Halloween was a successful event with approximately 3,000 people attending the event. This year instead of doing a maze, they had a photo booth, which turned out to be a huge hit.

Staff was now focusing on the Christmas holiday.

5) COMMITTEE CHAIR REPORT

- a) Committee Chair - Todd League
- b) Recreation Committee - Donna Armstrong

Mr. Bruner reported on behalf of Ms. Armstrong that the pickleball courts were up and running on the basketball courts at the community center. Staff met with the pickleball association and to address the concern of vandalism, and a custom made pickleball net fence was made that required a combination to enter the court. To get the code, interested parties should call the pickleball association to gain access. The court lines will be permanently painted soon.

- c) Aquatics Committee - Carrie Gofourth

Mr. Bruner reported that the outside aquatic lockers had been recently painted and the offices, crows nest, and interior doors were currently being painted.

- d) Parks & Trails - Richard Coleman

- Mr. Coleman reported that there will be two park benches coming from the Yavapai Parks Association, and will be placed on the Chino portion of the Peavine Trail. The bench placement will be decided by Yavapai Parks Association and would match those on the trail in Prescott.
- There will be two automatic counters put in at the Peavine Trail to establish how many people were using the trails. It could help the Town obtain future trail grants. The data would be tracked by Yavapai Parks Association for an indefinite amount of time.
- There would be kiosks placed on the trail in the future.
- Board Members mentioned two picnic benches and two park benches at Center Street Park and thanked staff.
- Members discussed an old trail masterplan that included a 36-mile trail around the entire Town and an old service road on the west side of Town that showed plans for a future trail.

- e) Finance Committee -

6) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

7) CORRESPONDENCE

8) OLD BUSINESS

- a) Discussion and possible action regarding Pickleball.

Discussed under the Committee Chair Report.

- b) Discussion and possible action regarding dog park.

Mr. Bruner reported that in the wintertime after the last Town event, the rock would be removed from the dog park at the community center and would be replaced by decomposed granite. More improvements would be made in the spring.

- c) Discussion and possible action regarding hot air balloon and kite festival.

Board Member Somerville and Board Members discussed the following:

- The windiest part of the year spanned November 1 to July 5, with an average low wind of 7.6 miles per hour. According to research, the windiest day was April 11th with an average low of 9.1 miles per hour or higher.
- The kite and wind festival suggested week was the week of April 11th. Board Members discussed the 2020 April 11 Easter festivities conflicting with the suggested Wind Festival date.
- No hot air balloons would be included because there were several balloon festivals in the area.
- The Town's festival will officially be a Wind Festival. Staff and Board Members thought the Wind Festival was a good idea since the Town was called The Windy Valley.
- Features of the festivals would be windmills, kites, gliders and sails. It could include the history and new technology of windmills. There could be a display of historical windmills featuring the architecture of windmills.
- Include kite technology and how kites work including new and old technology. There could also be a kite making class and demonstration.
- Include a glider demonstration, possibly by Embry Riddle Aeronautical University (ERAU), who had provided gliding courses at Deer Valley Airport in the past.
- Include a paper airplane demonstration, workshops and races.
- Consider land sailing races and a sail gliding club demonstration.
- Vendors could include wind chimes, flags, and banners.
- Consider having food trucks.
- The Board agreed the festival was a unique and good idea.
- The Board discussed other possible dates and agreed incorporating the Festival with Father's Day, June 21, 2020, was a good idea. The event would be a morning time event possibly from 10:00 – 2:00 p.m.
- The Board needed to consider the budget and funding for the event.
- The location was discussed and staff suggested having the event out by Yavapai College.
- Staff would take the Board information to present to the Town and determine the support the festival received.
- Staff would research the festival and possible partnerships for the next meeting. At the next meeting, Board Members should determine who would be involved and what the individual roles would be for planning.
- Refine the Festival ideas and topics and determine feasibility for the suggested topics.

9) **NEW BUSINESS**

- a) Discussion and possible action regarding future ideas list (David Somerville).

Mr. Somerville and the Board discussed the following:

- The 50th Anniversary celebration that had not included involvement of the Board. The Board discussed some of the events and details of the celebration. Mr. Somerville had a list of ideas, some that could coincide with the Anniversary celebration to show off the Town.
- Ideas included:
 - A college fair to include various schools and colleges.
 - A pet show.
 - Festival of Arizona – a city expo for the State.
 - International festival of Europe with international food booths, songs, languages and dances. The Board discussed possible ideas and places.
- The Board thought keeping the momentum focused on the Wind Festival would be a good start for a new event with the other ideas in the background for future events.

10) FUTURE AGENDA SUGGESTIONS

- Wind Festival Update (old business)
- Upcoming Christmas Events (new business)
- Christmas Scavenger Hunt (not for the current year) (new business)
- Magical Mystery Tour that involved local businesses (new business)

11) ADJOURNMENT

MOVED by Board Member Celia van der Molen, seconded by Board Member Steven Werkheiser to adjourn at 4:52 p.m.

AYE: Vice-Chair Carrie Gofourth, Board Member David Somerville, Board Member Celia van der Molen, Board Member Richard Coleman, Board Member Steven Werkheiser, Board Member Billie James

6 - 0 PASSED - Unanimously

Submitted: November 13, 2019.

By: *Vickie Nipper, Deputy Town Clerk*

Approved: December 3, 2019.