

**TOWN OF CHINO VALLEY
PUBLIC MEETING MINUTES
AD HOC MAGISTRATE EVALUATION COMMITTEE**

**March 19, 2012
4:00 P.M.**

**202 N. STATE ROUTE 89, CHINO VALLEY, AZ
COUNCIL CHAMBERS CONFERENCE ROOM**

Councilmember Linda Hatch called the meeting to order at 4:00 P.M.

ROLL CALL

Members present: Councilmember Linda Hatch (chair), Mayor Chris Marley, Councilmember Darryl Croft

Staff present: Town Magistrate John Walker

2. Review and approval of February 09, 2012 minutes.

Darryl Croft moved; Mayor Chris Marley seconded. Passed.

3. Possible review and discussion regarding the proposed magistrate and court staff job descriptions.

No action taken.

4. PERFORMANCE EVALUATION

4a) The Magistrate Evaluation Committee may vote to hold an executive session pursuant to A.R.S. § 38-431.03(A)(1) to review performance evaluations of the Town Magistrate John Walker and discuss possible recommendation to Council.

Councilmember Darryl Croft moved; Mayor Chris Marley, seconded to move to executive session, Passed at 4:05p.m.

Reconvened to regular meeting at 4:18p.m.

4b) Possible action regarding recommendation to the Town Council with regard to performance evaluations of the Town Magistrate.

The committee consented to recommend that the evaluation performance to Council hold an executive session to get legal advice regarding the issue of the magistrate appointment vs. a contract with job description.

The committee discussed continuing with the ad hoc committee to address job description and Town Code discrepancies. Judge Walker will provide sample job descriptions to the committee members.

5. Next Meeting date

Next meeting scheduled for March 26, 2012 at 4:00P.M.

6. ADJOURN

Mayor Chris Marley moved; Councilmember Darryl Croft seconded, Passed at 4:25 P.M.

Dated this 21th day of March 2012.

By: *Liz Hart, Town Clerk Assistant*