

**MINUTES OF THE REGULAR MEETING
PARKS AND RECREATION ADVISORY BOARD
TOWN OF CHINO VALLEY**

**TUESDAY, NOVEMBER 7, 2017
4:00 P.M.**

The Parks and Recreation Advisory Board of the Town of Chino Valley, met for a Regular Meeting in the Chino Valley Council Conference Room, located at 202 N. State Route 89, Chino Valley, Arizona.

1) CALL TO ORDER

Vice-Chair Smith called the meeting to order at 4:00 p.m.

2) ROLL CALL

Present: Carrie Barnes; Todd League, Chair; Deryl Jevons; Debbe Hacke; Eric Smith, Vice-Chair; Donna Armstrong

Absent: George Cooper

Staff Recreation Lead Celia van der Molen; Recreation Coordinator Hailey Bryd
Present:

(Debbe Hacke arrived at 4:02 p.m.)

3) APPROVAL OF MINUTES

- a)** Consideration and possible action to accept the October 3, 2017, regular meeting minutes.

MOVED by Deryl Jevons, seconded by Vice-Chair Eric Smith to approve the October 3, 2017 meeting minutes, with the correction reading Debbe Hacke was welcomed to the team, not Donna Armstrong.

Vote: 6 - 0 PASSED - Unanimously

4) PARKS & RECREATION MANAGER'S REPORT

Ms. van der Molen reported that:

- She accepted a position in the Public Work Department and would still be available for questions;
- Hailey Bryd would be presenting the Manager's report starting with the December meeting;

- The Mudder website was updated with a new email address and the registration form would be updated soon; and
- The Boys and Girls Club was starting to move furniture into the Community Center.

5) COMMITTEE CHAIR REPORT

- a) Committee Chair - Todd League
- b) Recreation Committee - Donna Armstrong
- c) Aquatics Committee - Carrie Barnes

Ms. Barnes reported that the pool had made more money this year than the last four years.

- d) Parks & Trails - George Cooper
- e) Finance Committee - Eric Smith

Vice-Chair Smith reported that Arizona State Parks was gearing up to award a line of water conservation fund grants again for the first time in a long time. If the board had more time and a 50% match, with evidence of planning and public involvement, it could have asked for \$200,000. The deadline for the grant was January 3rd and it would have been really hard to pull everything together but perhaps next year the Board would be in a better position.

The board covered the following topics:

- How grant points were calculated - 20 points for having a town general plan, 35 points was tied to a needs assessment, and other things were calculated along the way;
- Needs assessment to show what citizens want;
- It's a tough grant with tough questions;
- To get federal and state funds, the town had to budget ahead and expend the funds and complete an entire project before getting reimbursed;
- The strategic plan, priorities and how it fed into budget requests, and this being the Board's opportunity to budget recreation needs; and
- Tribal and Courier donations could go toward the 50% match.

6) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up

to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

7) CORRESPONDENCE

8) OLD BUSINESS

9) NEW BUSINESS

- a)** Discussion regarding Parks and Recreation Advisory Board priority list and roles.

Vice-Chair Smith handed out the priority list from 3 years ago and commented that he wanted to review it, revisit criteria, and look at new priorities. He stated that this was not just a PRAB effort but also for staff's day to day needs.

Vice-Chair Smith led a discussion on amenities and events that gave or could give Chino Valley a unique nitch in the quad city area, i.e. Mudder Park, to attract more tourists:

- Peavine Trail and where it leads to the Equestrian Center – have more equestrian activity;
- Hot air balloons – what was needed space wise and the set up involved;
- Archery Club – needed improvement;
- Archery tournaments;
- Skate park; and
- More programs during the aquatic season.

The board discussed areas of progress:

- Memory Park expansion - progress on design was in the budget and construction will begin early 2018;
- The playground at Memory Park would be budgeted by a match grant application;
- Aquatic facility heating system and chlorinator upgrades; replaced sand filters; repainted lobby; and conference room upgrades.

The board further discussed the priority list topics:

Peavine Trail:

Concerns were: Maintenance was needed for the loose cinders; it was not bicycle friendly; weeds were encroaching; and it needed benches and shaded areas. Some of these could be Eagle Scout projects. If all five miles could be used, there could be a dog walk and money would be generated.

To connect Chino to Prescott would be 7 miles of brand new single track trail. Chino Valley would need to pay for one-mile right-of-way on state trust lands. Prescott

would purchase right-of-way from the Arizona Eco Development and build the whole 7 miles. The Town of Chino Valley would work with Prescott on the maintenance. They discussed how state land trust operated.

Community Center Park Playground: Add a statement that it would be completed by 2019. There was a need for more shade and what that would cost, outdoor patio space, parking, and landscaping.

Dog Park: The 2015 plan addressed this park's needs, including possible use of strong artificial grass, possibly 2 or 3 fenced areas, and possible separate areas for big and small dogs.

Volleyball Complex: Move the parks maintenance yard and give the space another look and give it a name. Have pickle ball where the volley ball area was and have a pickle ball league.

Memory Park Playground: Estimates and design were secured and budgeted. The restroom would be completed by mid-2018 and the playground by mid-2019.

Recreation programs and special events: Cyndi Thomas had a lot of ideas for special events.

Community Center Park Pavilion: Phase III of the Community Center Park showed a rental pavilion/big group Ramada. A pavilion would be a big revenue generator. This would be completed by 2025, based on a needs assessment.

Ball Field Lighting: To be completed by 2019, as grant money was available.

Center Street Park: This should be sold and the money used for the other things needed. It was currently undeveloped open space.

New items discussed:

- Where the budget should have come from for the Mudder; mud runs becoming something else; and attaching a dollar amount to this item.
- Volunteers were an incredible resource and to have a really successful volunteer program they should be recognized, have staff time, direction, and be fed. There could be a new position that would report to Hailey to organize and offer these volunteer incentives.
- Revisiting funds that were earmarked for projects.
- Initiate a needs assessment for the community; determine a dollar amount and whether or not to do it in-house or outsource.
- The Peavine Trail partnership with City of Prescott had a \$10,000 budget request for the state trust land.
- Balloon Festival.
- Equestrian Peavine Trail event.
- Talk with Granite Mountain Archers for ideas regarding leases for a public

- archery range. The Town could partner with a non-profit organization.
- Large RV camp site for concert event or equestrian uses.
- Using the existing volley ball courts for pickle ball would entail moving the parks maintenance yard. Pickle ball required a hard surface.
- Professional outside marketing for events, and questioning what the Chamber did for Town marketing.
- Kite Festival.

b) Discussion regarding Chino Family Christmas.

The board discussed:

- Heritage Middle School event location;
- Partnering with the Chamber of Commerce;
- Having a booth for ornament decorating;
- Tree lighting times;
- Santa being present;
- Needing volunteers to serve hot chocolate and sing carols at the tree lighting;
- Having a short story read prior to tree lighting yet to be worked out; and
- The very good turn out last year.

c) Recap of the Halloween event.

Ms. van der Molen reported that the Halloween event was very well attended and had plenty of candy.

The board discussed that:

- There were fewer booths this year but more participants;
- The fire dancers were popular;
- Food trucks were successful;
- 80 pounds of popcorn was used;
- Some participants came from Paulden; and
- Many adults dressed up this year.

10) FUTURE AGENDA SUGGESTIONS

11) ADJOURNMENT

MOVED by Deryl Jevons, seconded by Carrie Barnes to adjourn the meeting at 5:52 p.m.

Vote: 6 - 0 PASSED - Unanimously

Submitted this 14th day of November, 2017.

By: *Vickie Nipper, Deputy Town Clerk*

Approved: 12/5/2017