

**MINUTES OF THE SPECIAL
PARKS RECREATION ADVISORY BOARD
OF THE TOWN OF CHINO VALLEY**

**AUGUST 10, 2017
3:00 P.M.**

The Parks & Recreation Advisory Board of the Town of Chino Valley, Arizona, met for a Regular Meeting in the Chino Valley Council Conference Room, located at 202 N. State Route 89, Chino Valley, Arizona.

1) CALL TO ORDER

Vice Chair Eric Smith called the Special meeting to order at 3:01 p.m.

2) ROLL CALL

Present: Deryl Jevons; George Cooper; Eric Smith; Donna Armstrong

Absent: Carrie Barnes; Todd League; Debbe Hacke

Staff Recreation Lead Celia van der Molen; Assistant Community Services Director

Present: Cyndi Thomas; Lead Parks Maintenance Carlos Meadmore

3) APPROVAL OF MINUTES

- a)** Consideration and possible action to accept the June 6, 2017 special meeting minutes.

MOVED by George Cooper, seconded by Deryl Jevons to accept the June 6, 2017 Regular Meeting minutes.

Vote: 4 - 0 PASSED - Unanimously

- b)** Consideration and possible action to accept the July 11, 2017 special meeting minutes.

MOVED by George Cooper, seconded by Deryl Jevons to accept the July 11, 2017 Special Meeting minutes.

Vote: 4 - 0 PASSED - Unanimously

- c)** Consideration and possible action to accept the July 27, 2017 special meeting minutes.

MOVED by Deryl Jevons, seconded by George Cooper Cooper to accept the July 27, 2017 Special Meeting minutes.

Vote: 4 - 0 PASSED - Unanimously

4) Discussion and planning regarding the August 2017 Chino Mudder event.

The Board discussed the following Chino Mudder items;

- The number of registered people has reached 76. Last year's total participants were at 110 and 2017 numbers are expected to surpass 2016's.
- Mudder signs printed on black and sent to Staples for lamination
- Meeting with high school sports teams to recruit Mudder teams
- Ordered trophy – 24", green pillars, stars and medallion with Chino Mudder logo
- Water mainline completed and working on obstacle lines
- Ongoing work on the obstacle course and surrounding areas
- Parking areas and access
- Drone coverage of race covered by two people (Matt Santos and Matt Mintzmeyer)
- 8 Obstacles totally completed
- Hay delivery dates
- First aid supplies, equipment, necessities and liability issues for licensed medical volunteer
- Concerns about medical help and liability
- Gmail blast to 1000 people with new mini flyer
- \$1000 for 50 advertisement on KDDL radio station to run the week before the event
- Volunteers from Embry Riddle divided up between registration, aid station, parking management, and obstacle course
- Sponsor banners
- Additional feature in Courier to acknowledge sponsors
- Set aside enough t-shirts and water bottles for Embry Riddle and Girl Scout volunteers
- Setting meeting on August 24th and discussed other dates that board members will be meeting for site work
- Approximately 1000 volunteer hours and \$11,000 in supplies to get event ready
- Rent the Mudder site to corporations throughout the year to offset maintenance costs
- Future expenses of event • Weed control measures
- Mudder showers
- Request the Pevine Trail be on the next regular meeting agenda.

5) **ADJOURNMENT**

MOVED by Donna Armstrong, seconded by Deryl Jevons to adjourn the meeting at 4:20 p.m.

Vote: 4 - 0 PASSED - Unanimously

Submitted this 16th day of August 2017.

By: *Michelle Greenstreet, Deputy Town Clerk*

Approved: September 5, 2017