

**MINUTES OF THE REGULAR MEETING
OF THE PARKS & RECREATION ADVISORY BOARD
OF THE TOWN OF CHINO VALLEY**

**Tuesday, February 4, 2014
4:00 P.M.**

The Parks & Recreation Advisory Board of the Town of Chino Valley, Arizona, convened for a regular meeting in the Chino Valley Council conference room, located at 202 N. State Route 89, Chino Valley, Arizona.

Todd League called the meeting to order 4:05 P.M.

Members present: Todd League (chair), Carrie Barnes, Eric Smith, Bruce Thompson, Celia Vander Molen

Staff Present: Utility Supervisor Chris Bartels

Guest present: Councilmember Mike Best

3. APPROVAL OF MINUTES

3a. Consideration and possible action to approve the January 7, 2014 meeting minutes. Bruce Thompson moved, seconded by Eric Smith to approve the meeting minutes, and passed.

4. PARKS AND RECREATION MANAGER'S REPORT - Chris Bartels

4a. Skate Park update

Supervisor Bartels advised that he is holding a User Group Meeting on Thursday, February 6 at the Community Center at 6:00 p.m. to allocate the Town's resources for facility use, coordination, and rehabilitation. All facility needs should be brought to the meeting to create a graphical representation of the yearly use for the existing facilities.

California Skate Park Bill Menario will provide a rough concept design by weeks end and the first public meeting is tentative for late February or early March. After final decisions, the design will take a week to complete.

4b. Community Center Park Phase III update

Supervisor Bartels updated the Board on the Community Center Park Phase III projects, which include:

- Focal point at the lower parking lot a round about
- Fencing between parking lot and walking trail
- Informational kiosk
- Granite Mountain Hot Shot memorial bench and plaque
- Boundary fencing on the north boundary, Perkinsville Road
- Additional parking lot by field five
- Basketball standards due to go up mid-March

Supervisor Bartels advised he is working with Town Engineer Richard Straub to develop a 2½' high x 20'x30' stage, east of the existing Ramada in time for the July 4 activities. Considering the budget, he is looking for options to provide a transformer and power to the stage area.

Supervisor Bartels reported he has been unable to contact anyone at Circle L hospital regarding the assistance they mentioned earlier. The Chino Valley Canine Club is donating some trees and structures for the dogs to play in.

5. COMMITTEE CHAIR REPORTS

5a. Recreation Committee – Celia Vander Molen – Nothing to report at this time

5b. Aquatics Committee – Carrie Barnes

Carrie Barnes advised that she is meeting with the aquatics manager David on Tuesday February 11 to discuss items of concern. Councilmember Best advised that the Lionesses have offered to work the front desk at the aquatic center.

5c. Parks & Trails – Bruce Thomson – Nothing to report at this time

6. CALL TO THE PUBLIC

Councilmember Best advised the Lions were interested in providing the watermelon stand at the July 4 event. He mentioned the expanded recreation opportunities at Old Home Manor (OHM) in the form of a proposed concert September 19-21, off road tour in May, permanent RV parking, and Mayor Marley developing a committee to investigate these and other recreation opportunities. Questions arose as to the development of a special committee to address recreation at Old Home Manor.

7. CORRESPONDENCE – No correspondence at his time.

8. OLD BUSINESS

9. NEW BUSINESS

9a. Parks and Recreation Master Plan and Needs Assessment Discussion.

Eric Smith reported on parks, recreation master plan, and needs assessment he presented a work sheet separating the items into two classifications Physical and Events. The classifications further separated by the development of a time line, identifying work needed and personnel involvement.

The Physical category as specific improvements identified, research and resources, obtaining funding, and Town personnel, group, and individual volunteer involvement for the development.

The Events category highlighted current recreation events the committee is involved with and exploring the possibility of other resources.

Councilmember Best advised the Eagle Scouts and Church Community Project organizations contacted him wanting to provide volunteer services. He requested information as to whom he should refer these organizations.

The Board discussed items of interest

- Loop trail on northern edge of Peavine trail - landscaping along trail
- Goals and objectives for the Dog Park
- Ramada and money donated by Yavapai Tribe
- Listing of Town parks, Community Center, Memory Park, Center Street park
- Skate park development
- Development of Community Center building
- Sand volleyball court
- Enclosed pool
- Playground at Center Street Park
- lighting on ball fields 3 and 4 (\$85,000 - \$120,000)
- multi-purpose use facility
- expanded playground space and equipment
- Vehicle restriction in area between Memory Park and Library
- Memory Park - second bathroom facility
- Rehab playground
- Tennis courts
- Shade cover for stage
- Solar panel covering lease
- Old Home Manor catch ponds walking trails
- Create policy statements regarding appropriate recreation uses and/or policy for special events
- Memory Park walking trail
- South Peavine trail, clean-up and parking area
- Acquisition of three miles of rail trail, tying Chino Valley, Prescott, and Prescott Valley
- Development of income drawing facility at OHM
- Appaloosa park – non active space

10. FUTURE AGENDA SUGGESTIONS

Continued discussion Parks and Recreation Master Plan and Needs Assessment events, programing, and prioritizing.

11. ADJOURNMENT

Eric Smith moved, seconded by Carrie Barnes to adjourn, passed at 7:47 p.m.

Submitted this 3rd day of April, 2014

By: *Liz Hart, Town Clerk Assistant*