



Town of Chino Valley

MEETING NOTICE TOWN COUNCIL

**REGULAR MEETING
TUESDAY, DECEMBER 12, 2017
6:00 P.M.**

**Council Chambers
202 N. State Route 89
Chino Valley, Arizona**

A majority of the Councilmembers may attend a private invocation in the Council Conference Room immediately prior to the Council meeting. No Town business will be discussed.

AGENDA

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL**
- 2. INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS**
- 3. CALL TO THE PUBLIC**

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

- 4. RESPONSE TO THE PUBLIC**

Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.

- 5. CURRENT EVENT SUMMARIES AND REPORTS**

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events, or ask a staff member to provide the same. Presentation on information requested by the Mayor and Council will be made and questions answered. No action will be taken.

- a. Status reports by Mayor and Council regarding current events.
- b. Status report by Town Manager Cecilia Grittmann and/or Town staff members regarding Town accomplishments, and current or upcoming projects.
- c. Recognition of Acting Town Engineer Richard Straub. (Mayor & Council)
- d. Recognition of Mike Best for his service as Vice-Mayor in 2017, and acknowledge Lon Turner who will serve as Vice-Mayor in 2018. (Mayor Croft)
- e. The meeting will recess briefly for a holiday reception and meet and greet in recognition of Acting Town Engineer Richard Straub, 2017 Vice-Mayor Mike Best, and 2018 Vice-Mayor Lon Turner. (Mayor Croft)

6. **CONSENT AGENDA**

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

- a. Consideration and possible action to approve Consent to Assignment of the Agreement for Professional Services, dated October 24, 2017, by and between Mark Holmes and the Town of Chino Valley, to Mark Holmes, LLC. (Laura Kyriakakis, Human Resources Director)
- b. Consideration and possible action to approve:
 - (1) Purchase Order Contract with Arizona Office technologies (AOT) and a Managed Print Services Agreement with AOT for a 60-month term; and
 - (2) Image Management Agreement with Wells Fargo Financial Leasing, Inc. to lease the equipment provided and maintained by AOT for a 60-month term. (Spencer Guest, IT Manager)
- c. Consideration and possible action to approve Change Order No. 2 to the Agreement for Professional Consulting Services between the Town of Chino Valley and Sanks and Associates, LLC, to allow for additional compensation/travel cost, to increase the Scope of Service and extend the contract term to June 30, 2019. (Laura Kyriakakis, Human Resources Director)
- d. Consideration and possible action to accept the November 14, 2017 regular meeting minutes. (Jami Lewis, Town Clerk)

7. ACTION ITEMS

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

- a.** Consideration and possible action to approve Ordinance No. 17-842, approving a change of zoning for approximately 8.33 acres of real property generally located 1/4 mile south of the southeast corner of West Road 1 North and North Road 1 West at 295 North Road 1 West, also identified as Assessor's Parcel No. 306-23-045W, from CL/AR-5 (Commercial Light/ Agricultural Residential-5 Acre Minimum) to SR-1 (Single Family Residential-1.0 Acre Minimum) zoning district (Owner/Applicant Donald Roskopf). (Alex Lerma, Associate Planner)

Recommended Action: Approve Ordinance No. 17-842, approving a change of zoning for approximately 8.33 acres of real property generally located at 295 N Road 1 West, from CL/AR-5 to SR-1 zoning district.

- b.** Consideration and possible action to accept the Comprehensive Annual Financial Report and the Annual Expenditure Limitation Report for the fiscal year ended June 30, 2017, as prepared by Henry & Horne, LLP, Certified Public Accountants. (Joe Duffy, Finance Director)

Recommended Action: Accept the Comprehensive Annual Audited Financial Report and the Annual Expenditure Limitation Report for the fiscal year ended June 30, 2017, as prepared by Henry & Horne, LLP, Certified Public Accountants.

8. EXECUTIVE SESSION

Council may vote to recess the Regular Meeting and hold an executive session, which will not be open to the public, for the following purposes.

9. ACTION ITEMS RESUMED

After the Executive Session, Council will reconvene the Regular Meeting.

10. ADJOURNMENT

Dated this 7th day of December, 2017.

By: **Jami C. Lewis, Town Clerk**

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 711 (Telecommunications Arizona Relay Service) 48 hours prior to the meeting to request a reasonable accommodation to participate in this meeting.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/agendacenter> and in the Public Library and Town Clerk's Office.

CERTIFICATION OF POSTING

The undersigned hereby certifies that a copy of this notice was duly posted at Chino Valley South Campus, Chino Valley Post Office, and Chino Valley North Campus in accordance with the statement filed by the Town Council with the Town Clerk.

Date: _____ Time: _____ By: _____
Jami C. Lewis, Town Clerk