



Town of Chino Valley

MEETING NOTICE TOWN COUNCIL

**REGULAR MEETING
TUESDAY, DECEMBER 8, 2020
6:00 P.M.**

**Council Chambers
202 N. State Route 89
Chino Valley, Arizona**

A majority of the Councilmembers may attend a private invocation in the Council Conference Room immediately prior to the Council meeting. No Town business will be discussed.

AGENDA

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL**
- 2. INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS**
 - a. Presentation by Cathy Heath from LASER (Large Animals Shelter Rescue) regarding their organization and the rescue missions they perform. (Cecilia Grittmann, Town Manager)
 - b. Presentation of Chino Valley Police Officer of the Year by the Chino Valley Elks Lodge.
 - c. Recognition of Jack Miller for his service as Vice-Mayor from December 2018 until November 2020. (Mayor Darryl Croft)
 - d. Recognition of elected officials for the following years of service:
 - Darryl Croft--two years as Councilmember, 3.5 years as Vice-Mayor, and four years as Mayor;
 - Mike Best--8.5 years as Councilmember and one year as Vice-Mayor; and
 - Jack Miller--three years as Councilmember and two years as Vice-Mayor. (Cecilia Grittmann, Town Manager)
- 3. CALL TO THE PUBLIC**

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public

comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

4. CURRENT EVENT SUMMARIES AND REPORTS

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events. If listed below, there may also be a presentation on information requested by the Mayor and Council and questions may be answered. No action will be taken.

- a. Status reports by Mayor and Council regarding current events.
- b. Status report by Town Manager Cecilia Gritman regarding Town accomplishments, and current or upcoming projects.

5. CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

- a. Consideration and possible action to approve the November 10, 2020, regular meeting minutes. (Erin Deskins, Town Clerk)
- b. Consideration and possible action to approve the November 17, 2020, special meeting minutes. (Erin Deskins, Town Clerk)
- c. Consideration and possible action to approve the November 23, 2020, special meeting minutes. (Erin Deskins, Town Clerk)

6. ACTION ITEMS

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

- a. Consideration and possible action to (i) approve the 70% Police Building Design, (ii) approve the First Amendment to Professional Services Agreement with Stroh Architecture, Inc. for completion of construction plans and (iii) authorize and direct staff to arrange for financing options and to solicit bids for construction. (Chuck Wynn, Police Chief)

Recommended Action: (i) Approve the 70% Police Building Design, (ii) approve the First Amendment to Professional Services Agreement with Stroh Architecture, Inc. for completion of construction plans and (iii) authorize and direct staff to arrange for financing options and to

solicit bids for construction.

- b. Administer Oaths of Office to Mayor-Elect Jack Miller and Councilmembers-Elect Tom Armstrong, Eric Granillo, and Annie Perkins. (Cecilia Grittmann, Town Manager)
- c. Consideration and possible action to nominate and elect a Councilmember to serve as Vice-Mayor. (Erin Deskins, Town Clerk)

Recommended Action: The new Mayor shall nominate, and the new Council shall elect, a Councilmember to serve as Vice-Mayor.

- d. Consideration and possible action to rezone approximately 3.18 acres of real property from the dual zoning of AR-5 (Agricultural Residential 5-acre Minimum) and SR-2 (Single-Family Residential 2-acre Minimum) zoning districts to the SR-1 (Single-Family Residential 1-acre Minimum) zoning district to bring the property into conformance located on the east side of Kachina approximately 600 feet north of Red Cinder Road. (Will Dingee, Assistant Planner)

Recommended Action: Approve rezone of approximately 3.18 acres of real property from the dual zoning of AR-5 (Agricultural Residential 5-acre Minimum) and SR-2 (Single-Family Residential 2-acre Minimum) zoning districts to the SR-1 (Single-Family Residential 1-acre Minimum) zoning district to bring the property into conformance located on the east side of Kachina approximately 600 feet north of Red Cinder Road.

- e. Consideration and possible action to approve the Heritage Point Final Plat to record the first of four (4) phases in subdividing approximately 89.9 acres into 75 1-acre lots located approximately 1,700 feet West of the Southwest corner of West Road 4 North and North Road 1 West. (Will Dingee, Assistant Planner)

Recommended Action: Approve the Heritage Point Final Plat to record the first of four (4) phases in subdividing approximately 89.9 acres into 75 1-acre lots located approximately 1,700 feet west of the southwest corner of West Road 4 North and North Road 1 West with the following stipulations:

- Drainage report needs to be modified to the Town Engineer's specifications and comments as follows:
 1. The drainage reports shall quantify the overtopping depth and velocity at Road 4 North.
 2. Provide water modeling of the outlet structures at 4 North to show that velocities are low enough to prevent erosion.
 3. Provide drainage summary map as requested.
 4. Address miscellaneous comments as required by the Town Engineer.
- Prior to recordation of Final Plat a Letter of Credit shall be submitted to the Town in the amounts required by Section 5 of the Subdivision Regulations.

- f. Consideration and possible action to reduce the stipulated right-of-way dedication under Ordinance 2019-872 from 25 feet to 15 feet in accordance with the new subdivision regulations and subsequently accept the dedication of the reduced right-of-way located 490 feet East of the Northeast corner of West Center Street and Sycamore Vista Drive at 1370 West Center Street. (Will Dingee, Assistant Planner)

Recommended Action: Approve to reduce the stipulated right-of-way under Ordinance 2019-872 from 25 feet to 15 feet in accordance with the new subdivision regulations and subsequently accept the dedication of the reduced right-of-way.

- g. Consideration and possible action to approve the purchase of a 2021 Police Interceptor Utility AWD Vehicle from San Tan Ford in the amount of \$35,555.28 and the outfitting of the vehicle through MHQ of Arizona in the amount of \$21,247.03 for the total purchase of \$56,802.31. (Chuck Wynn, Police Chief)

Recommended Action: Approve the purchase of a 2021 Police Interceptor Utility AWD Vehicle from San Tan Ford in the amount of \$35,555.28 and the outfitting of the vehicle through MHQ of Arizona in the amount of \$21,247.03 for the total purchase of \$56,802.31.

- h. Consideration and possible action to approve the Professional Services Agreement with Willdan Financial Services, Inc regarding an Impact Fee Study in the amount of \$58,900. (Joe Duffy, Administrative Services Director)

Recommended Action: Approve the Professional Services Agreement with Willdan Financial Services regarding an Impact Fee Study in the amount of \$58,900.

- i. Consideration and possible action to approve the Town's participation with and authorize the Mayor to sign the One Arizona Opioid Settlement Memorandum of Understanding. (Joe Duffy, Administrative Services Director)

Recommended Action: Approve the Town's participation with and authorize the Mayor to sign the One Arizona Opioid Settlement Memorandum of Understanding.

- j. Consideration and possible action to approve the purchase of a HUBER Screw Press Q-PRESS 440.2 for the wastewater treatment plant in the amount of \$242,230.64. (Frank Marbury, Public Works Director/Town Engineer)

Recommended Action: Approve purchase of a Huber Screw Press Q-PRESS 440.2 for the wastewater treatment plant in the amount of \$242,230.64 and approve Addendum to Scope of Supply and Terms and Conditions.

- k. Consideration and possible action to approve the Town Manager's Separation, Release and Temporary Assignment Agreement regarding Town Manager Cecilia Grittmann. (Laura Kyriakakis, Human Resources Director)

Recommended Action: Approve the Town Manager's Separation, Release and Temporary Assignment Agreement.

- l. Consideration and possible action to amend the prior appointment of Councilmember Kelly as an alternate to the League of Arizona Cities and Towns Resolutions Committee and appoint the alternate position to Councilmember Perkins. (Erin Deskins, Town Clerk)

Recommended Action: Appoint Councilmember Perkins as alternate to the League of Arizona Cities and Towns Resolutions Committee.

- m. Consideration and possible action to adopt the 2021 Base Council Meeting Schedule. (Erin Deskins, Town Clerk)

Recommended Action: Adopt the 2021 Base Council Meeting Schedule.

7. **ADJOURNMENT**

**EXECUTIVE SESSION
TUESDAY, DECEMBER 8, 2020
7:00 P.M.**

**Council Chambers
202 N. State Route 89
Chino Valley, Arizona**

AGENDA

1. **CALL TO ORDER; ROLL CALL**
2. An executive session pursuant to A.R.S. § 38-431.03(A)(3) for discussion or consultation for legal advice with the Town Attorney regarding possible purchase of 3 acres at the lift station. (Cecilia Grittman, Town Manager)
3. **ADJOURNMENT**

Dated this 3rd day of December, 2020.

By: *Erin Deskins, Town Clerk*

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 711 (Telecommunications Arizona Relay Service) 48 hours prior to the meeting to request a reasonable accommodation to participate in this meeting.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/agendacenter>, and in the Public Library and Town Clerk's Office.

Council meetings are live-streamed on Cable Channel 57, Town of Chino Valley Facebook page, and Zoom.

Join Zoom Webinar: <https://us02web.zoom.us/j/88089355589>

Telephone: 877 853 5247 (toll free) or 888 788 0099 (toll free)
iPhone one-tap: US: +13462487799,,88089355589# or +16699009128,,88089355589#
Webinar ID: 880 8935 5589

CERTIFICATION OF POSTING

The undersigned hereby certifies that a copy of this notice was duly posted at Chino Valley South Campus, Chino Valley Post Office, and Chino Valley North Campus in accordance with the statement filed by the Town Council with the Town Clerk.

Date: Dec. 3, 2020 Time: 5:00 p.m. By: Erin N. Deskins
Erin N. Deskins, Town Clerk