

**MINUTES OF THE REGULAR MEETING
PARKS AND RECREATION ADVISORY BOARD
TOWN OF CHINO VALLEY**

**SEPTEMBER 5, 2017
4:00 P.M.**

The Parks & Recreation Advisory Board of the Town of Chino Valley, Arizona, met for a Regular Meeting in the Chino Valley Council Conference Room, located at 202 N. State Route 89, Chino Valley, Arizona.

1) CALL TO ORDER

Eric Smith called the meeting to order at 4:04 p.m.

2) ROLL CALL

Present: Carrie Barnes; Deryl Jevons; George Cooper; Eric Smith; Donna Armstrong

Absent: Todd League; Debbie Hacke

Staff Recreation Lead Celia van der Molen; Lead Parks Maintenance Worker Carlos

Present: Meadmore; Community Services Director Scott Bruner

3) APPROVAL OF MINUTES

- a)** Consideration and possible action to accept the August 10, 2017, special meeting minutes.

MOVED by George Cooper, seconded by Deryl Jevons to accept the August 10, 2017 special meeting minutes.

Vote: 5 - 0 PASSED - Unanimously

- b)** Consideration and possible action to accept the August 24, 2017, special meeting minutes.

MOVED by Deryl Jevons, seconded by George Cooper to accept the August 24, 2017 special meeting minutes.

Vote: 5 - 0 PASSED - Unanimously

- c)** Consideration and possible action to accept the August 26, 2017, special meeting minutes.

MOVED by George Cooper, seconded by Carrie Barnes to accept the August 26, 2017 special meeting minutes.

Vote: 5 - 0 PASSED - Unanimously

4) PARKS & RECREATION MANAGER'S REPORT

Celia van der Molen reported on Territorial Days. The event had a pretty good turnout; the band was a little late and people did not stay as long. She suggested that advertisements go out earlier whenever new events were added; outlets be put together better to avoid lighting issues; and outlets be numbered for the space assigned.

She also reported on:

- The next event, Halloween, to be held at Memory Park.
- Memory Park design work for the expansion, a sculpture already donated, and actual construction being held off until January or February, due to the upcoming winter events.
- Community Center building improvements being underway and should be completed by end of September or early October.
- The pool being closed for the season, plans for painting the water feature and the slide, and getting new umbrellas and additional chairs.

5) COMMITTEE CHAIR REPORT

- a) Committee Chair - Todd League
- b) Recreation Committee - Donna Armstrong
- c) Aquatics Committee - Carrie Barnes

Carrie Barnes reported that they were waiting for the final figures for the pool season.

- d) Parks & Trails - George Cooper

George Cooper reported on the gentleman that had been maintaining the Peavine Trail and equipment needed for the Town to help with its maintenance. Board members suggested placing the Peavine Trail on a future agenda.

- e) Finance Committee - Eric Smith

Eric Smith reported on the status of adding ball field lighting and grants available. Staff suggested placing this on a future agenda.

6) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

7) CORRESPONDENCE

8) OLD BUSINESS

- a) Debriefing of the August 26, 2017 Chino Mudder event and discussion regarding event goals for next year.

The Board discussed the following comments received by the public:

- Individual timed events
- Need clipboards
- Need more liquids
- UTV's to handle injuries
- More snack foods
- T-shirts (short 60 youth size; short 40 medium, short 15-20 small, short 5 XXL)
- Need more challenging events
- Need more family waves
- Too many long dry stretches
- Need upgraded pump
- Earlier start time
- Need more obstacles
- Need 3 staff out there
- More walls, higher walls
- Adding a zip line
- Ability for public to purchase photos
- Open every 2 to 3 months to run the obstacles dry for training

The Board reported on positive comments from the public, and how early people showed up, possibly due to the staff volunteering to arrive very early.

9) NEW BUSINESS

- a) Consideration and possible action to select a Chair, Vice-Chair, and Committee Liaisons.

Eric Smith suggested this be tabled until next meeting.

10) FUTURE AGENDA SUGGESTIONS

- Peavine Trail improvements
- Memory Park expansion
- Ballfield lighting
- Discussions on PRAB roles
- Selecting a Chair, Vice-Chair, and Committee Liaisons
- Change meeting start time

11) ADJOURNMENT

MOVED by Deryl Jevons, seconded by George Cooper to adjourn the meeting at 5:37 p.m.

Vote: 5 - 0 PASSED - Unanimously

Submitted this 6th day of September 2017.

By: *Vickie Nipper, Deputy Town Clerk*

Approved: October 3, 2017