

**MINUTES OF THE REGULAR MEETING
PARKS AND RECREATION ADVISORY BOARD
TOWN OF CHINO VALLEY**

**OCTOBER 3, 2017
4:00 P.M.**

The Parks and Recreation Advisory Board of the Town of Chino Valley, Arizona, met for a Regular Meeting in the Chino Valley Council Chambers, located at 202 N. State Route 89, Chino Valley, Arizona.

1) CALL TO ORDER

Vice Chair Eric Smith called the meeting to order at 4:02 p.m.

2) ROLL CALL

Present: Carrie Barnes; Deryl Jevons; George Cooper; Debbe Hacke; Eric Smith; Donna Armstrong

Absent: Todd League

Staff Recreation Lead Celia van der Molen; Community Services Director Scott Bruner
Present:

(Scott Bruner arrived at 4:05 p.m.)

3) APPROVAL OF MINUTES

- a) Consideration and possible action to accept the September 5, 2017 regular meeting minutes.

MOVED by George Cooper, seconded by Deryl Jevons to approve the September 5, 2017 meeting minutes.

Vote: 6 - 0 PASSED - Unanimously

4) PARKS & RECREATION MANAGER'S REPORT

Ceclia van der Molen reported on the following:

- Halloween event. This was moving along, but more vendors were needed. There will be food trucks and a fire show, but no carnival. Hours will be 5 to 8 p.m.
- Chino Family Christmas. Staff was coordinating with the Chamber of Commerce for this event, scheduled for Saturday, December 9th, starting at 4:30 or 5:00 p.m. There will be an ornament making booth and a possibility to offer dinner at the Senior Center. A Santa Claus was still needed and flyers will be prepared.

Scott Bruner reported on the status of the Community Center:

- Boys and Girls Club. Staff hoped to get the Club in by the end of October or earlier, if possible. Gerald from the Boys and Girls Club had expressed an interest to helping to make the community center feel as their own in some ways, such as improving the parking lot and/or adding more parking on the south side, and maybe adding a patio on the back side along with a fence and gate.
- Facility renovations. There will be a soft opening November 1st for residents wishing to rent for weddings, retirement celebrations, birthdays, etc. On January 1st, staff will start a "User Group" meeting to inform previous user groups about the opportunity to rent the center. This will also be advertised in the newspaper, and there will be a ribbon cutting ceremony.

Board members asked about the hours of operation and if there would be bus service for children to be dropped off at the Community Center. Mr. Bruner said the hours on Friday would perhaps start at noon but was not sure about Saturday. He mentioned there might be an opportunity through the club to have a bus service but they should speak with Cyndi Thomas as she is on the school board.

5) COMMITTEE CHAIR REPORT

a) Committee Chair - Todd League

Eric Smith welcomed Debbie Hacke to the Recreation Committee. He stated that there were a lot of geographic areas in Chino Valley and he could provide a scenic tour through staff or volunteers for Debbie if she were interested.

b) Recreation Committee - Donna Armstrong

c) Aquatics Committee - Carrie Barnes

Carrie Barnes reported on the income figures for the pool this year.

	# of Participants	Revenue
Children	1800	\$1,800
Youth	Just under 6,000	Just under \$15,00
Adults	2900	\$10,400
Seniors	908	\$2,700
Family Group	438	\$5,500
Children Passes	11	\$500
Senior Passes	2	\$190
Family Passes	37	\$7,400
Family Pass Addition	13	\$260
Swim Lessons		\$8,600
Aquatic Classes		\$4,000
Jr. Life Guards		\$570

Private rental of the pool		\$720 (with the use of 3 paid lifeguards)
Concession Stand		Just under \$15,000
Pizza party room use		\$252
Pizza party packet		\$728

d) Parks & Trails - George Cooper

Mr. Cooper reported that the equestrian trail needed to be expanded on the south fourth parking area to allow for better turn around for horse trailers. The equestrian group needed to file for a grant to get improvement funds and Chris Hosking, the trails coordinator for the City of Prescott, said that could be easily obtained.

Mr. Smith stated there was a meeting between Chino Valley staff and City of Prescott staff to finally close the gap of the Peavine Trail and Celia van der Molen added that the City of Prescott was ready to move forward with the Peavine Trail connection as they had found an alternate route on the east side of the wash.

Mr. Cooper reported that the town will take an active role in February with this connection agreement. The town will need to lease state land with a 10-year lease at \$10,000, making the buy-in at \$1,000 per year. Fencing will be required on both sides of the trail and that will be funded by the City of Prescott.

e) Finance Committee - Eric Smith

6) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

Donna Armstrong, speaking as a member of the public, expressed a concern regarding a motor home in the area where the Canine Training Club meets at Memory Park. Mr. Bruner mentioned that this issue would be on a Council study session agenda.

7) CORRESPONDENCE

8) OLD BUSINESS

a) Consideration and possible action to select a Chair, Vice-Chair and Committee Liaisons.

Eric Smith stated that he was still interested in continuing as Vice-Chair and Todd League was still interested in continuing as Chair. All committee liaisons expressed an interest in retaining their positions.

MOVED by George Cooper, seconded by Deryl Jevons to have the Chair, Vice-Chair and Committee Liaisons remain the same.

Vote: 6 - 0 PASSED - Unanimously

9) NEW BUSINESS

- a)** Consideration and possible action to change the Board's regular meeting time.

After discussion regarding changing the meeting start time, the board agreed to keep it at the current time.

MOVED by George Cooper, seconded by Deryl Jevons to have the meeting time remain the same.

Vote: 6 - 0 PASSED - Unanimously

- b)** Discussion and evaluation of Parks and Recreation Advisory Board priority list and the Board's roles.

Eric Smith handed out a progress check and the priority list and asked the board members to take time in the next few weeks to thoroughly review it and earmark items. The Board discussed various topics to be gone over in detail once their list has been reviewed and completed:

- New priorities to be added;
- Grants available;
- Budget requests;
- Future events;
- The criteria to help arrive at priorities and possible new criteria to add;
- Look into the availability of Miller Valley School's playground equipment;
- PRAB accomplishments and improvements; and
- Doing a community needs assessment or community survey.

(Carrie Barnes left at 5:30 p.m.)

- c)** Discussion of Peavine Trail.

The Board discussed:

- Signage for the Peavine Trail; getting funds through grants for the signage, and the length of time to get a grant;
- The equestrian group having trails that will connect to the Peavine Trail;
- The high school biking group having tournaments on the trail; and
- The general time-line for the connection to Prescott to be completed.

- d)** Discussion regarding ball field lighting.

George Cooper stated that the ball field lighting was in the planning stage.

- e) Discussion regarding possible future kite festival.

The Board discussed Chino Valley being a windy valley and, Old Home Manor being a good location to have a kite festival, as there were no power lines there. The most windy time of the year would be between March, April, and May.

- f) Update and discussion regarding Memory Park outdoor library expansion.

The board discussed the following items:

- Needing more grass in areas;
- Possible water issue concerns;
- New irrigation;
- Artificial turf;
- Cactus and bushes to be planted; and
- The Friends of the Library matching \$4,000 to the \$4,000 grant received, making a total of \$8,000 to help fund this expansion.

10) FUTURE AGENDA SUGGESTIONS

- Discussion regarding PRAB priority list and PRAB roles.
- Discussion regarding Chino Family Christmas.
- Recap of the Halloween event.

11) ADJOURNMENT

MOVED by George Cooper, seconded by Deryl Jevons to adjourn the meeting at 5:45 p.m.

Vote: 6 - 0 PASSED - Unanimously

Submitted this 12th day of October 2017.

By: *Vickie Nipper, Deputy Town Clerk*

Approved: November 7, 2017