MINUTES OF THE REGULAR MEETING
OF THE TOWN COUNCIL OF THE TOWN OF CHINO VALLEY

TUESDAY, DECEMBER 8, 2020
6:00 P.M.

CHINO VALLEY COUNCIL CHAMBERS
202 N. STATE ROUTE 89, CHINO VALLEY, AZ

Present:	Mayor Darryl Croft; Vice - Mayor Jack Miller; Councilmember Corey Mendoza; Councilmember Mike Best; Councilmember Cloyce Kelly; Councilmember Annie Perkins; Councilmember Lon Turner; Councilmember Eric Granillo; Councilmember Tom Armstrong
Staff Present:	Town Manager Cecilia Grittman; Town Attorney Andrew McGuire (remotely); Administrative Services Director Joe Duffy; Human Resources Director Laura Kyriakakis; Police Chief Chuck Wynn; Senior Planner Kristina Tranel; Public Works Director/Town Engineer Frank Marbury; Development Services Director Joshua Cook; Assistant Planner Will Dingee; Town Clerk Erin Deskins; Deputy Town Clerk Traci Lavelle (recorder); Officer Fernando Silva (Sgt. at Arms); IT Manager Spencer Guest (videographer); Administrative Technician Kathy Frohock (videographer)

1) CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Croft called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

2) INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

a) Presentation by Cathy Heath from LASER (Large Animals Shelter Rescue) regarding their organization and the rescue missions they perform. (Cecilia Grittman, Town Manager)

Cathy Heath presented the following:

- LASER was a new 501(c)3 all volunteer nonprofit organization that worked with Yavapai County's Office of Emergency Management in times of disaster to shelter barn animals for area communities in times of evacuations.
- Wildfire was the biggest area of concern for the upcoming summer, especially with the lack of monsoons for the past two summers. LASER was already preparing.
- FEMA recognized people would not leave home without their animals, so this was about the safety of the animals and their owners.
- LASER's mission was to provide safe shelter for barn animals and to provide emergency preparedness information to the public. The goal was to make sure all barn animals had a safe haven in disasters.
- They had a seat in the office of the Emergency Operations Center during disasters, which helped them. The six person board of directors was made up of all volunteers. With the help of the community, they operated with a strategic plan, fundraising, and

outreach.

- They did not accept herds of cattle as a rule, but they would not turn down a backyard 4-H project.
- During an emergency, they were open 24 hours a day, until the evacuation was lifted.
- Volunteers were trained in caring for the animals and overseeing the operation, and had to pass a background check.
- Applications for volunteers are available on their website.
- They had several shelter sites throughout the area to use. They were also working with the Equestrian Center and Humane Society to have locations in Town. They were working to have additional areas throughout the County.
- They launched a campaign to raise approximately $40,000 in funds to build the local shelter that would include 80 stalls and 12 small animal pens. They would need lighting, signing, and a generator as well. Stalls could be sponsored for $500 and small animal pens were $400. Plaques would show the names of sponsors. They had received a grant from the Arizona Community Foundation and already had 21 stalls with another 15 stalls that would be built from the funds collected through fundraising. People could donate on the website or through Facebook.
- They hoped the Town Council would endorse them and help spread the word about LASER.

b) Presentation of Chino Valley Police Officer of the Year by the Chino Valley Elks Lodge.

Beverly Swanty, representing the Chino Valley Elks presented the following:

- It was the Elk Club's tenth year giving out the Police Officer of the Year award. Normally there would be a banquet, but it was smaller than normal due to the current pandemic.
- This year the award would be given to a team instead of one officer. The team solved a double homicide.
- The plaque would hang in the Police Station.

Chief Wynn presented the following:

- The double homicide crime had been the most complicated crime during his 30 years as an officer. His team of officers were assisted by the Sheriff's office and other departments. His team coordinated all the teams working together and were able to apprehend the suspect and locate the bodies, which had been buried in Iowa.
- He thought the whole group of officers deserved to get the award for the amount of time and effort given to the crime and because everyone had contributed something to solving the crime.
- The award was presented to Officer Jeff Pizzi, Crime Scene Technician Vicky Ferguson, Detectives Mark Garcia and Amy Chamberlin, and Sergeant Pereda.
- Chief Wynn read and presented the plaque to the team of officers.

c) Recognition of Jack Miller for his service as Vice-Mayor from December 2018 until November 2020. (Mayor Darryl Croft)

Mayor Croft recognized Vice-Mayor Miller for the great job he had done and for helping him in the last couple of years.

d) Recognition of elected officials for the following years of service:

Cecilia Grittman recognized the following Council Members:

- Darryl Croft-two years as Councilmember, 3.5 years as Vice-Mayor, and four years as Mayor; and
- Mike Best-8.5 years as Councilmember and one year as Vice-Mayor; and
- Jack Miller-three years as Councilmember and two years as Vice-Mayor.

3) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

- Edward Albus – He had asked the Council to consider an 18 month moratorium on the use of RV's for the purpose of people who did not have somewhere to stay during the current times. He had not been contacted, so he wanted to see if they had a chance to discuss the topic. The Town Manager explained that it had been delegated to staff, and staff had just reported that they had not had a chance to get back to him, but they would be in touch soon.

4) CURRENT EVENT SUMMARIES AND REPORTS

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events. If listed below, there may also be a presentation on information requested by the Mayor and Council and questions may be answered. No action will be taken.

a) Status reports by Mayor and Council regarding current events.

- Councilmember Best reported that bids were going out for the traffic light on Road 1 North.

b) Status report by Town Manager Cecilia Grittman regarding Town accomplishments, and current or upcoming projects.

- Josh McIntire had been promoted to Lieutenant.
- There would not be a study session for the month of December and this would be their only meeting unless a special meeting was called.

5) CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

MOVED by Vice-Mayor Jack Miller, seconded by Councilmember Cloyce Kelly to approve Consent Agenda Items 5 (a), (b) and (c) as written.

AYE: Mayor Darryl Croft, Vice-Mayor Jack Miller, Councilmember Corey Mendoza, Councilmember Mike Best, Councilmember Cloyce Kelly, Councilmember Annie Perkins, Councilmember Lon Turner

7 - 0 PASSED - Unanimously

a) Consideration and possible action to approve the November 10, 2020, regular meeting minutes. (Erin N. Deskins, Town Clerk)

b) Consideration and possible action to approve the November 17, 2020, special meeting minutes. (Erin N. Deskins, Town Clerk)

c) Consideration and possible action to approve the November 23, 2020, special meeting minutes. (Erin N. Deskins, Town Clerk)

6) ACTION ITEMS

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

a) Consideration and possible action to (i) approve the 70% Police Building Design, (ii) approve the First Amendment to Professional Services Agreement with Stroh Architecture, Inc. for completion of construction plans and (iii) authorize and direct staff to arrange for financing options and to solicit bids for construction. (Chuck Wynn, Police Chief)

Recommended Action: (i) Approve the 70% Police Building Design, (ii) approve the First Amendment to Professional Services Agreement with Stroh Architecture, Inc. for completion of construction plans and (iii) authorize and direct staff to arrange for financing options and to solicit bids for construction.

Joe Duffy reported on the following:

- In August Council approved the 30% design schematics from Stroh Architecture.
- There were many meetings with staff and the public to come up with design concept. The department staff also had determined what was needed and the necessary square footage.
- Staff was requesting approval of the Stroh Architecture 70% design and prepare the

construction plan, authorize staff to arrange financing, and then eventually solicit bids for construction. If approved, the next time staff would come back for bid approval.

- Staff overviewed the area where the new building would be and how it could look.
- The final design, bid and construction services would cost and additional $294,000. The estimated cost of completion was $5.4 million dollars, with approximately $500,000 for furnishings. The total project cost would be $6.4 million. Town funds would make up $940,000, which would pay for the design and furniture. Staff was recommending a 25 year, $6 million loan to pay the balance of the project.
- Staff reviewed the construction timeline. The project could be completed by May 2022.

MOVED by Councilmember Lon Turner, seconded by Councilmember Corey Mendoza to table the item for a later date to allow for further discussion and possibly an additional study session.

AYE: Mayor Darryl Croft, Vice-Mayor Jack Miller, Councilmember Corey Mendoza, Councilmember Mike Best, Councilmember Annie Perkins, Councilmember Lon Turner

NAY: Councilmember Cloyce Kelly

6 - 1 PASSED

b) Administer Oaths of Office to Mayor-Elect Jack Miller and Councilmembers-Elect Tom Armstrong, Eric Granillo, and Annie Perkins. (Cecilia Grittman, Town Manager)

Cecilia Grittman administered the Oath to Mayor-Elect Jack Miller and Councilmembers-Elect Tom Armstrong, Eric Granillo and Annie Perkins.

Change of seating happened. New Councilmembers Eric Granillo and Tom Armstrong took their seats in place of Councilmember Best and Councilmember Mendoza. Vice-Mayor Miller replaced Mayor Croft's seat as the new Mayor.

Mayor Croft officially passed the gavel to Mayor Miller.

Recess at 6:39 p.m. Meeting reconvened at 6:43 p.m.

c) Consideration and possible action to nominate and elect a Councilmember to serve as Vice-Mayor. (Erin Deskins, Town Clerk)

Recommended Action: The new Mayor shall nominate, and the new Council shall elect, a Councilmember to serve as Vice-Mayor.

MOVED by Mayor Jack Miller, seconded by Councilmember Tom Armstrong to appoint Councilmember Mendoza as new Vice-Mayor

AYE: Mayor Jack Miller, Vice-Mayor Corey Mendoza, Councilmember Lon Turner, Councilmember Annie Perkins, Councilmember Cloyce Kelly, Councilmember Eric Granillo, Councilmember Tom Armstrong

7 - 0 PASSED - Unanimously

d) Consideration and possible action to rezone approximately 3.18 acres of real property from the dual zoning of AR-5 (Agricultural Residential 5-acre Minimum) and SR-2 (Single-Family Residential 2-acre Minimum) zoning districts to the SR-1 (Single-Family Residential 1-acre Minimum) zoning district to bring the property located on the east side of Kachina approximately 600 feet north of Red Cinder Road into conformance with the UDO. (Will Dingee, Assistant Planner)

Recommended Action: Approve rezone of approximately 3.18 acres of real property from the dual zoning of AR-5 (Agricultural Residential 5-acre Minimum) and SR-2 (Single-Family Residential 2-acre Minimum) zoning districts to the SR-1 (Single-Family Residential 1-acre Minimum) zoning district to bring the property located on the east side of Kachina approximately 600 feet north of Red Cinder Road into conformance with the UDO.

Will Dingee reported on the following:

- An overview of the property location was provided. The property was surrounded by properties developed through the land split process.
- The property was 3.18 acres and was used as a single family residence constructed in 2019. It also had an accessory structure constructed in 1989.
- The General Plan designated the subject property as medium density residential. The surrounding property designations and zoning were reviewed.
- The dual zoning categories on the property were AR-5 for the northern property portion and SR-2 on the southern portion.
- Prior to 2018 the property was 3.18 acres and was split without going through the Town process, resulting in the creation of two properties that were non-conforming by Town standards; the properties were deemed unbuildable. The applicant purchased the property and rezoned the southern portion and constructed a single family residence. He purchased the northern parcel, and in 2020 combined the two properties under staff direction.
- The applicant intended to rezone and subdivide the property into two roughly equal sizes to construct a new residence on the easternmost parcel.
- The item went to Planning & Zoning on November 3. The only question was if there were already two residences, which there was not. A member of the public questioned the access and utilities, and it was explained that access was through a flag lot for the newly created lot and utilities were well and septic. The item was unanimously approved by the Commission.
- The applicant wants the dual lot to be rezoned to SR-1 in order to bring the property into conformance. This met the intent of the General Plan designation of Medium Density Residential.
- Staff recommended the item be approved by Council.

Council and staff discussed the following:

- Staff confirmed the new zoning would be SR-1.

The Town Attorney confirmed that there was no conflict of interest for Councilmember Armstrong to vote on the item due to his prior vote to recommend approval as a member of the Planning Commission.

MOVED by Vice-Mayor Corey Mendoza, seconded by Councilmember Cloyce Kelly to approve rezone of approximately 3.18 acres of real property from the dual zoning of AR-5 (Agricultural Residential 5-acre Minimum) and SR-2 (Single-Family Residential 2-acre Minimum) zoning districts to the SR-1 (Single-Family Residential 1-acre Minimum) zoning district to bring the property into conformance located on the East side of Kachina approximately 600 feet North of Red Cinder Road.

AYE: Mayor Jack Miller, Vice-Mayor Corey Mendoza, Councilmember Lon Turner, Councilmember Annie Perkins, Councilmember Cloyce Kelly, Councilmember Eric Granillo, Councilmember Tom Armstrong

7 - 0 PASSED - Unanimously

e) Consideration and possible action to approve the Heritage Point Final Plat to record the first of four (4) phases in subdividing approximately 89.9 acres into 75 1-acre lots located approximately 1,700 feet West of the Southwest corner of West Road 4 North and North Road 1 West. (Will Dingee, Assistant Planner)

Recommended Action: Approve the Heritage Point Final Plat to record the first of four (4) phases in subdividing approximately 89.9 acres into 75 1-acre lots located approximately 1,700 feet west of the southwest corner of West Road 4 North and North Road 1 West with the following stipulations:

- Drainage report needs to be modified to the Town Engineer's specifications and comments as follows:
  1. The drainage reports shall quantify the overtopping depth and velocity at Road 4 North.
  2. Provide water modeling of the outlet structures at 4 North to show that velocities are low enough to prevent erosion.
  3. Provide drainage summary map as requested.
  4. Address miscellaneous comments as required by the Town Engineer.
- Prior to recordation of Final Plat a Letter of Credit shall be submitted to the Town in the amounts required by Section 5 of the Subdivision Regulations.

Kristina Tranel reported the following:

- This would record the first of four phases in subdividing 89.9 acres into 75 one acre lots at Heritage Point.
- A review of the property location was provided.
- The zoning would be SR-1, with a General Plan designation of medium density residential 2 acres or less.
- Council approved Heritage Point preliminary plat in September 2019. After approval, the project went through technical review with Town staff.
- Phase one of the final plat would subdivide the first 20 lots in the NW portion of the proposed development.
- Town staff determined the final plat met Town standards for SR-1 zoning for setbacks, minimum lot area and lot frontage.
- The main access point would be off West Road 4 North, with all streets dedicated to the Town, and improvements completed as required.

- All lots would be served by onsite wells and septic systems.
- The Planning Commission held a public hearing, and several residents gave public comments. Comments and questions were regarding increased traffic through Appaloosa Meadows through Talia Place to access Road 3 North instead of using the designated access point. Residents were also concerned about the impact of more wells and septic systems in the area. These comments were addressed by the commission, staff and the project engineer. It was noted that Appaloosa Phase Two was designed to connect to Heritage Point through Talia Place. Heritage Point was previously part of the Appaloosa development. Arizona Department of Water Resources had approved the water for the development and Town sewer was not close enough to feasibly require connection to Town utilities.
- The commission voted unanimously to forward a recommendation of approval to the Council with the following stipulations:

- Drainage report needs to be modified to the Town Engineer's specifications and comments as follows:

    1. The drainage reports shall quantify the overtopping depth and velocity at Road 4 North.
    2. Provide water modeling of the outlet structures at 4 North to show that velocities are low enough to prevent erosion.
    3. Provide drainage summary map as requested.
    4. Address miscellaneous comments as required by the Town Engineer.

- Prior to recordation of Final Plat a Letter of Credit shall be submitted to the Town in the amounts required by Section 5 of the Subdivision Regulations.

Council and staff discussed the following:

- There had been a petition submitted and people were in attendance that wanted to speak about the matter. The petition was regarding access to the subdivision.

Public Comments:

- Lou Figoni – He was asking the Town to require the developer of Heritage Point to provide additional access on the south edge of the development out to Road 3 via Cochise or Mojave. He was currently working with Dave Burgman-PEPTOE, Randy Ditenburner-PEPTOE, and Paul Gusick of Lee Engineering, which was a specialized traffic engineering and transportation planning firm. Their initial assessment confirmed the neighborhoods beliefs regarding traffic accessing Heritage Point and driving through Appaloosa Meadows based on maps and information provided surrounding the development. An official report would be received soon that would support the belief that basic human nature would make people living in the development take the more direct route on Talia Place and drive through their quiet neighborhood instead of driving north to Road 4. A comment at the Planning Commission meeting that Talia Place would have less people inconvenienced than the number of people on the alternative route was not accurate because the potential traffic would also filter through all of Appaloosa Meadows, affecting 70 homes. At the Commission meeting, they showed up to be heard, and they did not feel they were heard, and a comment was made that Public Works Director Frank Marbury held more sway because he held an engineering stamp, intimating that there was no expertise amongst the neighborhood members, and they felt what they had to say was no less important or valid than that of Mr. Marbury.
- Lindsey Mills – She had property that backed up to Talia Place and Road 1. When the

tract of property was approved for the zoning, everyone that moved in after knew about it. Things had changed since that time; the community was growing, and the police department was stretched to the maximum for speed enforcement. They would like to see more speed limit signs on Road 1 to control the speed. She thought the Talia way access would result in slower response times for fire and ambulances and a second access point would speed up response time. More access would also spread out the impact to the surrounding areas. She had a background in planning for the City of Las Vegas. The quality of the neighborhood should be maintained.

Council and staff discussed the following:

- There would be ingress and egress from Road 4 North, and it seemed like they were moving the issue from Talia to Cochise or Mojave, who would face a similar issue. Those roads were also narrow, and it would take a lot of money to improve those roads. If a traffic report came in, Councilmembers would like to see it.
- A Councilmember pointed out that the petition talked about the complete closure of the Talia Place entrance, and did not talk about it being primary or secondary. When purchasing property, it was encouraged to look at the surrounding zoning, and the Talia Place road was constructed to a higher standard because it was known all along it would be used as an access road. Buyer beware.
- Mr. Marbury explained that he did not state anything about an engineering stamp or that he was more important than anyone else. He never said he was above anyone else or intimated that, and he did not make those comments.

MOVED by Vice-Mayor Corey Mendoza, seconded by Councilmember Cloyce Kelly to approve the Heritage Point Final Plat to record the first of four (4) phases in subdividing approximately 89.9 acres into 75 1-acre lots located approximately 1,700 feet West of the Southwest corner of West Road 4 North and North Road 1 West with the following stipulations:

- Drainage report needs to be modified to the Town Engineer's specifications and comments as follows:

    1. The drainage reports shall quantify the overtopping depth and velocity at Road 4 North.
    2. Provide water modeling of the outlet structures at 4 North to show that velocities are low enough to prevent erosion.
    3. Provide drainage summary map as requested.
    4. Address miscellaneous comments as required by the Town Engineer.

- Prior to recordation of Final Plat a Letter of Credit shall be submitted to the Town in the amounts required by Section 5 of the Subdivision Regulations.

AYE: Mayor Jack Miller, Vice-Mayor Corey Mendoza, Councilmember Lon Turner, Councilmember Annie Perkins, Councilmember Cloyce Kelly, Councilmember Eric Granillo, Councilmember Tom Armstrong

7 - 0 PASSED - Unanimously

f) Consideration and possible action to reduce the stipulated right-of-way dedication under Ordinance 2019-872 from 25 feet to 15 feet in accordance with the new subdivision regulations and to subsequently accept the dedication of the reduced right-of-way located 490 feet East of the Northeast corner of West Center Street and Sycamore Vista Drive at 1370 West Center Street. (Will Dingee, Assistant Planner)

Recommended Action: Approve to reduce the stipulated right-of-way under Ordinance 2019-872 from 25 feet to 15 feet in accordance with the new subdivision regulations and to subsequently accept the dedication of the reduced right-of-way.

Will Dingee reported the following:

- In September of 2019, Council approved rezone of Parcel 306-21-010T under Ord. 2019-872. The stipulation of the rezone was the dedication of 25 feet of right-of-way along Center Street in accordance with Town Code at that time. The right-of-way was never dedicated.
- When Council approved the new subdivision regulations in September 2020, the right-of-way requirements were reduced from 100 feet to 80 feet.
- Staff was asking Council to approve a reduction in right-of-way required from 25 feet to 15 feet, and the subsequent acceptance of the reduced right-of-way.

MOVED by Vice-Mayor Corey Mendoza, seconded by Councilmember Cloyce Kelly to approve to reduce the stipulated right-of-way under Ordinance 2019-872 from 25 feet to 15 feet in accordance with the new subdivision regulations and subsequently accept the dedication of the reduced right-of-way.

AYE: Mayor Jack Miller, Vice-Mayor Corey Mendoza, Councilmember Lon Turner, Councilmember Annie Perkins, Councilmember Cloyce Kelly, Councilmember Eric Granillo, Councilmember Tom Armstrong

7 - 0 PASSED - Unanimously

g) Consideration and possible action to approve the Cooperative Purchasing Agreement with San Tan Auto Partners, L.L.C. for the purchase of a 2021 Police Interceptor Utility AWD Vehicle in the amount of $35,555.28 and the outfitting of the vehicle through MHQ of Arizona in the amount of $21,247.03 for the total purchase of $56,802.31. (Chuck Wynn, Police Chief)

Recommended Action: Approve the Cooperative Purchasing Agreement with San Tan Auto Partners, L.L.C. for the purchase of a 2021 Police Interceptor Utility AWD Vehicle in the amount of $35,555.28 and the outfitting of the vehicle through MHQ of Arizona in the amount of $21,247.03 for the total purchase of $56,802.31.

Lieutenant Chapman reported the following:

- It would add one additional vehicle to their fleet and retire another older vehicle.
- To outfit the vehicle was as expensive as it was to purchase the vehicle.

MOVED by Vice-Mayor Corey Mendoza, seconded by Councilmember Cloyce Kelly to approve the purchase of a 2021 Police Interceptor Utility AWD Vehicle from San Tan Ford in the amount of $35,555.28 and the outfitting of the vehicle through MHQ of Arizona in the amount of $21,247.03 for the total purchase of $56,802.31.

AYE: Mayor Jack Miller, Vice-Mayor Corey Mendoza, Councilmember Lon Turner, Councilmember Annie Perkins, Councilmember Cloyce Kelly, Councilmember Eric Granillo, Councilmember Tom Armstrong

7 - 0 PASSED - Unanimously

h) Consideration and possible action to approve the Professional Services Agreement with Willdan Financial Services, Inc regarding an Impact Fee Study in the amount of $58,900. (Joe Duffy, Administrative Services Director)

Recommended Action: Approve the Professional Services Agreement with Willdan Financial Services regarding an Impact Fee Study in the amount of $58,900.

Joe Duffy reported following:

- This item was presented at a study session in early 2020, but was postponed due to Covid and was brought back to Council at the last study session. Council recommended it be brought to Council for a vote.
- Town used to charge impact fees, but then the law changed the rules regarding how impact fees could be used, and for what they could be charged. The fees were generally more specific and focused on the impact new developments caused to the Town.
- Part of the stipulations were that there had to be a study that linked to the General Plan, and a consultant had to be hired to put the study together. At the study session, it was thought that with the new Town Manager, it was not a bad exercise to go through because it would force the Town to do Capital Project Planning and long range planning.
- They were considering park impact fees, road impact fees and police impact fees.
- The process was about a yearlong and it would be about 18 months before impact fees could be charged. This study would determine the amount and how it could be charged.

Council and staff discussed the following:

- The fees would be for new construction.

MOVED by Vice-Mayor Corey Mendoza, seconded by Councilmember Cloyce Kelly to approve the Professional Services Agreement with Willdan Financial Services regarding an Impact Fee Study in the amount of $58,900.

AYE: Mayor Jack Miller, Vice-Mayor Corey Mendoza, Councilmember Lon Turner, Councilmember Annie Perkins, Councilmember Cloyce Kelly, Councilmember Eric Granillo, Councilmember Tom Armstrong

7 - 0 PASSED - Unanimously

i) Consideration and possible action to approve the Town's participation with and authorize the Mayor to sign the One Arizona Opioid Settlement Memorandum of Understanding. (Joe Duffy, Administrative Services Director)

Recommended Action: Approve the Town's participation with and authorize the Mayor to sign the One Arizona Opioid Settlement Memorandum of Understanding.

Joe Duffy reported on the following:

- The Attorney General's Office was asking all Cities, Towns and Counties to execute a Memorandum of Understanding for a statewide Opioid Settlement.
- The amount of the settlement would be approximately $300-400 million. There was a complicated formula that determined what the Town would receive which would be between $49,000-65,000. That money would go into a grant fund, which had many stipulations on how the money could be used. It could be used for treatment, prevention, and it had to be opioid related.
- Staff was not sure how the Town would use the funds or the exact amount. Upon receipt, staff will report the details to Council.

Council and staff discussed the following:

- The Town would get a fraction of the State's amount of $300-400 million.
- Communities had to sign on and if they opted out, their portion of the funds would go back into the overall pool to then be distributed to other communities according to the formula. If a Town opted out, they could try and reach their own settlement, but that was an expensive process.

MOVED by Vice-Mayor Corey Mendoza, seconded by Councilmember Cloyce Kelly to approve the Town's participation with and authorize the Mayor to sign the One Arizona Opioid Settlement Memorandum of Understanding.

AYE: Mayor Jack Miller, Vice-Mayor Corey Mendoza, Councilmember Lon Turner, Councilmember Annie Perkins, Councilmember Cloyce Kelly, Councilmember Eric Granillo, Councilmember Tom Armstrong

7 - 0 PASSED - Unanimously

j) Consideration and possible action to approve the purchase of a HUBER Screw Press Q-PRESS 440.2 for the wastewater treatment plant in the amount of $242,230.64. (Frank Marbury, Public Works Director/Town Engineer)

Recommended Action: Approve purchase of a Huber Screw Press Q-PRESS 440.2 for the wastewater treatment plant in the amount of $242,230.64 and approve Addendum to Scope of Supply and Terms and Conditions.

Frank Marbury reported the following:

- Under the current plant operation, the final part of the process before disposal was to dewater the sludge.
- Since the beginning of the plant operation, a belt press was used. The system had aged and needed replacement.
- The newer technology used a screw type press, which should reduce the disposal charges $10,000-15,000 per month because they would not be paying to haul water off.
- Staff recommended the Huber product because the brand was already being used and it helped with unified maintenance.
- The unit was compact, and staff could do the installation.
- The unit was $219,000 plus extra parts and sales tax.

Council and staff discussed the following:

- The equipment should last approximately 15 years with regular maintenance.
- The Town had budgeted $230,000. The cost was coming out of the WIFA repair and replacement fund, which were meant for repairs and replacements of this type of equipment. This project was in the five-year capital plan.

MOVED by Vice-Mayor Corey Mendoza, seconded by Councilmember Cloyce Kelly to approve purchase of a Huber Screw Press Q-PRESS 440.2 for the wastewater treatment plant in the amount of $242,230.64 and approve Addendum to Scope of Supply and Terms and Conditions.

AYE: Mayor Jack Miller, Vice-Mayor Corey Mendoza, Councilmember Lon Turner, Councilmember Annie Perkins, Councilmember Cloyce Kelly, Councilmember Eric Granillo, Councilmember Tom Armstrong

7 - 0 PASSED - Unanimously

k) Consideration and possible action to approve the Town Manager's Separation, Release and Temporary Assignment Agreement regarding Town Manager Cecilia Grittman. (Laura Kyriakakis, Human Resources Director)

Recommended Action: Approve the Town Manager's Separation, Release and Temporary Assignment Agreement.

Laura Kyriakakis reported on the following:

- The proposed agreement was reviewed by Ms. Grittman and she had agreed to the provisions in the agreement.

MOVED by Vice-Mayor Corey Mendoza, seconded by Councilmember Annie Perkins to approve the Town Manager's Separation, Release and Temporary Assignment Agreement

AYE: Mayor Jack Miller, Vice-Mayor Corey Mendoza, Councilmember Lon Turner, Councilmember Annie Perkins, Councilmember Cloyce Kelly, Councilmember Eric Granillo, Councilmember Tom Armstrong

7 - 0 PASSED - Unanimously

l) Consideration and possible action to amend the prior appointment of Councilmember Kelly as an alternate to the League of Arizona Cities and Towns Resolutions Committee and appoint the alternate position to Councilmember Perkins. (Erin Deskins, Town Clerk)

Recommended Action: Appoint Councilmember Perkins as alternate to the League of Arizona Cities and Towns Resolutions Committee.

This was a formality and there was no presentation.

MOVED by Vice-Mayor Corey Mendoza, seconded by Councilmember Cloyce Kelly to appoint Councilmember Perkins as alternate to the League of Arizona Cities and Towns Resolutions Committee.

AYE: Mayor Jack Miller, Vice-Mayor Corey Mendoza, Councilmember Lon Turner, Councilmember Annie Perkins, Councilmember Cloyce Kelly, Councilmember Eric Granillo, Councilmember Tom Armstrong

7 - 0 PASSED - Unanimously

m) Consideration and possible action to adopt the 2021 Base Council Meeting Schedule. (Erin Deskins, Town Clerk)

Recommended Action: Adopt the 2021 Base Council Meeting Schedule.

Town Clerk Deskins stated the calendar was provided in the packets.

MOVED by Vice-Mayor Corey Mendoza, seconded by Councilmember Cloyce Kelly to adopt the 2021 Base Council Meeting Schedule.

AYE: Mayor Jack Miller, Vice-Mayor Corey Mendoza, Councilmember Lon Turner, Councilmember Annie Perkins, Councilmember Cloyce Kelly, Councilmember Eric Granillo, Councilmember Tom Armstrong

7 - 0 PASSED - Unanimously

7) ADJOURNMENT

MOVED by Councilmember Lon Turner, seconded by Councilmember Annie Perkins to adjourn the regular meeting at 7:26 and go into Executive Session.

AYE: Mayor Jack Miller, Vice-Mayor Corey Mendoza, Councilmember Lon Turner, Councilmember Annie Perkins, Councilmember Cloyce Kelly, Councilmember Eric Granillo, Councilmember Tom Armstrong

7 - 0 PASSED - Unanimously

EXECUTIVE SESSION
TUESDAY, DECEMBER 8, 2020
7:00 P.M.

Council Chambers
202 N. State Route 89
Chino Valley, Arizona

AGENDA

1) **CALL TO ORDER; ROLL CALL**

2) An executive session pursuant to A.R.S. § 38-431.03(A)(3) for discussion or consultation for legal advice with the Town Attorney regarding possible purchase of three acres at the lift station. (Cecilia Grittman, Town Manager)

3) **ADJOURNMENT**

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Jack W. Miller, Mayor

ATTEST:

Erin N. Deskins
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Erin N. Deskins, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of the Town of Chino Valley, Arizona held on the 8th day of December, 2020. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 12th day of January, 2021.

Erin N. Deskins
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Erin N. Deskins, Town Clerk