

**MINUTES OF THE REGULAR MEETING
OF THE PARKS & RECREATION ADVISORY BOARD
OF THE TOWN OF CHINO VALLEY**

**Tuesday, January 7, 2014
4:00 P.M.**

The Parks & Recreation Advisory Board of the Town of Chino Valley, Arizona, convened for a regular meeting in the Chino Valley Council conference room, located at 202 N. State Route 89, Chino Valley, Arizona.

Todd League called the meeting to order 4:01 P.M.

Members present: Todd League (chair), Carrie Barnes, Eric Smith, Bruce Thompson, Celia Vander Molen

Staff Present: Utility Supervisor Chris Bartels

Guest present: Councilmember Lon Turner

3. APPROVAL OF MINUTES

3a. Approval of minutes from October 1, 2013.

Carrie Barnes moved, seconded by Eric Smith to approve the October 1, 2013 meeting minutes and passed.

4. PARKS AND RECREATION MANAGER'S REPORT - Chris Bartels

Supervisor Bartels reported on the following items: Carlos Meadmore is the newest member to the parks department the remaining open position will be filled by two temporary seasonal positions. The first order for the basketball standard should arrive shortly and the Recreation Foundation voted for and ordered the purchase of a second basketball standard. The Board thanked Recreation Foundation and will write a letter to that effect. Year-end comparisons of the aquatic center showed a \$150,000 savings compared to other seasons with comparable attendance to past years. The Trick or Treat tailgate party held at Memory Park had between 2,500-3000 attendees. Supervisor Bartels asked for an after action review. Board members advised overall the program went well the only concern was having better lightening between and at vendor booths. Plans for field 5, corner of Perkinsville Road and Road 1 East, which is not a functional field due to lack of lighting is to develop a T-Ball field. He discussed eliminating the maintenance yard from the center of Community Center.

5. COMMITTEE CHAIR REPORTS

5a. Recreation Committee –

Todd League advised with the passing of Sue Spahr this position is in need of a chair.

Eric Smith moved, seconded by Bruce Thompson to nominate Celia Vander Molen as chair of the Recreation Committee, and passed.

5b. Aquatics Committee – Carrie Barnes

No report at this time as the pool is closed.

5c. Parks & Trails

Bruce Thompson volunteered to act as chair of Parks and Trails and the Board approved his position.

6. CALL TO THE PUBLIC

Councilmember Turner expressed his views on the position of Town support committees as advisory committee vs. hands-on committees. His belief that it is a two-part process, bringing ideas to the attention of Council for their consideration and then step in and do the work.

7. CORRESPONDENCE – No correspondence

8. OLD BUSINESS

8a. Discussion on development of the skate park.

Supervisor Bartels advised Council approved a \$34,255 California Skate Parks contract for design concepts and some construction oversight. There is Council agenda item regarding concerns that California Skate Parks is not a viable entity to deal with, which stemmed from an email received. Once the design is complete, the project returns to the department for completion review with in-kind goods and services. Carrie Barnes asked about remaining funding. The design is a three-step process, meeting with the community for their ideas, developing three conceptual drawings with input from Council & staff based on topography, then design plans. The process spans four to six months. Once the engineering drawings are complete, the next step is solidifying donation contracts and in-kind services. The suggested location for the skate park is south of the current community center with an additional 50-space parking lot expansion. The skate park would be street style integrated with the existing sidewalk and fully light sidewalks.

8b. Discussion on basketball courts at Community Center Park for design.

Supervisor Bartels advised non-breakaway basketball standards were ordered and installation is scheduled for mid to late January. The Board asked about plans for a tennis court net. Supervisor Bartels advised he would have to look at budget the current plan is to bisect the two existing basketball courts with waist high chain link fencing and paint a tennis court outline. There will be an announcement made when the standards are up and available for use.

8c. Discuss fundraising opportunities for the development on the Community Center Dog Park area.

The Board discussed the dog park needs and going out to the public for the future development of the dog park. The Board mentioned creating a wish list with shade and seating areas as immediate needs, gravel surfacing, and vegetation are issues. Supervisor Bartels mentioned the possibility of tamping the gravel and looking into suitable surfacing. Current facilities are what were available with the budget provided. Circle L Animal Hospital contacted Supervisor Bartels regarding a donation, more information to follow. Eric Smith advised a private citizen applied for a 500,000 grant through Beneful dog food, which was awarded to Prescott.

9. NEW BUSINESS

9a. Discussion on the Recreation and Open space component of the General Plan

Councilmember Turner mentioned an inter community trail system for horses, walking, and biking. Norco, California is an example of this type of trail system. Celia Vander Molen mentioned several grants available for this trail system. Eric Smith mentioned in light of the General Plan the possibility of developing a Parks and Recreation master plan, which would help with grants and fund raising and organizing those ideas as potential projects.

10. FUTURE AGENDA SUGGESTIONS

- Volleyball Court
- Parks and Recreation master plan
- Volunteer opportunities – i.e. July Mormon Oregon Pioneer day
- Developing the community center into a recreation center

11. ADJOURNMENT

The Board adjourned at 5:26 p.m.

Submitted this 5th day of February 2014

By: *Liz Hart, Town Clerk Assistant*