

**MINUTES OF THE REGULAR  
PARKS RECREATION ADVISORY BOARD  
OF THE TOWN OF CHINO VALLEY**

**May 5, 2015  
4:00 P.M.**

The Parks & Recreation Advisory Board of the Town of Chino Valley, Arizona, met for a Regular Meeting in the Chino Valley Council Conference Room, located at 202 N. State Route 89, Chino Valley, Arizona, on May 5, 2015.

**1) CALL TO ORDER**

Todd League called the meeting to order at 4:04 pm.

**2) ROLL CALL**

Present: Carrie Barnes; Todd League, Chair; George Cooper; Celia A. Vander Molen; Eric Smith;  
Donna Armstrong

Staff absent: Supervisor Bartels

**3) APPROVAL OF MINUTES**

- a)** Consideration and possible action to approve the March 3, 2015 regular meeting minutes.  
See attached, if applicable.

MOVED by George Cooper, seconded by Eric Smith to accept the minutes.

**Vote:** 6 - 0 PASSED - Unanimously

**4) PARK AND RECREATION MANAGER'S REPORT**

No manager's report at this time.

**5) COMMITTEE CHAIR REPORT**

George Cooper, Trails Committee, reported the Peavine Trail commemorate plaque is in need of repair or replacement; he also mentioned a stone lined ditch along the trail of unknown use and the two gate entrances.

Carrie Barnes, Aquatic Committee reported on changes made to the pool schedule and possibly adding an evening aqua fit class as the morning aqua fit classes are full. There are pool packages utilizing the pool meeting room at approximately \$35.00/hour for room rental only and \$150.00 for 12 participants; pizza, cupcakes, swim passes and party products are provided. They are currently looking for a baker with an approved kitchen to make cupcakes. The lifeguards are going through the safety programs and is expected to open Memorial weekend.

**6) CALL TO THE PUBLIC**

No public comments.

**7) CORRESPONDENCE**

No correspondence.

**8) OLD BUSINESS**

- a)** Continue to discuss, define, and assign specific tasks and funding opportunities regarding Parks and Recreation short-term project priorities and needs assessment plan.

Eric Smith brought a work sheet identifying the next steps of development for the higher priority items.

A design is in progress for the Memory Park upgrades.

Eric Smith reported on Michel Taylor, Prescott architect, developing a basic plan design to accommodate 250 people and increased parking spaces on the community center building. The Board discussed the pros and cons of having the Elks take over the community center building.

The Council approved using \$19,000 toward the skate park and Cecilia Gritman has written a Tony Hawks grant, which should provide \$25,000. At the recent skate park contractor meeting Lyon Engineering, a survey company, and Drake Cement participated the contractors were not present and another meeting will be scheduled for their participation. . Drake cement advised that they would provide all the dry cement and would batch some of it, but cement trucks are needed for transportation and Drake would consider a partnership with transportation companies. An anonymous donor will provide all of the rebar needed.

Celia Vander Molen advised she would move forward in contacting her resources for sand volleyball courts.

Eric Smith advised that he would assist in developing a volunteer day program to get the Peavine Trail cleared. George Cooper advised that after he tours the Peavine Trail he would be in a better position to see what is actually needed for the trail.

The Board discussed:

- Park Ranger Volunteer Program
- Adding to the new website Parks and Recreation Advisory Boards community development short term plans to increase the programs visibility and promote volunteer help.

- b)** Discuss and determine date and non-profit organization sponsor to host a car show fundraiser to benefit the Chino Valley Community Center Dog Park.

Donna Armstrong advised she needs a confirmed date for the car show fundraiser in order to finalize plans. October 10/11 or 17/18 are proposed dates for car show availability. The high school design group may develop the logo drawn free of charge. Arturo's restaurant has shown an interest in doing a fun run either to or from his facility in conjunction with the car cruise. Eric Smith will investigate the type of tires and coating specifications for use in the dog park.

**9) NEW BUSINESS**

- a) Discussion regarding Memory Park playground rehabilitation and access project.

Celia Vander Molen sent a plan to Chris Bartels for redesign of the area between the park and the library. The Friends of the Library and the police department are both in favor of the proposed modifications. Funding is possible through the Chino Community Enrichment. Grant opportunities are available for the playground equipment.

- b) Chino Valley Elks Club presentation for use of the Community Center building.

Norm Swanty, Elks Exalted Ruler, advised the Elks are looking for a home, and presently meet at senior center twice per month. The Chino Valley Elks propose leasing the Community Center building over knowing there are maintenance problems with the building. The Elks are willing lease the Community Center and maintain the building and grounds but not structural foundation or roofing. The building maintenance would include carpeting, paint, and kitchen upgrade. The Elks propose a 20-year lease. They are willing to allow other non-profit organization to use the facility so long as it does not conflict with Elks' functions. Elks run several local community functions and outlying school as far away as Seligman.

Jim Casacchia, Chairman of the Trustees, advised any agreement with the Town would have to go through the Grand Lodge for final approval, but the buildings structural integrity and roof are important. The Elks are willing to pay for an independent inspector. The Elks are not looking for a profitable contract, as the Elks goals are community service and their intent is to help Chino Valley. No intention of serving liquor at the facility and would appreciate a response as to the Council's opinion.

The Board asked about interior wall restructuring and reported on the function of Parks and Recreation Advisory Board.

**10) FUTURE AGENDA SUGGESTIONS**

- Chino Valley Elks proposal discussion and possible Council presentation.
- Fourth of July event.

**11) ADJOURNMENT**

MOVED by George Cooper, seconded by Eric Smith to adjourn passed at 6:07 pm.

**Vote:** 6 - 0 PASSED - Unanimously

Submitted this 3rd day of June 2015