

**MINUTES OF THE SPECIAL MEETING
OF THE PARKS & RECREATION ADVISORY BOARD
OF THE TOWN OF CHINO VALLEY**

**Monday, December 10, 2012
4:00 P.M.**

The Parks & Recreation Advisory Board of the Town of Chino Valley, Arizona, convened for a special meeting in the Chino Valley Council conference room, located at 202 N. State Route 89, Chino Valley, Arizona.

Todd League called the meeting to order 4:00 P.M.

Members present: Todd League (chair), Alicia Steinberg, Chris Sage, Carrie Barnes, Eric Smith, Sue Spahr

Members absent: James Justice

Staff present: Chris Bartels, Ron Grittmann

Guest present: Councilmember Lon Turner

3. APPROVAL OF MINUTES

3a. Approval of November 6, 2012 minutes

Carrie Barnes moved, seconded by Alicia Steinberg to approve the minutes of November 6, 2012.

4. PARKS AND RECREATION DIRECTOR'S REPORT

4a. Staff Report – Chris Bartels

Chris advised he is now in charge of the Parks and Recreation Department for the Town.

He reported on the recreation programs:

- Cancellation of Zumba classes due to attendance and conflict with local businesses.
- Movie nights are suspended due to possible copyright infringement.
- Low Impact Aerobics will continue to be offered with some financial changes.
- Low event participation in relationship to advertising.
- Jujitsu class is pending further investigation.

5. COMMITTEE CHAIR REPORTS

5a. Recreation Committee – Sue Spahr

Sue reported on age target group for events of 10-15 years of age and expense of events.

- Creating a needs assessment for the parks department and private organizations.
- User meeting with the public for needs assessment in January.

5b. Aquatics Committee – Carrie Barnes

Carrie advised she is looking into beatification of aquatic center at no cost to Town through the Antelope Garden Club.

5c. Parks & Trails – James Justice – No report available

6. CALL TO THE PUBLIC –

Lon Turner spoke as a member of the Recreational Foundation of securing property and building to develop a haunted house.

7. **CORRESPONDENCE** – No correspondence

8. OLD BUSINESS

8a. Continued Discussion of Master Plan for Community Center Park – Ron Grittmann

Ron reported on \$117,000 impact fees for use on capacity expansion, recapping the prior plans discussed. The committee discussed using the impact fees on other ventures and other money dedicated for specific park features.

Eric Smith moved, seconded by Alicia Steinberg to authorize Mr. Grittmann to expend \$90,000 in park impact fees to move forward with phase three (3) of the Community Center Park with his proposal.

Passed

8b. Improvements to the Community Center Park – Ron Grittmann – See 8a.

9. NEW BUSINESS

9a. Discussion and possible adoption of proposed Mission Statement

Tabled to next meeting.

9b. Discussion regarding proposed recreational programming

Tabled to next meeting.

9c. Follow up of meeting with the Boys & Girls Club

Boys & Girls Club is willing to be a resource but unable to prove or be involved to a greater extent.

9d. Discussion on the new grants available

Carrie reported on two (2) grant opportunities Phoenix Suns' Charity Program grant and the Phoenix Suns' Playmaker Award.

- Recreation center renovation
- 10-K grant

The committee discussed having an architect visit the community center for a site evaluation.

10. FUTURE AGENDA SUGGESTIONS

- Adoption of proposed Mission Statement
- Needs assessment
- Proposed recreational programming
- Chino Valley demographics

11. ADJOURNMENT

Eric Smith moved, seconded by Sue Spahr to adjourn, passed at 6:43 p.m.

Submitted this 6th day of January 2013

By: *Liz Hart, Town Clerk Assistant*