

**MINUTES OF THE REGULAR
PARKS RECREATION ADVISORY BOARD
OF THE TOWN OF CHINO VALLEY**

**September 1, 2015
4:00 P.M.**

The Parks & Recreation Advisory Board of the Town of Chino Valley, Arizona, met for a Regular Meeting in the Chino Valley Council Conference Room, located at 202 N. State Route 89, Chino Valley, Arizona, on September 1, 2015.

1) CALL TO ORDER

Chairman Todd League called the meeting to order at 4:03 p.m.

2) ROLL CALL

Present: Carrie Barnes; Todd League; Deryl Jevons; George Cooper; Celia A. Vander Molen; Eric Smith; Donna Armstrong

Staff Utility Supervisor Chris Bartels
Present:

3) APPROVAL OF MINUTES

- a) Consideration and possible action to approve the June 2, 2015 regular meeting minutes.

MOVED by George Cooper, seconded by Donna Armstrong to approve the June 2, 2015 regular meeting minutes.

Vote: 7 - 0 PASSED - Unanimously

4) PARKS & RECREATION MANAGER'S REPORT

Supervisor Bartels advised that Donna Armstrong, Deryl Jevons, George Cooper and he went on a tour of the Peavine Trail. American Youth Soccer Association (AYSO) season starts September 12, 2015 in conjunction with AYSO safety day and that several emergency service organizations will be on site for informational purposes. Kelsey Siggins is a full time permanent employee; she is working with the non-profit organizations and facility reservations. The parks crew is down to three employees, plans are in the works for doing the over seeding and top-dressing for fields two (2) & three (3) for the coming season. Kelsey is working on having movies in the park event night starting the third week in September through the second week in October at Memory Park. The event cost is \$600.00 per showing, with funding through different levels of sponsorship packages. Advertising is through several medias: banners, radio, fliers, etc. depending on the sponsorship level. Chamber of commerce is sending an email to their membership promoting additional support. The Dog park water is still broken and will be addressed within the week. There is not a plan for rehabbing Memory Park until spring of 2016.

5) COMMITTEE CHAIR REPORT

- a) Committee Chair – Todd League
- b) Recreation Committee – Celia Vander Molen

Celia Vander Molen advised she has several people interested in helping with subcommittees for volleyball, AYSO, and other sports as these subcommittees form she will advise the board.

- c) Aquatics Committee – Carrie Barnes

Supervisor Bartels advised there was one party package this year, which went well and the recreation department will promote party packages again next year. The conference room is painted, organized, cleaned out, is available as a rentable room next year.

- d) Parks & Trails – George Cooper

George Cooper presented ideas for rest areas on the Peavine Trail using railroad ties. This idea will be presented to the engineering department for approval. George Cooper reported on the Peavine Trail tour. The current trail is 5.3 miles long and in good condition, they saw a burrowing owl site. Donna Armstrong advised there are several gates without locks, which allow ATVs access to the trail.

6) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

No public comments.

7) CORRESPONDENCE

Supervisor Bartels reported on receiving a letter from the Chino Valley Police Department thanking the parks and recreation department for their participation and support with National Night Out.

8) OLD BUSINESS

- a) Recap of the July 4th events.

No information at this time item postponed to the next agenda.

- b) Discussion regarding the Chino Valley Elks Club proposed use of the Community Center building.

Supervisor Bartels & Todd League met with the Chino Valley Elks Lodge and could not come to a consensus on operating the Community Center building in conjunction with the Town. The Elks requested full control with a 10-year lease.

- c) Discussion regarding the future use and expansion of the Community Center building.

The idea behind the Community Center building is to provide an area for receptions and meetings. The Community Center building is currently rented for meetings. The board discussed spending minimum funds to start some functions and expanding, as more funds became available, community sponsorship for improvements. Questions arose on the process of future designs and expansion and on how this affect the 6-month request for development of the facility. The property development long-range architectural designs to be taken to Council. Bartels advised a time was not determined at the council meeting but the development of a time line would be a good idea. The board discussed the public possibly donating items, painting the facility and painting labor.

- d) Discussion regarding Memory Park playground rehabilitation and access project.

This item is postponed until the next meeting at which time Celia Vander Molen and Supervisor Bartels can provide a report.

- e) Continued discussion regarding definition and assignment of specific tasks and funding opportunities regarding Parks and Recreation short-term project priorities and needs assessment plan.

This agenda item was not addressed.

9) NEW BUSINESS

- a) Discussion and possible action regarding development and sponsorship of sand volleyball facilities at Community Center Park.

Celia Vander Molen reported on developing sand volleyball courts and a substantial donation offered for those courts. With the tower placement, the original design needs modification. Supervisor Bartels advised currently the parks department uses the facility for storage of equipment and he needs to move the parks department, he will check on the pricing for fencing at a new location. Eric Smith will check with ADOT for the use of their highway and Perkinsville facility as a possible storage center and possible IGA. The other alternative is to find another location for the volleyball courts.

10) FUTURE AGENDA SUGGESTIONS

- The bus transportation to the pool and the split pool scheduling.
- Help on the Peavine Trail.
- Discussion on rest areas of Peavine Trail.
- Discussion on the 3-mile Chino Valley- Prescott connector on the Peavine Trail.
- Skate park development.

11) ADJOURNMENT

MOVED by George Cooper, seconded by Celia A. Vander Molen to adjourn.

Vote: 7 - 0 PASSED - Unanimously

Submitted this 7th day of October 2015.

By: *Amy Lansa, Town Clerk Assistant*