

**MINUTES OF THE REGULAR MEETING
OF THE PARKS & RECREATION ADVISORY BOARD
OF THE TOWN OF CHINO VALLEY**

**Monday, October 8, 2012
5:00 P.M**

The Parks & Recreation Advisory Board of the Town of Chino Valley, Arizona, convened for a special meeting in the Chino Valley Council Chambers conference room, located at 202 N. State Route 89, Chino Valley, Arizona, on Monday, October 8, 2012 at 5:00 P.M.

Todd League called the meeting to order.

Members present: Todd League (chair), James Justice, Alicia Steinberg, Sue Spahr, Carrie Barnes

Members absent: Eric Smith, Chris Sage

Staff present: General Services Director Cecilia Watts, Town Clerk Assistant Liz Hart (recorder)

3. Ratification of legal action taken at a special meeting on September 7, 2012 at which discussion and motions were made under Item 9a “Discussion of the recreational building grant-writing needs and procedures” in violation of ARS 38-431.02 (H).

Under a topic of “Board Procedures”, the Board discussed procedures for bringing possible projects to the board for consideration, as well as issues related to the organizational structure of Town staff and oversight of the Parks, Recreation, and Aquatics Divisions, which was not clearly set forth on the agenda. The draft minutes for the September 7, 2012 meeting contain a description of the legal action taken. The draft minutes are on the Town web site at www.chinoaz.net/parks_rec/parksreccom.shtml.

A meeting to ratify the minutes of the September 07, 2012 minutes and discuss Open Meeting Law regarding contents of agenda, discussing matters not listed on the agenda and discussion of personnel matters. Carrie Barnes moved, seconded by Alicia Steinberg to approve the minutes of the September 07, 2012 with a correction as to location.

4. ADJOURNMENT

James Justice moved, seconded by Todd League to adjourn, passed at 5:15 P.M.

Submitted this 13th day of November, 2012

By: *Liz Hart, Town Clerk Assistant*