

**TOWN OF CHINO VALLEY
BOARD OF ADJUSTMENT
TOWN HALL COUNCIL CHAMBERS
202 N State Route 89
October 30, 2012
6:00 p.m.**

1. CALL TO ORDER

2. ROLL CALL

Meeting was called to order at 6:00 p.m.

Members Present: Virginia Reid, Chairman
Geoffrey Brown
Marti Klein
Lillian Morales
Mark Vucich

Staff Present: David Nicolella, Associate Planner
Mary Brasher, Administrative Tech

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES

4A. For consideration, discussion, and possible action regarding the regular meeting minutes of June 11, 2012.

Could not approve minutes due to lack of quorum of members that were present for the June 11, 2012 meeting.

5. NEW BUSINESS

5A. Selection of chairperson. Geoffrey Brown MOVED, seconded by Marti Klein to nominate Virginia Reid as Chairperson. Virginia Reid accepted.

MOTION CARRIED: 4-0

5B. Selection of Vice Chairperson. Virginia Reid MOVED, seconded by Geoffrey Brown to nominate Marti Klein as Vice Chairperson. Marti Klein accepted.

MOTION CARRIED: 4-0

5C. Review Rules of Procedure. David Nicolella, Associate Planner gave a brief overview of state statutes, rules and procedures for board members, and the area within the Unified Development Ordinance that he would refer to when a case is brought to them for the boards review. Mr. Nicolella gave the board members printed material for them to keep on hand as a reference.

Board Members asked pertinent questions relating to rules, procedures, and what types of cases they are likely to see. Mr. Nicolella and the Town Manager Robert Smith answered all Board Members questions. There was a brief discussion about the do's and don'ts of board members conduct, contact with each other, and the public when they are not conducting a public meeting.

6. **PUBLIC COMMENTS:** None heard.
7. **ADJOURN:** 6:45 pm

Virginia Reid, Chairperson