

**TOWN OF CHINO VALLEY
COUNCIL APPOINTMENTS SUBCOMMITTEE MINUTES
MONDAY, SEPTEMBER 9, 2013
4:30 P.M.**

The Town Council Appointments Subcommittee of the Town of Chino Valley, Arizona, met for a Public Meeting in the Chino Valley Council Conference Room located at 202 N. State Route 89, Chino Valley, Arizona, on Monday, September 9, 2013 at 4:30 p.m.

Vice-Mayor Croft called the meeting to order at 4:40 p.m.

Members present: Vice-Mayor Croft (Chair); Councilmember Mike Best; Councilmember Lon Turner.

Staff present: Town Clerk Jami Lewis (recorder).

3) APPROVAL OF MINUTES

3a) Approve August 16, 2012 minutes.

Councilmember Best MOVED; seconded by Councilmember Turner to approve the minutes. Motion PASSED 3-0.

4) OLD BUSINESS – None.

5) NEW BUSINESS

5a) Review and possible action with regard to the current status of certain public bodies by Town Manager Robert Smith.

Mr. Smith was not present.

5b) Review of public body appointments process and status sheets.

Ms. Lewis reviewed staff's recruitment process relative to advertising, applications, Appointments Subcommittee review and/or interviews, recommendation to Council, and follow up procedures after Council decisions.

5c) Review of applications for Board of Adjustment, Industrial Development Authority, Municipal Property Corporation, Parks and Recreation Advisory Board, Roads and Street Committee, Senior Center Advisory Board, Transit Advisory Committee, and Planning and Zoning Commission, with possible recommendation to Council with regard to appointment of applicants or continuation for interviews or other matters.

Ms. Lewis reviewed the status of each public body that had a vacancy, and the Subcommittee reviewed and discussed the applications.

Board of Adjustment. The board had two expirations, one vacancy, and only one applicant, Lillian Morales. If Council appointed the applicant, the board, which was required to have five members, will still have two vacancies. There was also a possible case pending.

Councilmember Turner MOVED; seconded by Councilmember Best to recommend re-appointment of Lillian Morales. Motion PASSED 3-0.

Industrial Development Authority. The board of directors had two vacancies and two applicants, Travis Bard and Dean Echols. Management staff was exploring activating this board in relation to developing the industrial park.

Councilmember Best MOVED to recommend Travis Bard and Dean Echols for appointment. No one seconded the motion.

The Subcommittee asked staff to contact Mr. Echols about serving on a project-related committee, such as the Roads and Streets Committee or Senior Center Advisory Board.

Councilmember Best MOVED, seconded by Councilmember Turner to recommend Travis Bard for the Industrial Development Authority. Motion PASSED 3-0.

Municipal Property Corporation. The board of directors had one vacancy and one applicant, Dean Echols.

The Subcommittee took no action.

Parks and Recreation Advisory Board. The board had four expirations, one vacancy, and three applicants, Eric Smith, Sue Spahr, and Bruce Thomson. Appointing all three will still leave two vacancies.

Councilmember Turner MOVED, seconded by Councilmember Best to recommend all three applicants. Motion PASSED 3-0.

Roads and Streets Committee. The committee had three expirations, one vacancy, and two applicants, Ron Romley and Glenda Williamson. Vice-Mayor Croft added that his term had expired and he desired to remain on the committee. If Council appointed all three, one vacancy would remain.

Councilmember Best MOVED, seconded by Councilmember Turner to recommend Darryl Croft, Ron Romley, and Glenda Williamson for the Roads and Streets Committee. Motion PASSED 3-0.

Senior Center Advisory Board. This board had three expirations, one vacancy, and one applicant, Nancy Herrero. Ms. Lewis noted that today, she received a new application from Delores Barwick and notice that another member intended to resign due to health reasons. If Council appointed the two applicants, that would still leave three vacancies.

Councilmember Turner MOVED, seconded by Councilmember Best to recommend Nancy Herrero and Delores Barwick for the Senior Center Advisory Board. Motion PASSED 3-0.

Transit Advisory Committee. The committee has formed a non-profit organization and will be severing its affiliation with the Town as of October 1, and the Town will no longer be responsible for appointments.

Planning and Zoning Commission. A resignation was forthcoming, creating a vacancy. Although she included the commission in the latest call for applications, she had not received any.

The Subcommittee discussed types of people to try to recruit:

- Citizens who contact the Town about issues or to complain.
- Former Council candidates.
- Citizens who have had a history of business with the Town, such as business persons.

- Citizens who had served on committees or worked for other entities, such as the school district or fire district.

Subcommittee members discussed specific people in the community to approach.

6) ADJOURN

Vice-Mayor Croft MOVED, seconded by Councilmember Best to adjourn. Motion PASSED 3-0 at 5:20 p.m.

Approved: October 7, 2013

By: *Jami C. Lewis, Town Clerk*