

**TOWN OF CHINO VALLEY
COUNCIL APPOINTMENTS SUBCOMMITTEE MINUTES
THURSDAY, DECEMBER 19, 2013
4:00 P.M.**

The Town Council Appointments Subcommittee of the Town of Chino Valley, Arizona, met for a Public Meeting in the Chino Valley Council Conference Room located at 202 N. State Route 89, Chino Valley, Arizona, on Thursday, December 19, 2013 at 4:00 p.m.

Vice-Mayor Croft called the meeting to order at 4:06 p.m.

Members present: Vice-Mayor Croft (Chair); Councilmember Mike Best; Councilmember Lon Turner.

Staff present: Town Clerk Jami Lewis (recorder).

3) APPROVAL OF MINUTES

3a) Approve October 7, 2013 minutes.

Councilmember Best MOVED; Councilmember Turner seconded to approve the minutes. Motion PASSED 3-0.

4) OLD BUSINESS

4a) Report by subcommittee members and/or staff regarding contacts with Parks and Recreation Advisory Board and Senior Center Advisory Board with regard to their current and future status.

Councilmember Turner reported that:

- He had spoken with Todd League, Parks and Recreation Advisory Board (PRAB) Chair, who believed that the Board was already acting in an advisory capacity with regard to the basketball courts and skate park; and they were looking for ways to become self-sufficient.
- He was comfortable with PRAB's current status and felt that the group was doing its best, despite having no budget.
- The Recreation Foundation had determined to purchase a second basketball set for the Community Center.

He and Councilmember Best both expressed an interest attending the PRAB's next meeting. Members then discussed having PRAB review the Town's initial involvement in certain sports or recreation activities, to relieve the town manager of that task, and then bring their input to Council. Councilmembers will need to identify those activities that needed management's involvement and those that did not.

Vice-Mayor Croft asked staff to postpone this item to the next agenda so that the Town Manager and General Services Director could report on it.

5) NEW BUSINESS

5a) Review applications for Board of Adjustment, Planning and Zoning Commission, Industrial Development Authority, Municipal Property Corporation, Parks and Recreation Advisory Board, and Senior Center Advisory Board.

Ms. Lewis reported on the status of the public bodies named and that Town Planner, Ruth Mayday, intended to ask General Plan Committee members about serving on these boards, so hopefully more applications will be forthcoming.

Board of Adjustment. The board had two vacancies and one applicant, Gary Pasciak, who also applied for Planning and Zoning Commission. On October 22, Council referred this item back to the Subcommittee to review Mr. Pasciak's application and discuss the matter of non-residents serving on the BOA. Based on Council's October 22 discussion, Ms. Mayday indicated that she intended to forward a Unified Development Ordinance amendment to the Planning and Zoning Commission and Council restricting membership on the Board of Adjustment to Town residents. While three constituted a quorum, she indicated that she was not comfortable with holding a hearing with a board that did not meet minimum requirements.

Planning and Zoning Commission. The Commission had four expirations as of January 31, 2014 and four applicants: incumbents Michael Edmonds, Charles Merritt, and Florence Sloan, and new applicant Gary Pasciak.

Industrial Development Authority. The board had one vacancy and no applicants.

Municipal Property Corporation. The board had one vacancy, and Travis Bard, Industrial Development Authority President, had indicated an interest in applying, but had not yet submitted an application.

Parks and Recreation Advisory Board. The board had one vacancy and no applicants.

Senior Center Advisory Board. The board had two vacancies and one applicant, Anita DeMello.

Members then reviewed and discussed the applications. They preferred to have an application to review before making a recommendation to Council on the Municipal Property Corporation. Councilmember Best stated that he knew some folks he could contact about applying for Parks and Recreation Advisory Board.

- 5b) Discussion and possible action to direct staff to schedule interviews with selected applicants.

Councilmember Turner MOVED; Councilmember Best seconded to appoint Gary Pasciak to the Planning and Zoning Commission. When Ms. Lewis asked them about interviewing Mr. Pasciak, they WITHDREW their motions; and Councilmember Turner MOVED; Councilmember Best seconded to schedule an interview in executive session with Mr. Pasciak on January 8, 2014 at 4:00 p.m. Motion PASSED 3-0.

Vice-Mayor Croft agreed to draft questions for the interview.

- 5c) Discussion and possible recommendation to Council regarding appointments to the public bodies listed in item 5a.

Councilmember Best MOVED; Councilmember Turner seconded to recommend re-appointment of Michael Edmonds, Charles Merritt, and Florence Sloan to the Planning and Zoning Commission. Motion PASSED 3-0.

Councilmember Best MOVED; Councilmember Turner seconded to recommend Anita DeMello for the Senior Center Advisory Board. Motion PASSED 3-0.

6) ADJOURN

Vice-Mayor Croft adjourned the meeting at 4:42 p.m.

Approved: January 8, 2014

By: Jami C. Lewis, Town Clerk