

**MINUTES OF THE REGULAR
PARKS RECREATION ADVISORY BOARD
OF THE TOWN OF CHINO VALLEY**

**April 5, 2016
4:00 P.M.**

The Parks & Recreation Advisory Board of the Town of Chino Valley, Arizona, met for a Regular Meeting in the Chino Valley Council Conference Room, located at 202 N. State Route 89, Chino Valley, Arizona.

1) CALL TO ORDER

Eric Smith called the meeting to order.

2) ROLL CALL

Present: Carrie Barnes; Deryl Jevons; George Cooper; Celia A. Vander Molen; Eric Smith

Absent: Todd League; Donna Armstrong

Staff Recreation Supervisor Chris Bartels; Recreation Coordinator Kelsey Siggins; Public

Present: Works Director/Town Engineer Michael Lopez

3) APPROVAL OF MINUTES

- a) Consideration and possible action to accept the March 1, 2016, regular meeting minutes.

MOVED by Deryl Jevons, seconded by George Cooper to accept the March 1, 2016 regular meeting minutes.

Vote: 6 - 0 PASSED - Unanimously

- b) Consideration and possible action to accept the March 15, 2016, regular meeting minutes.

MOVED by Carrie Barnes, seconded by Deryl Jevons to accept the March 15, 2016, regular meeting minutes.

Vote: 6 - 0 PASSED - Unanimously

4) PARKS & RECREATION MANAGER'S REPORT

Chris Bartels reported the following:

- The annual Easter Egg Hunt was successful.
- Pool season is coming. Staff is in the process of opening the facility. Applications are being accepted for cashier, pool managers and lifeguard positions.
- Private pool party rentals will happen during open hours and will be held in the facility conference room. There will be no parties between Sundays and Wednesdays. Local schools and churches rent the pool facilities for private events the week before the pool officially

opens on Friday, May 27.

- Staff will be ready and are going through training with American Red Cross certified lifeguard trainer Jeff Stewart, who is also currently training to become a certified Water Safety Instructor. He is a local fireman.
- Little League opening day is April 16, 2016.
- The Yavapai Cup Soccer tournament is happening and continues through Sunday, April 10, 2016.
- Three seasonal staff members were hired to work from April 11 through July 7, 2016.

5) COMMITTEE CHAIR REPORT

There were no committee reports.

- a) Committee Chair - Todd League
- b) Recreation Committee - Celia Vander Molen
- c) Aquatics Committee - Carrie Barnes
- d) Parks & Trails - George Cooper

6) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

There was no response to the call to the public.

7) CORRESPONDENCE

Kelsey Siggins reported that she received a voice mail from someone who wanted to sell shaved ice at the Mudder. The committee agreed that the concessions were closed for the Mudder. There is already a local non-profit scheduled to sell sno-cones at the July 4th event.

8) OLD BUSINESS

- a) Discussion, consideration and possible action regarding development and implementation of an annual Fun Mud Run "Chino Mudder" in conjunction with the Extreme "Spring Fling" Chino Grinder Event on May 7, 2016 as a fundraiser for the Parks and Recreation Advisory Board projects identified in the PRAB short term project priorities assessment.

Derek Jevons will place posters and flyers at Dicks Sporting Good, Big 5 Sports and Manzanita Outfitters. He will follow-up with sponsors.

George Cooper will take posters to the Embry Riddle campus.

Kelsey Siggins will do the following:

- Place posters and flyers at Yavapai College.
- Record a PSA and an advertisement with Hometown Radio Group that will run daily from 4-8-16 to 5-6-16.
- Contact NAU, ASU and University of Arizona to request their radio programs run advertisements.
- Contact Tom's Print & Sign to request more posters and flyers be made for board members to pick up and distribute.

Carrie Barnes will do the following:

- Follow up advertising information to Grand Canyon University radio program.
- Carrie Barnes will submit the t-shirt order which is 250 T-shirts in men's sizes S, M, L XL for \$1300.00

Eric Smith will do the following:

- Take posters to the YMCA, renew the Craigslist ad and find out about having an ATM machine on site. He will follow-up with sponsors.

APS approved the grant request for \$1500 toward the Mudder. Flyers were given to Chino Valley School District to be passed out to students in grades 4th through 12th. 10x5 ft banners are going up at Safeway and the Library as well as on State Route 89 at the North and South entrances of town. Safeway has requested flyers that will be placed in customer bags. Anytime Fitness will hang posters.

Ace Hardware has agreed to provide "in kind" donation. Some of materials needed include: $\frac{3}{4}$ " safety rope, plastic sheeting 20'x100' roll, and duct tape. In order to build various obstacles a lot of wood is required. Culverts are also needed.

Drake Cement will be contacted about sponsoring an obstacle and material donation.

Freedom Station will put up a climbing wall. The board agreed that the best option, instead of the Town paying for the use of the wall, they will allow Freedom Station to charge \$4 per person.

The obstacle course has been laid out and is slightly over 3 miles. So far, 10 of the 20 obstacles are sponsored. The event received a donation of 28 telephone poles to be used in creating an obstacle.

A shower facility will be located at the end of the course. Also need to establish a shoe donation drop.

Aquatic Center staff will be present to man the secure bag check and assist where needed. They will be paid through Parks & Recreation.

A combined logistics meeting will be held on April 7, 2016 at 10:00 am with the Chino Grinder and Mountain Milers. Derek Jevons will attend.

Special PRAB Meetings are scheduled for Thursday, April 14, 2016 at 3:00 pm, Tuesday, April 19, 2016 at 3:00 pm, and Monday, April 25, 2016 at 3:00 pm. All meetings will be held at the Community Center Conference Room, 1527 N. Rd 1 East.

9) NEW BUSINESS

- a)** Discussion, consideration and possible action regarding presentation by the Chino Valley Equestrian Association on the possible lease and development of an equestrian facility at the Town of Chino Valley Old Home Manor property.

MOVED by George Cooper, seconded by Celia A. Vander Molen moved to table this item to a future agenda.

Vote: 6 - 0 PASSED - Unanimously

10) FUTURE AGENDA SUGGESTIONS

There were no suggestions for future agendas.

11) ADJOURNMENT

MOVED by George Cooper, seconded by Deryl Jevons to adjourn the meeting.

Vote: 6 - 0 PASSED - Unanimously

Submitted this 12th day of April, 2016.

By: *Amy Lansa, Town Clerk Assistant*

Approved: *August 2, 2016*