

**MINUTES OF THE REGULAR
PARKS RECREATION ADVISORY BOARD
OF THE TOWN OF CHINO VALLEY**

**MAY 2, 2017
4:00 P.M.**

The Parks & Recreation Advisory Board of the Town of Chino Valley, Arizona, met for a Regular Meeting in the Chino Valley Council Conference Room, located at 202 N. State Route 89, Chino Valley, Arizona.

1) CALL TO ORDER

Todd League called the meeting to order at 4:04 p.m.

2) ROLL CALL

Present: Carrie Barnes; Todd League; Deryl Jevons; George Cooper; Eric Smith; Donna Armstrong
Staff Library Director Scott Bruner; Recreation Lead Celia van der Molen; Utilities Manager
Present: Chris Bartels; Recreation Coordinator Hailey Byrd; Lead Parks Maintenance Carlos Meadmore

3) APPROVAL OF MINUTES

- a)** Consideration and possible action to accept the March 7, 2017 regular meeting minutes.

MOVED by George Cooper, seconded by Eric Smith to accept the meeting minutes.

Vote: 6 - 0 PASSED - Unanimously

- b)** Consideration and possible action to accept the March 28, 2017 special meeting minutes.

MOVED by George Cooper, seconded by Eric Smith to accept the meeting minutes.

Vote: 6 - 0 PASSED - Unanimously

- c)** Consideration and possible action to accept the April 4, 2017 regular meeting minutes.

MOVED by George Cooper, seconded by Eric Smith to accept the meeting minutes.

Vote: 6 - 0 PASSED - Unanimously

- d)** Consideration and possible action to accept the April 13, 2017 special meeting minutes.

MOVED by George Cooper, seconded by Eric Smith to accept the meeting minutes.

Vote: 6 - 0 PASSED - Unanimously

4) PARKS & RECREATION MANAGER'S REPORT

Recreation Coordinator Byrd advised the pool is in the process of being deep cleaned, new pool heater and chlorinator, new hires are going through orientation and the scheduled opening is May 26. Recreation Lead van der Molen advised the Yavapai Regional Transit system has a program for bringing children to the pool.

Lead Parks Maintenance Meadmore advised the pool landscaping is scheduled for completion is this week.

The pool fee schedule is remaining the same increases are expected next year.

5) COMMITTEE CHAIR REPORT

a) Committee Chair - Todd League

No report from the chair at this time.

b) Recreation Committee - Donna Armstrong

Donna Armstrong advised she made contact with the school archery department and Arizona Game and Fish for an archery and firearms program. She is still working on development.

c) Aquatics Committee - Carrie Barnes

See updates under Parks and Recreation Manager's report.

d) Parks & Trails - George Cooper

George Cooper advised upon checking with the County on signage that they are willing to put a sign up when trail is completed to Prescott. Donna Armstrong is writing a grant toward upgrades on the Peavine Trail.

e) Finance Committee - Eric Smith

Eric Smith reported that the \$8,600 Library Educational Courtyard and Wildlife Habitat grant is in the review process by the Arizona Community foundation. The deadline date is the end of May early June.

6) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

No public comments at this time.

7) CORRESPONDENCE

No correspondence at this time.

8) OLD BUSINESS

- a) Discussion and planning regarding the August 2017 Chino Mudder event.

Eric Smith reported update of banners and fliers with the new web site address. He is working on the email address for the blast. He will also send the information the Chino Review for a weekly display.

The Board discussed:

- Sending an information blast to students at the start of the school year.
- A competition between police vs. fire department (first responders).
- Donate a portion of the first responder wave to a charity of their choice.
- Additional obstacles, name of obstacles and signage.
- Registration check-in, tents.
- Food vendors and beer truck.
- Mud run award medals for competitive run, costume run, and first responder run.
- Flat rate for sponsorship package.
- Cargo nets for a crawl pit.

9) NEW BUSINESS

- a) Consideration and possible action to move the Parks & Recreation Advisory Board's regular meetings from the first Tuesday of the month to another day. (Cyndi Thomas, Senior Services Administrator)

The board discussed changing the day of the meeting.

MOVED by Carrie Barnes, seconded by Deryl Jevons to take a vote on to accept what we currently have and not change our day and time.

Vote: 6 - 0 PASSED - Unanimously

10) FUTURE AGENDA SUGGESTIONS

Signage for Peavine Trail.
Grant for Peavine Trail.
Sponsorship package.

11) ADJOURNMENT

MOVED by George Cooper, seconded by Deryl Jevons to adjourn the meeting at 5:42 p.m.

Vote: 6 - 0 PASSED - Unanimously

Submitted this 3rd day of May 2017.

By: *Jami Lewis, Town Clerk*
Approved: June 6, 2017