

**MINUTES OF THE REGULAR MEETING  
OF THE COUNCIL FINANCE SUBCOMMITTEE  
OF THE TOWN OF CHINO VALLEY**

**Wednesday October 29, 2013  
5:00 P.M.**

The Council Finance Subcommittee of the Town of Chino Valley, Arizona, convened for a regular meeting in the Chino Valley Council Chambers, located at 202 N. State Route 89, Chino Valley, Arizona.

Councilmember Pat McKee called the meeting to order at 5:00 P.M.

Members present: Councilmember Pat McKee (chair), Councilmember Linda Hatch, Vice-Mayor Darryl Croft

Staff present: Finance Director Joe Duffy

**3. APPROVAL OF MINUTES**

**3a.** September 17, 2013 minutes.

Vice-Mayor Croft moved, seconded by Councilmember Hatch to approve the September 17, 2013 minutes, passed.

**4. OLD BUSINESS**

**4a.** Xpress Bill Pay Demo.

Finance Director Joe Duffy presented Jared from Xpress Bill Pay for a demonstration of their product. The Committee questioned privacy's statements and sharing information, skipped payment, and charges to the Town. Jared advised Xpress Bill Pay and the Town of Chino Valley have access to some of the customers' information but will not sell to or share with other parties: "skip of payment due" is not a failure or missed payment but that there is not a payment due; and the Town pays a set fee with monthly per transaction fee.

**5. NEW BUSINESS**

**5a.** Discussion and Review of online bill pay proposals.

Finance Director Joe Duffy also explained the alternate bill pay company and their interaction with the Town's Caselle program. The committee discussed the two proposals from Xpress Bill Pay and PSN with questions on "Return on Investment". The Committee approved to recommend Xpress Bill Pay to Council

**6. ADJOURNMENT**

The Committee adjourned at 6:00 p.m.

Submitted this 22<sup>nd</sup> day of January, 2014

By: *Liz Hart, Town Clerk Assistant*