

**MINUTES OF THE REGULAR MEETING
OF THE PARKS & RECREATION ADVISORY BOARD
OF THE TOWN OF CHINO VALLEY**

**Tuesday, November 4, 2014
4:00 P.M.**

The Parks & Recreation Advisory Board of the Town of Chino Valley, Arizona, convened for a regular meeting in the Chino Valley Council conference room, located at 202 N. State Route 89, Chino Valley, Arizona.

Todd League called the meeting to order 4:00 P.M.

Members Present: Todd League (Chair); Carrie Barnes; George Cooper; Eric Smith; Celia Vander Molen

Members Absent: Donna Armstrong

Staff present: Recreation Supervisor Chris Bartels

3. APPROVAL OF MINUTES

3a. Approval of regular meeting minutes from October 7, 2014.

Eric Smith moved, seconded by Celia Vander Molen, that the minutes be approved. Motion PASSED 5-0.

4. PARKS AND RECREATION MANAGER'S REPORT - Chris Bartels

4a. Parks and Recreation updates

Chris Bartels reported on the Halloween event:

- staff had increased advertising;
- there were about 1,500 attendees;
- Safeway donated 150 pounds of candy and the new manager wanted to continue participating;
- staff heard good feedback on event in general, as well as the Pyro-Klectic show; and
- next year, he would like to find a non-profit to sponsor "freak show" and street style performers

5. COMMITTEE CHAIR REPORT

5a. Recreation Committee – Celia Vander Molen

Ms. Vander Molen reported that she had contacted the Yavapai Juniors Volleyball Club director, who expressed an interest in using future Town volleyball courts and provided information about the kind of equipment that would be needed.

5b. Aquatics Committee – Carrie Barnes

Ms. Barnes had nothing to report.

5c. Parks & Trails – George Cooper

Mr. Cooper reported that he had visited a portion of the Peavine Trail and needed an opportunity to drive the remainder of the trail to report on its condition.

6. CALL TO THE PUBLIC – No public comments

7. CORRESPONDENCE

8. OLD BUSINESS

8a. Parks and Recreation Master Plan and Needs Assessment Continued Discussion

Mr. Smith led a discussion on the draft presentation to Council regarding the proposed master plan.

The Board discussed the projected costs, as well as the topics listed, for each project:

- *Skatepark Concept:* Design; current status of project.
- *Peavine Trail:* Signage; kiosks; shade/rest areas; southbound expansion to Prescott/Prescott Valley.
- *Community Center Park playground:* ADA accessibility; safety; future plans.
- *Aquatics Facility:* No discussion.
- *Multi-Purpose Building:* Asking Council for six months to research uses.
- *Water source for dog park:* Comments by dog park users.
- *Sand volleyball:* Donations; equipment needed; maintenance; seating; Celia Vander Molen to continue researching.
- *Memory Park:* Walking trail; concrete work; bathroom modifications for compliance with ADA, playground modifications.
- *Recreation programming/special events:* Difficulty adding details at this point; car events at Old Home Manor.
- *Community Center Ramada:* Chris Bartels to research the Tribe donation and associated conditions; partnership with the Recreation Foundation.
- *Park volunteer program:* Vehicles; uniforms; supplies needed; volunteer appreciation.
- *Ball field lighting:* Tournaments; lighting for sand volleyball; paid lighting and pre-paid cards.
- *Shade structure for stage:* No discussion.
- *Center Street Park:* Picnic tables; concrete benches.
- *Memory Park connection to Library:* Crosswalk.
- *Summary/conclusion:* Future plans; safety; ADA; revenue options; improvements drawing new families.

General topics regarding the presentation included:

- Concern that Council might discuss disposition of the multi-purpose building before this presentation.
- Making sure Council understood that the Board was seeking support and input on the plan, and was not asking for Town funding at this time.
- Adding a disclaimer that while not all of these projects could be accomplished in 24 months, they could at least be started.
- Adding the responsible party's name and possible funding source(s) to each slide/project.
- Making this presentation during a study session.

Mr. Bartels added that:

- He desired that this plan be part of a comprehensive Parks and Recreation strategic plan.
- Due to only having two Parks staff members, they will no longer work on projects during the main growing season.
- Parks staff will work on two projects this winter: fencing along Perkinsville Road and softball bordering at the Community Center.

Ms. Vander Molen volunteered to sketch some bathroom modifications.

Mr. Smith stated that he would edit the presentation and send it out for review and input, and then send the final version to Mr. Bartels.

9. NEW BUSINESS

10. FUTURE AGENDA SUGGESTIONS

Mr. Bartels reported that John Willoughby had created a new 501(C)(3), the Chino Community Enrichment Organization, and Mr. Willoughby was interested in attending the Board's December meeting to discuss seeking funding through grants for one of these projects.

11. ADJOURNMENT

Mr. Cooper moved, seconded by Mr. Smith, to adjourn the meeting. Motion PASSED 5-0 at 5:23 p.m.

Submitted this 3rd day of December 2014.

By: *Liz Hart, Deputy Town Clerk*