

**TOWN OF CHINO VALLEY
COUNCIL APPOINTMENTS SUBCOMMITTEE
MINUTES**

**MONDAY, NOVEMBER 9, 2015
4:00 P.M.**

The Appointments Subcommittee of the Town of Chino Valley, Arizona, convened for a public meeting in the Council Chambers Conference Room, located at 202 N. State Route 89, Chino Valley, Arizona.

Present: Vice-Mayor Darryl Croft (Chair); Councilmember Mike Best; Councilmember Lon Turner

Staff Present: Development Services Director Ruth Mayday; Town Clerk Jami Lewis (recorder)

1) CALL TO ORDER

Vice-Mayor Croft called the meeting to order at 4:03 p.m.

2) ROLL CALL

3) APPROVAL OF MINUTES

- a) Consideration and possible action to approve September 9, 2015 minutes.

MOVED by Councilmember Mike Best, seconded by Vice-Mayor Darryl Croft (Chair) to approve the minutes.

Vote: 3 - 0 PASSED - Unanimously

4) OLD BUSINESS

5) NEW BUSINESS

- a) The Council Appointments Subcommittee may vote to recess the public meeting and hold an executive session pursuant to A.R.S. § 38-431.03(A)(1) for discussion or consideration of recommending to the Town Council the appointment of: (i) Claude Baker, Alex Harris, Kathryn Napp, Julie Van Wuffen, and Mark Vucich to fill the vacancy on the Planning and Zoning Commission; and (ii) Kathryn Napp and Julie Van Wuffen to fill the vacancy on the Board of Adjustment.

MOVED by Councilmember Mike Best, seconded by Councilmember Lon Turner to adjourn into executive session.

Vote: 3 - 0 PASSED - Unanimously

Vice-Mayor Croft reconvened the public meeting at 4:20 p.m.

- b) Consideration and possible action to recommend appointment of applicants to the Planning and Zoning Commission and Board of Adjustment.

Lewis reported that:

- Planning & Zoning Commission: Council's appointment of Corey Mendoza to the Council left a vacancy on the Commission. Staff had advertised for the opening, as well as invited the applicants for the Council positions to apply. Four of the Council applicants, as well as current Alternate Commissioner Claude Baker, requested to be considered for the position. Should the committee recommend appointment of Mr. Baker to the regular Commission seat, they should recommend appointment of another to the Alternate position.
- In addition, the terms for the vacant Regular position, the Alternate position, and two other Regular positions, will expire in January. As no other applications had been received thus far, staff desired the subcommittee's input on re-appointment for these four positions.
- Board of Adjustment: The current vacancy on the Board of Adjustment was for the Alternate position. Should the subcommittee appoint current board member, Mark Vucich, to the Commission, they could fill that position, as well.
- As all applicants had been interviewed this year, Vice-Mayor Croft had not recommened conducting interviews again.

MOVED by Councilmember Mike Best, seconded by Councilmember Lon Turner to recommend Claude Baker to the regular position with term ending January 31, 2016, and Julie Van Wuffen to the alternate position of the Planning and Zoning Commission with term ending January 31, 2016.

Vote: 3 - 0 PASSED - Unanimously

Mayday stated that she was unsure if the other two commissioners were going to apply for re-appointment.

Members recommended, if no other applications were received in the next few weeks, that Council extend all these positions through the next term. Members also suggested that staff contact Council applicant Mark Widtfeldt about serving on the BOA.

The Subcommittee took no action on the Board of Adjustment.

6) **ADJOURNMENT**

Vice-Mayor Croft adjourned the meeting at 4:22 p.m.

Dated this 10th day of November, 2015.

By: *Jami C. Lewis*

Approved: January 9, 2017