

**MINUTES OF THE REGULAR MEETING
OF THE PARKS & RECREATION ADVISORY BOARD
OF THE TOWN OF CHINO VALLEY**

**Tuesday, April 1, 2014
4:00 P.M.**

The Parks & Recreation Advisory Board of the Town of Chino Valley, Arizona, convened for a regular meeting in the Chino Valley Council conference room, located at 202 N. State Route 89, Chino Valley, Arizona.

Todd League called the meeting to order 4:01 P.M.

Members present: Todd League (chair), Carrie Barnes, Eric Smith, Bruce Thompson, Celia Vander Molen, Donna Armstrong, George Cooper
Staff Present: Utility Supervisor Chris Bartels
Guest present: Councilmember Mike Best, Paula Cooper

3. APPROVAL OF MINUTES

3a. Approval of minutes from February 4, 2014.

Bruce Thompson moved, seconded by Eric Smith to approve the minutes as printed and passed.

4. PARKS AND RECREATION MANAGER'S REPORT - Chris Bartels

4a. Parks and Recreation updates

Chris Bartels reported on the following topics:

- The scheduling conflicts for the 2014 user groups are resolved.
- April 19 the Word of Life Church is sponsoring an Easter egg hunt at the community center.
- April 25 Chino Valley Lions and Lioness Club is planting a memorial tree with plaque at Memory Park.
- The Yavapai Soccer League tournament begins April 5 at the community center.
- April 26 and 27 the Prescott Area Kennel Club is having a show at Old Home Manor.
- May 3 Epic Gravel Rides is hosting their first annual mountain bike ride from Old Home Manor to Williams and back a 106 mile round trip.
- Parks department hired two new seasonal employees.
- Chino Valley little league is active now through June.
- April 30 a public meeting to review the California Skate Park conceptual designs.
- Prescott Hot Shot memorial bench was installed at the community center park.
- Basketball standards have arrived and are pending installation.
- May 23 Aquatics season begins with limited registration in the Aqua-fit class. Other classes are lap swimming, night swim, split session open swim. Scheduling is contingent on attendance.
- New accounting software to track swimmer attendance.

5. COMMITTEE CHAIR REPORT

5a. Recreation Committee – Celia Vander Molen

Celia Vander Molen advised Bruce Thompson, Chris Bartels, and she took a tour of the Town's parks to determine what facilities are available and how they can best be utilized.

5b. Aquatics Committee – Carrie Barnes

Carrie Barnes advised Chris Bartels, David Jaime, and she are reviewing the following aquatic issues:

- Outside food brought to the pool and the hazards that poses.
- The option of expanding the food court area for party rental, party packages.
- The pool fence expansion would enclose the snack bar facility.

5c. Parks & Trails – Bruce Thomson

Bruce Thompson and Celia Vander Molen did a need assessment at the dog park, which revealed a need for additional shade, seating, tree cover and exterior landscaping. Bruce Thompson discussed funding options, item specific or a park general fund, and the development of a volunteer park ranger/steward program. Funding could come in the form of donations and grants.

The Board discussed the development of a donation program using a tiered system to address the park's needs.

6. CALL TO THE PUBLIC – No public comments.

7. CORRESPONDENCE – No correspondence.

8. OLD BUSINESS

8a. Parks and Recreation Master Plan and Needs Assessment Continued Discussion

Eric Smith recapped the master plan as extracted from the General Plan open space. Chris Bartels will provide an outline map of the community center park to the board members.

The Board discussed the Peavine Trail; open from Road 4 South to Old Home Manor, and the possibility of expanding from Road 4 South to Prescott. Eric Smith will contact Cortez Enterprises for options to opening this three-mile stretch. Discussed was connectivity from Paulden to Chino Valley. Items of concern are mile marker and historical signage, primitive facilities, trash receptacles.

The committee discussed recreation programs, which included the following topics:

Indoor facilities; Territorial school gym, community center multi-purpose facility building, teen center. The Board mentioned it is hard to know what recreation programs or classes to implement and suggested conducting a survey for needs assessment as part of the master plan. Another option is having outside entities operating youth activity center.

Special events; Due to lack of Town staffing several non-profit organizations have assumed sponsorship of special events such as the July 4, Territorial Days, and others. Possible future event Kite activity.

9. NEW BUSINESS

10. FUTURE AGENDA SUGGESTIONS

11. ADJOURNMENT

Eric Smith moved, seconded by Bruce Thompson to adjourn

Submitted this 7th day of May, 2014

By: *Liz Hart, Town Clerk Assistant*